

A close-up photograph of two hands clasped together in a prayerful grip. The hands are positioned against a bright, sunlit background, creating a warm, golden glow. The person on the left is wearing a light-colored, patterned garment with fringes. The person on the right is wearing a simple, light-colored sleeve. The overall mood is peaceful and spiritual.

**31ST REGULAR CONSTITUENCY MEETING
(2ND QUINQUENNIAL CONSTITUENCY MEETING)
OCTOBER 24, 2021**

LOVE THEM LIKE JESUS

ARIZONA CONFERENCE CORPORATION
OF SEVENTH-DAY ADVENTISTS

*31st Regular Constituency Meeting
(2nd Quinquennial Constituency Meeting)*

TABLE OF CONTENTS

3	Delegate Letter
4	Delegate Instructions
6	Constituency Meeting Procedures
7	Official Meeting Notice
8	Constituency Meeting Agenda
9	Minutes of 30th Constituency Meeting
18	President's Report
25	Executive Secretary's Report
31	Employee Credentials and Licenses
32	Treasurer's Report
37	Auditor's Report
46	Adventist Book Center
48	Asian Pacific/Multilingual Ministries
50	Camp Ministries
52	Children's Ministries
53	Communications/Development
55	Community Services
56	Education
59	Evangelism
60	Executive Secretary
62	Hispanic Ministries
64	Human Resources
66	Ministerial
68	Native American Ministries
70	Public Affairs and Religious Liberty
72	Planned Giving/Trust and Stewardship
73	President
76	Regional Ministries
78	Sabbath School
80	Treasurer
82	Young Adult Ministries
83	Youth Ministries

Appendix

- A.** Delegate List
- B.** Nominating Committee Report
- C.** Current Bylaws
- D.** Recommended Bylaws
- E.** General Conference Rules of Order

OUR MISSION

**LIGHT THE WORLD
WITH JESUS' LOVE
TO GROW THE
FAMILY OF GOD**

LETTER TO DELEGATES

September 3, 2021

Dear Delegate:

Thank you for representing your local church for the 31st Regular Constituency Meeting and 2nd Quinquennial Constituency Meeting of the Arizona Conference Corporation of Seventh-day Adventists. As members of our local church, you are on frontlines of our ministry in Arizona. You are not only ambassadors of the Seventh-day Adventist Church in your community but also representatives of our Lord Jesus Christ.

We are pleased to place in your hands this booklet, the supporting information needed for our Constituency Meeting on October 24, 2021. Please spend some time reviewing these materials in preparation for the meeting. We also ask that you bring this information with you on the 24th. Any additional materials will be provided when you arrive at the Mesa Convention Center. We would invite you to only focus on the materials provided, but also on preparing spiritually as we seek the guidance of the Holy Spirit in our proceedings and decision-making.

The quinquennium reports and information covered in this booklet represent the years 2016-2020. We have been through some difficult times and have not only weathered the storm but have seen the Lord bless mightily during this period. We are humbled to be part of a team of faithful and dedicated servant leaders from our local pastors and teachers to our incredible team here at the conference office. Through all our collective efforts we have seen membership increase, tithe increase, and ministry grow during a time of social, economic, and political uncertainty. And more than ever the theme of this year's Constituency Meeting is relevant: **Love Them Like Jesus.**

During the months of September and October the conference administrative team will be conducting town-hall meetings throughout the conference territory. This will provide you as a delegate time to interact with the documents and discuss any questions you may have.

We urge you to consider these words from the pen of Ellen G. White:

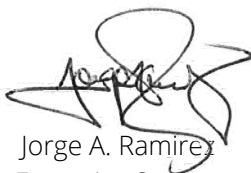
"These delegates to our conference should be men [women] of wisdom and capability, men [women] whom the Lord may use to prevent rash movements. God has men [women] of appointment who He has fitted to judge righteously." Letter 263, 1905 (brackets added)

Please join us in praying that God's gracious Spirit will be evidenced during the activities and deliberations. We urge you to come together in daily depending on God as we seek Him through prayer and the study of His word.

Sincerely yours,



Ed Keyes
President



Jorge A. Ramirez
Executive Secretary



Reginald Leach
Treasurer

"The importance of any meeting does not necessarily arise from the numbers of those present or the amount of discussion and speechmaking connected with it but, rather, upon the weighty matters decided upon and the spirit of unison and love prevailing among those in attendance."

Review & Herald, November 25, 1873



DELEGATE INSTRUCTIONS

MATERIALS

This 2021 Constituency Meeting Booklet includes the agenda for the Meeting and information pertaining to items on the agenda: Membership Statistical data, a financial summary, minutes from the 2016 Constituency Meeting, and the Bylaws of the Conference. Please download this booklet prior to arriving to the Mesa Convention Center.

COVID-19 PROTOCOLS

All delegates are requested to wear masks or face coverings at all times while inside the Convention Center. As much as possible keep a 6-foot distance (two to three chair widths) between you and other delegates while seating. Please use the hand sanitizing stations.

REGISTRATION

Registration will begin at 8:00 a.m. inside the lobby of the Mesa Convention Center Building C. Please sign in and you will receive your name badge, your voting device and any additional information needed for the Meeting. It is important to be on time as there will be many others registering as well, and business cannot commence until everyone is signed in and quorum is met.

BADGES

If you are a delegate, you must wear your name badge. Only delegates wearing a badge will be granted access to the main floor, be able to vote, and be allowed to address issues.

VOTING DEVICES

Make sure you return your voting device BEFORE leaving the Convention Center at the constituency meeting. A \$50 fee will be assessed if you do not return your device.

PERSONAL ELECTRONIC DEVICES

The Mesa Convention Center has WIFI but delegates are encouraged to download their Constituency Meeting materials prior to arriving at the convention center. Several charging stations will be located around the room.

GUESTS

Due to COVID-19, there will be no provision for guests to attend the 2021 Constituency Meeting. Only delegates with name badges will be allowed to enter the main floor and there is no alternative sitting area for guests.



FUNCTION OF THE CHURCH

The church is a community of believers of those who have accepted Jesus Christ as Lord and Savior, not a parliamentary body, a political forum, a service club, or a party system. The delegates meet, not to satisfy personal or party interests or ambitions, but to discover and understand God's will regarding the issues, plans, and appointments to be considered and, under the guidance of the Holy Spirit, to participate in the mission of the church to the world.

DELEGATE INSTRUCTIONS cont.

LUNCH

Box lunches will be available during the lunch period. They can be collected along either side of the main meeting hall. Delegates may either reside in the main conventional room or go outside to eat their lunch once they have collected it.

WATER

Water will be available at filling stations to refill your personal water bottles. In addition, water will be served as part of the lunch provided.

RESTROOMS

Restrooms are located along the western hallway of the building which would be immediately to your left when you enter the lobby of the Mesa Convention Center.

MEDICAL ATTENTION

If you should need medical attention at any time during the session, there will be both a nurse and doctor available. Contact an usher and they will see that you get the help you need.

INTERPRETATION

Interpretation will be available for Spanish-speaking delegates only through radio transmission. Delegates needing an interpretation device can pick them up at the front entrance to the Convention Hall. Delegates need to bring their own headphones with a standard connection plug.

DELEGATE RESPONSIBILITIES

- While representing the church that appointed them, the delegates are to meet together to consider the best interests of the entire Conference. They should view the work as a whole, remembering their responsibility for the welfare of the work of the entire Church body.
- Delegates organizing to attempt to direct their votes as a unit or delegates from a large church claiming preeminence in directing affairs in the Meeting, goes contrary to holding a fair and orderly Constituency Meeting.
- Each delegate should be susceptible to the direction of the Holy Spirit and vote according to personal convictions.
- The information contained in the Meeting materials and in the verbal reports given is to be shared with their church members.
- Delegates are to conduct themselves with Christian decorum.
- Delegates have the right to speak in their own language, subject to the availability of translation.



What is a Constituency Meeting?

A Constituency Meeting of the Arizona Conference Corporation brings together delegates (voting members) who represent each of the local churches and companies that make up the territory of the Arizona Conference Corporation. Credentialed employees of the Arizona Conference Corporation and members of various standing committees are also delegates to the Constituency Meeting. The Bylaws of this organization determine the selection process of delegates and what takes place prior and during a Constituency Meeting. It is the opportunity for the body of Christ in Arizona to come together to pray and seek God's will in order to move forward in the fulfillment of God's mission.



MEETING PROCEDURES

AGENDA

- The voted agenda for the Constituency Meeting will be the exclusive order of the day, which at the discretion of the chair, may be interrupted with special committee reports.
- The Meeting will follow the General Conference Rules of Order to conduct business. *The complete Rules of Order can be found in the appendix to this booklet.*

MOTIONS

Motions and comments concerning an agenda item under discussion must be made by delegates at the microphone after being recognized by the chair.

ELECTRONIC VOTING

- All voting will be done electronically. Voting devices will be provided the day of the meeting. Before voting begins, instructions on how to use the devices will be provided.
- In case there are technical difficulties with the electronic voting devices, voting cards will be used for all voting. These will be distributed along with the electronic voting devices.

SPEAKING DURING THE MEETING

If you wish to speak during the meeting, it is important that you adhere to the rules of the day.

- Only delegates will be allowed to speak, except for individuals invited by the chair to participate in reports germane to an agenda item under consideration.
- When approaching the microphone to speak to an issue, an assistant will scan the delegate's name tag and the delegate's name along with the church they represent will appear on the screen. The delegate may begin to speak, when recognized by the chair.
- All remarks must be directed to the Chair and should be courteous in language and deportment avoiding all personalities and never alluding to others by name or to motives.
- There will be a two-minute time limit, so be sure to make your comments clear and concise. Interpretation services will be available. The time limit will be lengthened to three minutes if a translator is needed.
- Points of order/information and privileged motions will be handled at a separate microphone designated for those purposes.
- A delegate cannot speak to a motion more than twice, and the second time can only be after all others wishing to speak have done so.

This notice appeared in the July, August and September 2021 issues of the Pacific Union Recorder

NOTICE OF ARIZONA CONFERENCE CORPORATION 31ST REGULAR CONSTITUENCY MEETING (2ND QUINQUENNIAL CONSTITUENCY MEETING)

The 31st regular Constituency Meeting of the Arizona Conference Corporation of Seventh-day Adventists is called to convene as follows:

**Mesa Convention Center
263 N Center Street | Mesa, AZ 85201
October 24, 2021 | 9 a.m. - 4 p.m. or until business completed**

The purpose of this meeting is to receive reports, to elect Conference Officers, Departmental Directors, the Executive Committee, Bylaws Committee, and the Adventist Scholarship Committee; and to transact any other business that may properly come before the delegates in session.

*Ed Keyes, President
Jorge A. Ramirez, Executive Secretary*

This notice appeared in the July, August and September 2021 issues of the Pacific Union Recorder

NOTICE OF ARIZONA CONFERENCE CORPORATION NOMINATING COMMITTEE 31ST REGULAR CONSTITUENCY MEETING (2ND QUINQUENNIAL CONSTITUENCY MEETING)

The Nominating Committee for the 31st Regular Constituency Meeting of the Arizona Conference Corporation of Seventh-day Adventists is called to convene as follows:

**Sunday, October 10, 2021 - 9:00 a.m.
Arizona Conference Corporation
13405 N. Scottsdale Road | Scottsdale, AZ 85254**

The purpose of this meeting is to submit the following recommendations for approval to the delegates during the Constituency Meeting:

1. Officers of the Conference
2. Directors of Department and/or Services
3. Ethnic Coordinators
4. Arizona Conference Executive Committee
5. Standing Bylaws Committee
6. Arizona Adventist Scholarship Committee

*Ed Keyes, President
Jorge A. Ramirez, Executive Secretary*

**31ST REGULAR CONSTITUENCY MEETING
(2ND QUINQUENNIAL CONSTITUENCY MEETING)**

LOVE THEM LIKE JESUS

MESA CONVENTION CENTER
OCTOBER 24, 2021
9:00 A.M.

AGENDA

Registration	8:00-8:45 a.m.	
Musical Prelude		Pat Francis
Welcome, Introduction and Remarks		Elder Ed Keyes
Opening Prayer		Dr. Sandra E. Roberts
Ministry through Music		Cyiza Music Ministry
Devotional		Elder Ed Keyes
Season of Prayer		Susan Skelton
Ministry through Music		Thunderbird Adventist Academy Chorale
Official Call		Dr. Jorge A. Ramirez
Seating of Delegates		Dr. Jorge A. Ramirez
Appointment of Parliamentarian		Elder Ed Keyes
Opening of Meeting		Elder Ed Keyes
Adoption of Agenda		Elder Ed Keyes
Adoption Meeting Rules		Elder Ed Keyes
Approval of 30th Constituency Meeting Minutes		Dr. Jorge A. Ramirez
Special Recognitions and Presentations		Elder Ed Keyes
Recognition and Blessing: New Companies and Mission Groups		Dr. Jorge A. Ramirez
Dissolving of Churches: Nogales and Patagonia		Dr. Jorge A. Ramirez
President's Report		Elder Ed Keyes
Executive Secretary's Report		Dr. Jorge A. Ramirez
Treasurer's Report		Elder Reginald Leach
Auditor's Comments		Kevin Nobriga
Education Report		Nicole Mattson
Nominating Committee Report		Dr. Bradford Newton
Credentials and Licenses		Dr. Jorge A. Ramirez
Lunch		
	12:45 - 1:45 p.m.	
Bylaws Committee Report		Dr. Jorge A. Ramirez
Land/Property Use		Elder Ed Keyes
Ministry through Music		Glenview Academy Select Choir
Vision for Arizona Conference		Elder Ed Keyes
Adjournment		Elder Ed Keyes
Closing Prayer		Stephen V. Mayer

**ARIZONA CONFERENCE CORPORATION OF
SEVENTH-DAY ADVENTISTS**

Minutes of the Thirtieth Constituency Meeting

All about Jesus!

October 23, 2016

Phoenix Camelback SDA Church

WELCOME	Conference President Ed Keyes formally welcomed all delegates and our special guests: Pacific Union Conference administrative officers Elder Ricardo Graham (President), Tony Anobile (Vice President), Brad Newton (Executive Secretary), Elder Jorge Soria (Hispanic Ministries Director), and Berit Von Pohle (Director of Education). President Keyes introduced our Arizona administrative officers Reggie Leach (Treasurer) and Mike Ortel (Executive Secretary). He introduced our Parliamentarian for Constituency Session Attorney Russell Duerksen.
RULES OF ORDER	Elder Ed Keyes remarked briefly on delegate procedure. He pointed out the three standing microphones in the aisles and explained the middle stand is for Points of Order, the two side microphones are to speak to discussion or to make a follow up on the motion.
INVOCATION	Pacific Union Conference Executive Secretary Brad Newton asked the delegates to stand and led out in prayer for God's name to be glorified and Jesus to be lifted up as we seek to do the work of the Kingdom in Arizona.
MUSIC	Music through Ministry (Pastor Gary Venden and Marilyn Venden) performed various praise songs.
DEVOTIONAL	<p>President Keyes reiterated our theme "All About Jesus" for Arizona. The power of God starts with Jesus and a relationship with Him. Do we see Jesus as THE Savior or MY Savior? President Keyes asked the delegates to think of Jesus a little more deeply in this session and throughout their lives. He shared a childhood story and his own baptism story of how he is a product of SDA evangelism. He appealed to the delegates to do three things:</p> <ol style="list-style-type: none"> 1) Tell your neighbor Jesus loves them. 2) Continue to do evangelism. 3) Make sure our young people are involved. <p>Biblical texts 1 Corinthians 2:2-5 and Romans 1:16 were shared.</p>
PRAYER	Lillian Keyes and Lynn Ortel led out in a Season of Prayer.
SPECIAL MUSIC	"He is Here" performed by musical guests Cyiza Music Ministry: Daniel Mugorozi, Jessica Cyiza, and Samuel Cyiza.
OFFICIAL CALL	Elder Mike Ortel, Executive Secretary, called the delegates' attention to the official notice of the Meeting as it appeared in the July 2016 issue of the Pacific Union <i>Recorder</i> . A copy of the official notice was included in the delegate's notebooks on page 4.

Notice of Arizona Conference Regular Constituency Session

The 30th regular Constituency Meeting of the Arizona Conference of Seventh-day Adventists is called to convene as follows:

Place: Phoenix Camelback SDA Church
5902 E. Camelback Rd, Phoenix, AZ 85018
Time: 9:00 a.m. to 4:00 p.m. or until business is completed
Date: October 23, 2016

The purpose of this meeting is to receive reports, to elect Conference officers, Departmental Directors, the Executive Committee, Bylaws Committee, and the Adventist Scholarship Committee; and to transact any other business that may properly come before the delegates in session.

Ed Keyes, President

Mike Ortel, Executive Secretary

SEATING OF DELEGATES

The delegates, as established in Article IV, Section 4 of the Bylaws, were seated. More than fifty percent (50%) of the delegates appointed by the churches is required for transaction of Session business. For this 30th Constituency Meeting, Arizona churches were entitled to 525 regular delegates and 108 delegates-at-large for a total of 633 delegates. Therefore, a minimum of 317 delegates were required to be present to constitute a quorum. Elder Mike Ortel reported the quorum requirement was met. The number of Regular delegates present were 250, with 99 Delegates at Large, totaling 349 delegates present.

SESSION OPENED

At approximately 10:22 a.m. President Keyes declared the 30th Constituency Meeting open for business.

ADOPTION OF AGENDA VOTED 11-36

Due to changes to the agenda, a revised agenda was distributed to delegates during morning registration and not mailed out beforehand. A vote to adopt the agenda was taken by ballot cards as the electronic devices were still not functioning at this point.

A copy of the agenda is attached to the permanent record of these minutes.

APPROVAL OF 29th SESSION'S MINUTES VOTED 11-37

To adopt the 29th Constituency Meeting's Minutes, included in the delegates' booklet on Page 7.

Special Recognitions and Presentations

Several special recognitions were made in memoriam by President Ed Keyes which included:

Elder John V. Stevens, Sr., former Arizona Conference president.
Elder E. Frank Sherrell, former Arizona Conference president.
Pauline Wassell
Duane Longfellow
Curtis Bradford
Pastor Don Edwards
Pastor Hearley Roscher, presented to Amabelia Roscher and Pastor Gisella Montana.
Pastor Ted Parks, presented to Ann Parks.
Betty Engelmeir, presented to Herm Baumann.
Corene Knopp, presented to Ivan Knopp
Betty Alvarez, presented to Bill Alvarez.

ACCEPTANCE OF NEWLY ORGANIZED CHURCHES VOTED 11-38

To accept and to allow the delegates from the four newly organized churches to actively participate and vote in the 30th Constituency Session including:
Maranatha SDA Church by Pastor Ranison Kennedy, Desert Cove SDA Church by Pastor Mykal Morehouse, Cave Creek SDA Church by Pastor Jay Warren, and Chandler Fil-Am SDA Church by Pastor Glen Sta Ana.

**APPOINTMENT OF
PARLIAMENTARIAN
VOTED 11-39**

To approve the Arizona Conference recommendation for Russell Duerksen, attorney, to serve as the Meeting's parliamentarian. Vote was taken by ballot cards.

**CONSTITUENCY
SESSION RULES
VOTED 11-40**

President Ed Keyes directed the delegates to the "Rules of Order" distributed at morning registration. These rules have been approved by the Arizona Conference and said rules were adopted and approved for the duration of the Meeting by vote of ballot cards.

**OFFICERS VIDEO
REPORT**

The Administration's video report was shared with the delegates. Our church membership has grown over 20,000 which puts us in the LARGE conference category. Refugee ministry and Arizona Sonshine ministry was highlighted. Our Refugee ministry has been successful in finding housing and jobs for those people fleeing their countries. This unique ministry meets refugee's spiritual and physical needs.

Focus given to Arizona Sonshine, by Pastor Steve Salsberry and Russell Duerksen which provided a project during Camp Meeting which directly reaches out to the Prescott community and meets their needs.

Giving to our Evangelism Fund through Arizona Advance was highlighted by Reggie Leach. Fifty cents out of every dollar given to Arizona Advance goes toward Evangelism.

Hispanic Net meeting was featured with Omar Grieves. Abimael Escalante did a great job raising funds at Hispanic Camp Meeting and in other areas for net events at the Celebrity Theater in downtown Phoenix.

The video report featured Good News TV, a powerful ministry to reach the community for Christ, which has now expanded to the Prescott, Payson, Flagstaff, and Yuma areas.

One of our most important summer evangelism outreaches is Camp Yavapines. Since the inception of the \$100 summer camp program, we have had over 6,000 young people attend camp. This year alone we have had 84 baptisms.

The Educational feature shared that overall enrollment numbers of our Adventist schools are up this year. Let's continue to support our Adventist schools as we work toward our goal to keep our youth in the church.

Mission Statement: Light the world with Jesus' love to grow the family of God.

**SPECIAL
PRESENTATION**

Elder Mike Ortel and Lynn Ortel were presented with tokens of appreciation for their service and dedication to the Arizona Conference.

**NOMINATING
COMMITTEE REPORT**

President Keyes introduced Dr. Ricardo Graham, President of the Pacific Union Conference. After the introduction President Keyes relinquished the duties as Chairman of the Session to Dr. Graham pursuant to the Bylaws. The current Administration Officers exited the sanctuary as Dr. Graham addressed the delegates.

Dr. Graham shared some background information. According to our Bylaws the Organizing Committee is chaired by the Union president or his designee Conference Executive Secretary Brad Newton. Organizing Committee met on July 17, 2016. The Nominating Committee met on Sept 11, 2016. Members of the Nominating Committee were asked to stand and receive a round of applause for their time and service.

Dr. Graham called attention to the Constituency Meeting booklet. On Sept. 11, 2016 the Nominating Committee selected Valbert Francis as their recording secretary. Chairman Ricardo Graham asked Brother Francis to come forward to assist with the actual voting of the Nominating Committee report on page 23.

PRESIDENT VOTED 11-41	To approve the Nominating Committee's recommendation to allow Elder Ed Keyes to serve as Conference President. Carried 402/9
EXECUTIVE SECRETARY VOTED 11-42	To approve the Nominating Committee's recommendation to allow Elder Jose Marin to serve as Executive Secretary. Carried 365/51
TREASURER VOTED 11-43	To approve the Nominating Committee's recommendation to allow Reginald Leach to serve as Treasurer. Carried 382/13
OFFICERS INVITED TO RETURN TO THE SESSION	Dr. Graham invited the newly elected officers to return to the Meeting. The newly elected officers entered the room to a round of applause. Dr. Graham proceeded with the Nominating Committee's report regarding the departmental directors.
DIRECTOR OF THE ADVENTIST BOOK CENTER VOTED 11-44	To approve the Nominating Committee's recommendation to allow Sandra Bowman to serve as the Director of the Adventist Book Center. Carried 413/9
DIRECTOR OF COMMUNICATION AND DEVELOPMENT VOTED 11-45	To approve the Nominating Committee's recommendation to allow Phil Draper to serve as the Director of Communication and Development. Carried 388/31
DIRECTOR OF TRUST SERVICES AND COMMUNITY SERVICE VOTED 11-46	To approve the Nominating Committee's recommendation to allow John Schachinger to serve as the Director of Trust Services and Community Services. Carried 354/20
DIRECTOR OF EDUCATION VOTED 11-47	To approve the Nominating Committee's recommendation to allow Gus Marin to serve as the Director of Education and Family Ministries. Carried 359/24
DIRECTOR OF FAMILY MINISTRIES VOTED 11-48	To approve the Nominating Committee's recommendation to allow Glenn Sta. Ana to serve as the Director of Family Ministries. Carried 388/18
DIRECTOR OF HUMAN RESOURCES VOTED 11-49	To approve the Nominating Committee's recommendation to allow Cindy Brown to serve as the Director of Human Resources. Carried 401/15
DIRECTOR OF LITERATURE MINISTRIES VOTED 11-50	To approve the Nominating Committee's recommendation to allow Jason Carlson to serve as the Director of Literature Ministries. Carried 384/41
DIRECTOR OF RELIGIOUS LIBERTY AND SABBATH SCH VOTED 11-51	To approve the Nominating Committee's recommendation to allow Kingsley Palmer to serve as the Director of Religious Liberty and Sabbath School. Carried 397/24

**DIRECTOR OF YOUNG
ADULT MINISTRIES
VOTED 11-52**

To approve the Nominating Committee's recommendation to allow Wendy Eberhardt to serve as the Director of Young Adults and Camp Ministries.
Carried 345/34

**DIRECTOR OF YOUTH
MINISTRIES
VOTED 11-53**

To approve the Nominating Committee's recommendation to allow Manny Cruz to serve as the Director of Youth Ministries.
Carried 333/86

**DIRECTOR OF
STEWARDSHIP
VOTED 11-54**

To approve the Nominating Committee's recommendation to allow Reggie Leach to serve as the Director of Stewardship.
Carried 392/13

**ASSISTANT TO THE
PRESIDENT FOR
HISPANIC MINISTRIES
VOTED 11-55**

To approve the Nominating Committee's recommendation to allow Abimael Escalante to serve as Assistant to the President for Hispanic Ministries.
Carried 363/51

**ASSISTANT TO THE
PRESIDENT
ASIAN/PACIFIC
MINISTRIES
VOTED 11-56**

To approve the Nominating Committee's recommendation to allow Glenn Sta. Ana to serve as Assistant to the President for Asian/Pacific Ministries.
Carried 400/9

**ASSISTANT TO THE
PRESIDENT FOR
REGIONAL MINISTRIES
VOTED 11-57**

To approve the Nominating Committee's recommendation to allow Kingsley Palmer to serve as Assistant to the President for Regional Ministries.
Carried 387/26

**DIRECTOR OF
MINISTERIAL/
EVANGELISM
VOTED 11-58**

To approve the Nominating Committee's recommendation to allow Elder Jose Marin to serve as the Director of Ministerial/Evangelism.

**EXECUTIVE
COMMITTEE
VOTED 11-59**

To approve the Nominating Committee's recommendation to allow the below named 24 individuals to comprise the Conference's Executive Committee consisting of 25 members as outlined in the Bylaws:

Ed Keyes, Chairman
Gus Martin
Terry Pottle
Carolina Flores
Isabel Fritzler
Francis Lopez
Dan Wright
Van Bledsoe

Jose Marin
Almibar Cruz
Sharon Accord
Phil Dieter
Mervin Williams
Marissa Martinez
Hamilton Williams
Bob Lawson

Reginald Leach
Abimael Escalante
Charles Biggs
Fred Daniel
Anita Molstead
Josephine Pete
Alfredo Trevedan
Adelfo Huerta

Sarah Ruf, regular delegate of Phoenix Camelback Church, moves to vote on electing a young adult (ages 18-35) to the 25th open position on the Executive Committee with the caveat that the process is not regulated to the Executive Committee as a referral to the Nominating Committee.
Seconded.

****Rephrased.** To refer the 25th Executive Committee open position back to the Nominating Committee to reconvene and bring a name with the caveats stated above.
Seconded.

Carried 339/74

**STANDING BYLAWS
COMMITTEE
VOTED 11-60**

To approve the Nominating Committee's recommendation to allow the below named individuals to comprise the Conference's Standing Bylaws Committee consisting of seven (7) members as outlined in the Bylaws: Jose Marin (chairman), Robert Rawson, Cedric Davis, Josephine Pete, Tom Zirkle, Bonnie Navarro, and Jim Grant.
Carried 400/12

**ARIZONA ADVENTIST
SCHOLARSHIP
COMMITTEE
VOTED 11-61**

To approve the Nominating Committee's recommendation to allow the below named individuals to comprise the membership of the Arizona Adventist Scholarship, Inc.'s Committee:

Ed Keyes, President
Jose Marin, Chairman
Reginald Leach, Treasurer
Gus Martin, Superintendent of Education
Marilyn LaCount
David Oase
Anita Molstead

Carried 405/9

**BYLAWS – CHANGE TO
ARTICLE VII,
SECTION 2
VOTED 11-62**

To approve the Bylaws Committee's recommendation to change lines 7 and 8 "be selected from the pool of regular delegates" and replace the word "regular" with the word "official."
Carried by 358/39

**BYLAWS – CHANGE TO
ARTICLE VIII,
SECTION 2
VOTED 11-63**

To approve the Bylaws Committee's recommendation to make minor grammatical changes to lines 3, 7, and 10.
Carried by 379/12

DISMISSED FOR LUNCH

Pastor Lou Fitting offered the blessing for the lunch meal.

**SESSION RECONVENED
AFTER LUNCH**

Mike Ortel resumed Bylaws Committee's recommendation for changes.

**BYLAWS – CHANGE TO
ARTICLE VII,
SECTION 6
VOTED, not carried**

To approve the Bylaws Committee's recommendation to make changes to lines 12, 13, 14, 15 therefore changing Quorum requirement of two-thirds (2/3rds) to a simple majority for Executive Committee meetings to convene.

Not carried 119/232

**ADDITION TO
EXECUTIVE COMMITTEE
VOTED 11-64**

To approve the recommendation from the Nominating Committee to add the following name to the board of Executive Committee:

Sarah Sykora from the Glendale SDA Church.
Vote by cards, yellow yes and blue no.
Voted and carried.

Elder Mike Ortel continued with Bylaws changes.

**BYLAWS – CHANGE TO
ARTICLE IX,
SECTION 1
VOTED 11-65**

To approve the Bylaws Committee's recommendation to make changes on page 13 to lines 7-12 therefore changing the makeup of the board: the principal of Glenview be taken off because Glenview is not an academy. That Indian school be taken off because they are not in Arizona Conference, they are a union school.
Carried 339/6

**BYLAWS – CHANGE TO
ARTICLE VIII,
SECTION 6
VOTED, not carried**

To approve the Bylaws Committee's recommendation to make changes on page 13, Section 3 on Quorum for the Department of Education from a two-thirds to a simple majority.

Not carried 146/206

**BYLAWS – CHANGE TO
ARTICLE X,
SECTION 6
VOTED, not carried**

To approve the Bylaws Committee's recommendation to Page 15, Lines 19 and 20. Anti-Nepotism clause to read as follows:

In order to avoid the appearance of any impropriety, undue influence, or conflict of interest, no person related by blood or by marriage to an officer designated in Section 1 hereof ~~shall~~ may be employed in any capacity within the Conference office with the exception of service to any/anyone other than officers designated in Section 1.

Not Carried 132/209

Grupo de Marimba Glenview Adventist Academy Marimba Group directed by Principal Almibar Cruz, played three musical numbers.

Elder Keyes reconvened session with an instruction on Young Adult Advisory committee and opening prayer.

**TREASURERS REPORT
VOTED 11-66**

Elder Keyes introduced Treasurer Reggie Leach who presented a brief report on the financial changes over the last 5 years.

Balance Sheet: our assets went down by a couple million dollars, but our liabilities went down by about \$3.5 million dollars. The good news is our Net assets increased by 1.7 million dollars over the past 5-year period. Operating Fund assets have gone down, liability went down, and net assets increased. On the surface of the Balance Sheet it looks better than 5 years ago. However, by looking at some of the indicators we see a different picture: our working capital liquidity since 2012 has decreased from 271% to 118%. If we are at 100% working capital liquidity, we can pay all of our obligations today. If we are at 100% of our working capital that means we can last for 90 days if all our resources dried up. At the end of December, we only had 24% working capital and again in August we went down to 12% which means we have about two weeks of operating capital at this time.

Operating Income: 77.5 million, our net tithe was 53% of that. We had subsidies, returns, donations, investments, church and school salary share, ABC sales, rental income. The good news is Tithe Income increased over the last 5 years from 10 million in 2011 to over 12 million in 2015, which is a 17% increase of tithe.

Use of Tithe: we retain 74.3% of tithe in Arizona and the remainder is sent to the Union, Division, and General Conference. We do get some give-back from the Union and Division of 3-4%.

Operating Expenses: We spent about 83.3 million. The majority is spent on church ministries and pastors. The total going to our church and school ministries (including the healthcare plan and retirements) was about 68.5%. Special services, administration, and office is at about 9%.

Arizona Advance: \$662,000 was donated over the past 5 years (50% goes to evangelism, 20% to elementary schools, 15% to Camp Yavapines, and 15% to TAA). If everyone gave 1% to Arizona Advance, we would have 1.2 million per year. This is an area where we could be growing givers.

Net Assets: just over 3 million gain in 2011, a 3 million gain in 2012. We have net asset loss in recent years. At the end of 2015 net assets were at 36 million. Psalms 107:21, 22 was shared along with a special thanks to Robert Hastings, Julie Riebow, Sandy Leski, Betty Valenzuela, and Luis Jimenez.

Our goal is to grow our givers to 60% of our membership (typically 45-50% for other conferences).

Treasurer Reggie Leach introduced Ruby Joy Alabat Evasco of the General Conference Auditing Service with is the internal auditing service of the Seventh-day Adventist Church, headquarters in Silver Spring MD. All employees are certified employees in 3 years. Her report is included in delegate packet.

After an audit is performed, they give four types of opinion. The first is an unqualified opinion, it is a clean opinion. The second opinion is a qualified opinion. The third is the adverse opinion, most unfavorable opinion a business can get. The last is a disclaimer of opinion which in some circumstances an audit cannot completed then we issue this disclaimer. First paragraph of page 2, Ms. Evasco is pleased to report the opinion given to the Arizona Corporation for years ending 2011-2015 is the *unqualified opinion* which is the highest opinion. Financial statements are prepared by your Treasury Staff and she would like to acknowledge the Conference's efforts in preparing these statements.

**AUDITORS REPORT
VOTED 11-67**

Elder Ed Keyes made the motion to accept the Auditors Report.

Carried 308/5

**LICENSES AND
CREDENTIALS
VOTED 11-68**

To approve the issuance of licenses and credentials as outlined in the delegate's Session Notebook on page 76 with the following changes:

Ministerial Credential

~~Geoff Tie~~ (remove)
Dr. Ron du Preez (add)
~~Gary Venden~~ (remove)
Ben Purvis (add)

Ministerial License

~~Marlon Wallace~~ (remove)
~~Jean Coffy~~ (remove)
Hugh Barton (add)
Junie Lee (add)
James Crosby (add)
Dwight Withers (add)

Commissioned Ministerial Credential

James Brauer (add)
Gary Venden (add)

Administrative Ministries Credential

Wendy Eberhardt (add)

Missionary License

~~Hugh Barton~~ (remove)
Zachary Surovec (add)

Carried 291/20

**EDUCATION
CREDENTIALS
VOTED 11-69**

To approve the issuance of education credentials as outlined in the delegate's Session Notebook on page 77 as it pertains to our Education Staff.

EDUCATION REPORT

A video presentation was shared by the Office of Education with all in attendance. The mission of our schools is to enable learners to develop a life of faith in God, and to use their knowledge, skills, and understandings to serve God and humanity. The vision of our schools is for every learner to excel in faith, learning, and service, blending biblical truth and academic achievement to honor God and bless others. It is the goal of the Conference's Office of Education to empower our schools by providing a spiritually

**MASTER PLAN VISION
OF SCOTTSDALE
PROPERTY
VOTED 11-70**

based, academically rigorous, socially responsible, and distinctly Seventh-Day Adventist education.

President Keyes introduced George Melara, member of the Scottsdale-Thunderbird Church, and Vice President and Arizona Managing Director of the firm Nelsen Partners Architects & Planners.

We had a special session in 2003 to discuss the use of the Scottsdale property. It was voted at that session to allocate 80% of any of the academy property income to the Thunderbird Adventist Academy and the remaining 20% to go to conference evangelism.

Architect George Melara took on the task of creating a master plan for our Scottsdale property two years ago. The Scottsdale property has approximately 80 acres and a use-analysis was completed. The Conference Office uses approximately 5 acres of the area, the faculty housing uses approximately 14 acres of the area. Within those 14 acres it comes to about 1.9 use of acres to area which is extremely low in terms of use and efficiency. Of the entire property 35 acres is under-utilized.

In terms of building a conceptual master plan: 1) What can we do in terms of having the highest and best use of land/property in a way that is consistent with our vision as Seventh-day Adventists? 2) Can we lease a portion of our property to maximize the return to further Christian education and our academy?

The master plan includes relocating the TAA staff housing and includes 5 different conceptual plans. These plans include but are not limited to: bringing in a medical facility, an assisted living facility, apartment uses consistent with our SDA values. Also create a lease and frontload that lease in order to get rental income over a longer period of time.

MOTION:

In light of our present need to bolster the financial strength of Thunderbird Adventist Academy (TAA) and Adventist Education in Arizona:

The Arizona Conference Corporation of Seventh-day Adventists Conference requests authorization to implement the conceptual Master Plan Vision for the Scottsdale property. The goal of the Vision is to maximize the potential use, efficiency, and value of the land. The Conference will not sell any portion of the property.

The Conference Executive Committee would be authorized to develop a Final Master Plan. In addition, the Conference Executive Committee would also be empowered to explore and enter into Lease and/or Partnership agreements once the highest and best use of the property—that is consistent with our Seventh-day Adventist beliefs—has been determined. It is the desire of the Conference to be good stewards of the gifts entrusted to us by the Lord; and to use those resources to assist and endow Adventist Education, TAA and the Conference in growing the Kingdom of God here in Arizona.

Motion on the Master Plan Carried 142/114

**CLOSING REMARKS
AND ADJOURNMENT**

President Keyes expressed that with a vote this close the Conference will do everything we can to keep the entire constituency informed of decisions that are made.

Policy required the delegates vote for an adjournment of the Session by standing

BENEDICTION

Ed Keyes, President

30th Constituency Session Meeting

Jose Marin, Executive Secretary

October 23, 2016

Page 9 of 9

President's Report



Ed Keyes
President



It's hard to imagine how far we've come since the Seventh-day Adventist work started in Arizona in 1932 with just a handful of believers. When I was first called to serve the Arizona Conference in 2004 we had around 13,700 members. Today we have approximately 21,000 members. God has really blessed.



What an awesome privilege it is to be serving the Lord in the Arizona Conference again. I well remember standing before the delegates at the 2011 Constituency Meeting ten years ago. I looked at the charts and graphs and listened to the reports and realized how God has really blessed the Arizona Conference!

I don't think anyone could have predicted then or at the 2016 Meeting what events would transpire over the past two years. Although as students of the scriptures, we are keenly aware of the "signs of the times." And yet we are amazed, though we should not be, of how God has continued to bless the Arizona Conference.

Over the past five years our administrative team has worked well together. First Elder Jose Marin and now Elder Jorge Ramirez along with Elder Reggie Leach and myself have enjoyed working together as we have seen God do remarkable things for the work in our Conference.

Our membership increases are a result of all members of our Arizona Conference team working in creative and determined ways and our church members ministering to people in their communities. We have seen both public evangelism and small group evangelism introduce people to the church. Our pastors and teachers have worked together in our schools to introduce young minds and their families to their friend Jesus. Our churches and members found ways to minister to each other even when our communities were shut down. Whether it was a day camp, health seminar, selling Bibles and books in our ABC, community outreach event or door-to-door evangelism, the work in our Arizona churches and institutions has not ceased.

It is easy to forget what we accomplished prior to two years ago in evangelism. We had the John Bradshaw "It Is Written" evangelistic series known as "Hope for the Valley" that resulted in over 400 baptisms. We had multiple Arizona SonShine events throughout the state both prior to, and after the statewide shutdown. Elder Alejandro Bullon has had several series of meetings for Arizona during this time and hundred of souls have joined the church as a result.

Our goal is to focus on five key areas for the next five years

Keeping

A challenge for many churches is assimilating new believers into the church. We have done a pretty good job of bringing people into the church but now we need to focus on *keeping* them in the church. We also need to reenergize our long-time members, so they feel their church is still relevant. We want to focus on *keeping* all of them in the church through healthy spiritual activities like Bible study groups, mission and service opportunities.

Evangelism

Let us never lose focus on why the church exists -- "to advance God's Kingdom." There are many ways to do *evangelism* such as door-to-door work, small groups, friendship *evangelism*; but let us never give up on public *evangelism*. We are committed to active and engaging public *evangelism* which is why we are calling 2022 a year of *evangelism* and each ministry department director has established goals and objectives for *evangelism*. Our goal is to continue doing everything we can so we can grow God's church in Arizona.

Youth/Young Adults

Our team includes dedicated staff that work with special *youth* events as well as having a dynamic *youth* camp winning scores of *young* people to Christ every summer. It is vital to present, and future church growth to keep this ministry vibrant and growing. The AZ Conference is one of just a handful of conferences that has had both a dedicated *Youth* Director, and separate *Young Adult* leader.

Education

Statistics have shown that our young people are far more likely to stay and be involved in our church if they attend our Seventh-day Adventist schools. The longer they are in Adventist *Education*, the higher the chance they will remain members in the church later in life. I am a strong believer in our *educational* system and have seen the results in so many young people, including my own children. We continue to support and operate the Arizona Adventist Scholarship, Inc. STO program which helps many of our students attend Adventist schools. We have seen growth in our schools across the Conference and want to continue to support that ministry. It is our goal over the next five years to show Adventist *Education* is the greatest investment any SDA parent can make.

Stewardship

We want to continue to focus on the "4 T's" of *Stewardship*: 1. Time; 2. Talent; 3. Temple; and 4. Treasure. I firmly believe we should all do what we can to further God's work. May we use the talents and time He has given us in leading others to Christ. We also need to emphasize taking care of the temple God has given us – our body. Finally, let's become the great givers God needs to finish His work in Arizona. As we give of our finances through our tithes and offerings we are helping others know Jesus in a very real way. If we had contributed financially to the work the way the early pioneers of this church did, the work could have been finished already. It's not too late to begin. Jesus gave His all to us, what will we give to Him?

The theme we chose for our Constituency Meeting for 2021: *"Love Them Like Jesus."* When I was a young believer I remember a major theme in Christianity was "What would Jesus Do?" The idea was simple in any situation we find ourselves in we would as what would Jesus do if He has in my shoes? And we would have the right answer. Well, good as that may be, we don't believe that goes far enough. We need to respond to our fellow man with the Love of Christ. How would Jesus treat them. We know He would love them, so therefore our theme, *"Love them like Jesus."*

The ministries of the Arizona Conference have been lifting Jesus up and drawing people to Him.

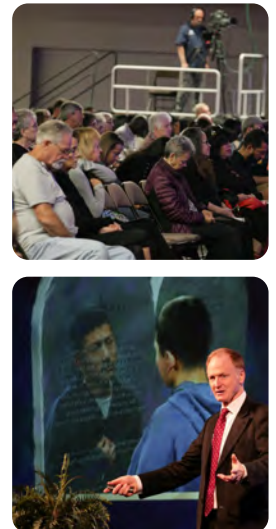
Public Evangelism

Limited by the pandemic public evangelism the last two years has been virtually non-existent. That didn't mean that pastors and lay evangelists weren't active in their communities, but large meetings were not occurring. Our vision is to get back on track with public evangelism campaigns that will harvest precious souls throughout the Conference. We are now placing a strong emphasis on soul winning.

Good News TV

I am so thankful for the work God is doing through Good News TV. The sacrificial and tireless efforts of Luke and Susan Skelton and their dedicated staff are truly amazing. I well remember their humble beginnings several years ago. I am in awe of how the Lord has blessed this ministry with vehicles, equipment, and most of all coverage in new locations outside of Phoenix. As of today, GNTV is in Payson, Prescott Valley, Yuma, and in Tucson, and other parts of our great state. The opportunity to purchase a channel has presented itself this year and Luke and Susan are actively engaging with brokers to make a deal that would ensure GNTV has a permanent channel. The ministry is still functioning in the black as a donation-funded ministry working in harmony with the Arizona Conference. Millions can access the GNTV website at mygoodnewstv.com and have access to the truth as it is in Jesus.

How would Jesus
treat them? We
know He would
love them...



Camp Yavapines



The work that has been done by outgoing Camp Director Wendy Eberhardt and her staff along with the staff at Camp Yavapines has made a huge difference in uplifting Jesus for our youth. The “\$100 Camp” has been a huge success in drawing youth to camp. While we have had to increase the cost of camp in order to cover increased expenses of summer camp, Wendy and her summer staff are to be commended for making youth camp possible this past summer. Scores of youth were blessed and came to know Jesus through all their efforts. We eagerly await what the Lord has in store as new leadership continues the legacy of youth ministry at Camp Yavapines.

Adventist Book Center



It should not come as a shock to anyone that running a brick-and-mortar business is difficult even in the best of times. A bookstore has increasingly become a thing from a by-gone era as we have seen bookstore after bookstore have to close its doors over the past decade. So it is with great admiration that I recognize the work and effort that Sandi Bowman has put into the ABC ministry. During the pandemic, Sandi kept the doors open to serve the community and the ABC sold more Bibles during the last year than ever before. The ABC staff made deliveries around the area to meet the needs of our members and their clients who weren't able to leave their homes and travel to the bookstore.

Arizona SonShine



The Arizona SonShine ministry has grown since its inception ten years ago from one event in Prescott to multiple cities across the Conference. With the retirement of Pastor Salsberry, the other members of the SonShine planning committee have stepped up into leadership positions to keep the program vibrant and strong. We appreciate how Russell Duerksen and Randy Fields have guided this ministry through the rough waters of the pandemic and are still eagerly looking to the future and what blessings this program can bring to Arizona. God has richly blessed this “Hands and Feet of Jesus” ministry.

Camp Meeting

Arizona Conference has continued to host one of the premier camp meetings in the North American Division. While most Conferences have scaled down camp meeting to just a Sabbath or a weekend, we have still done the full nine-day English and full week of Hispanic camp meeting. Two years ago, we had to cancel camp meeting as did many of our fellow conferences across the division. We were committed to having a camp meeting this year and I was greatly blessed once again by the inspirational messages delivered daily as we held our virtual camp meeting. Many viewers shared how thankful they were for this virtual mountaintop experience.



Education

Superintendent of Education Nicole Mattson will present her report separately, but I want to express my views about Christian education – a system I wholeheartedly support. Adventist education is a ministry that has impacted my life and my family's life profoundly. My children both went through the Adventist education system and are active young adults in the church. I am grateful to all the teachers they had through the years that led them to the foot of the cross. I recognize that many of our teachers had to work overtime the past year to meet the needs of students who were at home trying to complete their assignments. We pray we don't have to go back to a remote learning situation ever again. I am extremely proud of our teachers and administrators who worked tirelessly over the past 18 months to make sure students didn't fall behind and when they were face-to-face in the classroom that they were studied in a safe environment. It is exciting to see that our enrollment is increasing across the board. There are still financial and infrastructure concerns that each school faces. But we are excited to see this ministry grow in our Conference.

3 Reasons Adventist Schools Work

Spiritual Focus

Seventh-day Adventist schools focus on preparing students not just for success in this life, but for eternity. The ultimate goal of each teacher is to see each student in a personal relationship with Jesus Christ

Community Service

Students in Seventh-day Adventist schools are encouraged to become active members of the local community through various community service projects.

Higher Education

Students who attend Seventh-day Adventist school are more likely to attend college. Over 85% of graduates from SDA high schools attend college and over 80% of them complete college degrees. This is compared to 66% and 14% of public high schools respectively,

Thunderbird Adventist Academy

As a father of two awesome children who attended all four years of their secondary education at TAA, I can truly say they are proud to call themselves alumni of this great institution. It is exciting to see the direction our school is going to help our youth succeed in this world and prepare for the coming of our Lord. The academy has had financial issues in the past and we are proud of the TAA team that has worked hard to stabilize the financial position of the school. With the future development plans for the property, the school debt will be paid off and there will be money for school infrastructure and program needs. The new administration along with the staff at the academy seem poised to take the school to new heights. I am proud of this institution in our Conference that has a mission to EXCEL.



Refugee Ministries

If you have been paying attention to current events, you know the world is in chaos; and because of this many are fleeing their own countries to find safety in the United State of America. Arizona is one of the states that has been particularly hard hit with large groups of immigrants. This leaves the church with a unique challenge and opportunity to minister to these very special people. For several years Elder Glenn Sta. Ana, Luran Merginio and Elder Joel Mpabmaniwana have been doing just that. Elder Villamor Meriales is now leading the effort at the Conference. The Pacific Union Conference has continued to support the Refugee Center in Phoenix and help staff a pastor as well.

This work has been amazing as people from Burundi, the Congo, Rwanda, Myanmar, Laos and other parts of the world have been ministered to. We help refugees find jobs and places to live, and then attempt to feed these precious souls.

Women's Ministries

God has richly blessed the volunteer Women's Ministries team that is led by Lynn Ortel. Dorothy Aycock inspired the development of the ministry and Dottie Edelson retired after 28 years of leading. Several others, including Maria Denny, Mayra Escalante, and Sonja Shockley, have contributed to the ministry to the women of the AZ Conference over the years but are now turning the leadership over to a new generation of women. Together they led out in Fall and Spring Retreats at both Camp Yavapines and local churches, *God in Shoes* ministry, *It's My Very Own Bags of Love* ministry, and a Leadership Days held in 2018 and 2020. One event, the Hispanic Spring Retreat had over 350 people in attendance and 12,000 viewers attending virtually.

Members of the new "Horizontal Team" will be focused on more inclusive, focused and collaborative outreach. Members include Hispanic Coordinator Martina Martinez, Regional Coordinator Rosie Kennedy, Native American Carole Davis and Julie Jewett as the assistant coordinator. Betty Valenzuela will also continue in her leadership role.

President's Challenge

While this report covers the great things the Conference is doing throughout Arizona, it is only fair to acknowledge the major challenges we face. Because of the ongoing aggressive attacks we are making on the devil, our funds have been stretched to keep our diverse ministries well-funded.

As the pandemic closed down our community last year, we were extremely fearful what that would mean to our financial situation. We significantly adjusted our budget to have funds available to continue to do God's work effectively and efficiently. There is good news to share. Last year and through most of this year we have seen a continued trend of increased tithe and offerings. In fact, while many of our fellow Conferences around the division failed to break even or have a tithe increase, Arizona is one of just a handful of Conferences that had an increase on top of the previous year's amazing tithe gain. God is blessing and we are continuing our climb out of our financial crisis.

I want to personally thank each of you for your continued faithfulness to God in your tithes and offerings. It is truly making a difference. Your faithful commitment to the ministry of the Arizona Conference even while not being able to worship together in church has been uplifting to me.

But one of our major challenges still lies in being financially sound and able to fully fund the various ministries of the Conference. The administrative team and Executive Committee strive to be able to approve each ministry request that is submitted. Your faithful tithe has allowed ministry to continue, but we want to flourish and thrive. A multi-faceted approach to ministry is needed like never before to reach the Baby Boomers, the Gen X'ers, the Millennials, and our youth that are rising up through our churches and schools today.

We don't know if we have seen the end of this pandemic or what is in store for our world next. We know the teaching in Matthew 24 and so we are aware that there will be increased challenges to our ministry in the future. How well we weather the future storms will be determined by what we do now. Your continued faithfulness in emotional, spiritual, physical and financial support of the ministry of the Arizona Conference is pivotal to successfully completing God's work in this territory.

May God bless the Arizona Conference through this next quinquennium in ways we could only dream. My heartfelt prayer is that Jesus will soon return to take us to our heavenly home where we will experience joy and peace in God's presence forever.

Maranatha!

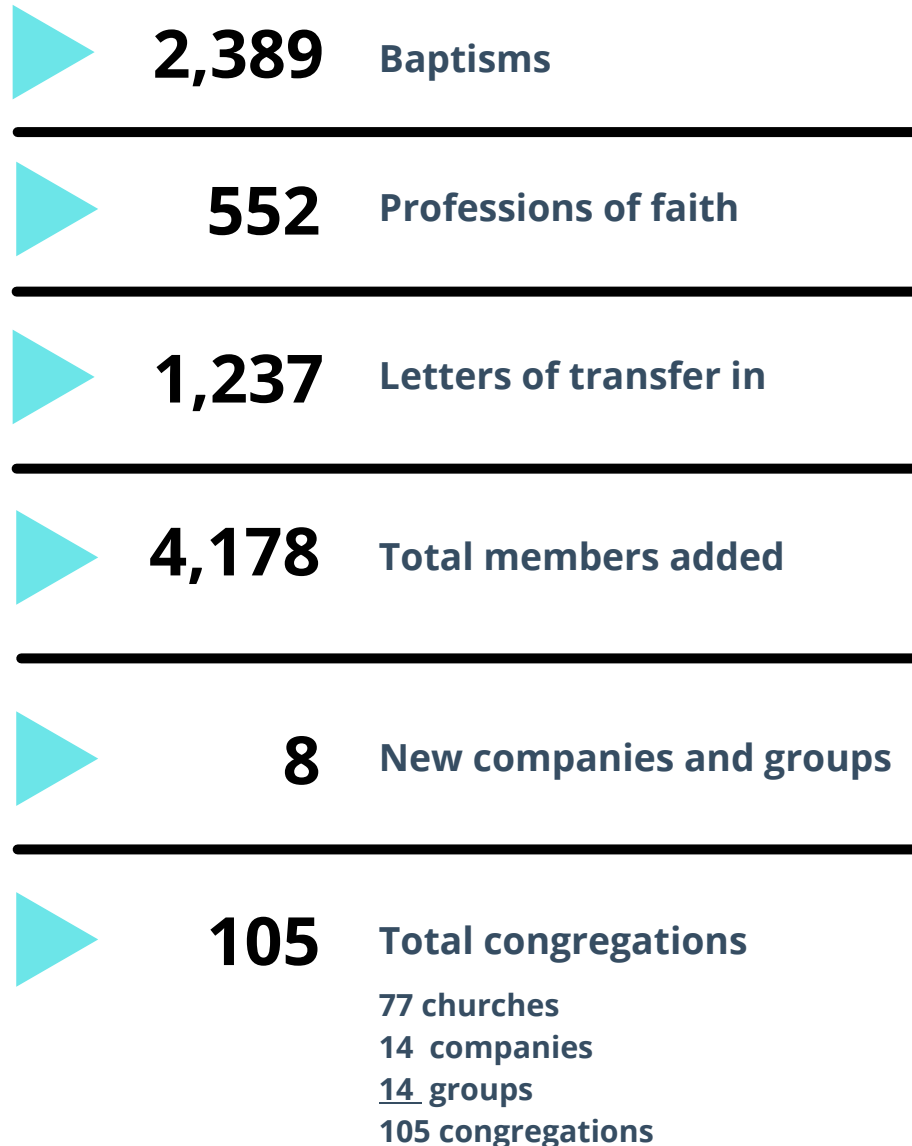
In Memoriam

We remember some amazingly dedicated workers who served the Arizona Conference well and are now sleeping in Jesus awaiting resurrection morning. They are gone but certainly not forgotten!

Adelaide Hendrix
Amy Campbell
Annie Florence Darby
Beverly A. MacLaughlin
Bill Bassham
Elizabeth "Liz" Stelfox
Emiliano Gomez
Eugene Taylor
Herman Bauman
Irma Hadley
John Allen
Judy McGee
Ken Bursey
Larry Allen
Marjorie Bassham
Mary Bragg
Mary Lane
Mel Phillips
Pedro Martinez, MD
Shirley Chipman
Stuart Harrison

Executive Secretary's Report

Over the past five years, God has blessed this conference in many ways. The following statistics represent some of these blessings.



Jorge A. Ramirez
Executive Secretary

A special thanks to all of our church members, pastors, educators and conference ministries for their fruitful commitment to the mission. Together, we continue to grow God's Kingdom.

However, there is still more work to be done. The North American Division has suggested a ratio of one congregation to every 25,000 people. Since Arizona has a population of 7, 151, 502 people, we would need 286 congregations. We currently have 105 congregations.

Let us renew our strength and triple these statistics for the new quinquennium. May Jesus find us busy, making disciples, at the Second Coming.

Membership Gains/Losses by year



Organization Growth Update

To be welcomed as
new companies and groups

New Companies

- Ubumwe 11/29/2017
- Buckeye Spanish 01/29/2020

New Groups

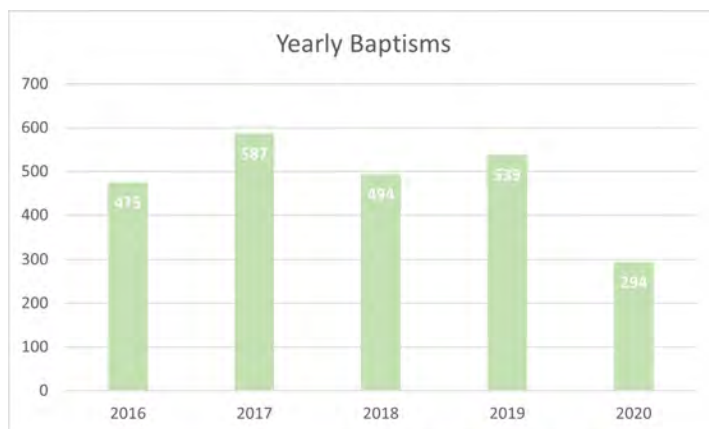
- Ubumwe 02/24/2016
- Phoenix Myanmar: 03/01/2016
- Arizona Lao-American 08/30/2018
- Kenyan SDA Fellowship 11/28/2018
- Tucson East Spanish 12/02/2020
- El Shaddai 12/02/2020

Closed Congregations

- Renaissance Lifestyle Center 02/22/2018
- Gilbert Spanish Company 05/16/2018
- Nogales Church 06/04/2019
- Patagonia Church 03/25/2020
- Abundant Life Company 12/02/2020

3,434

Total members lost



While the Gospel Commission does not change, its fulfillment is demonstrated in different ways. A pastor works within a different context than that of a classroom teacher, a physician, or an institutional administrator. Whatever the personal or institutional role, each one is accountable to God's command.

-Seventh-day Adventist Church, Article,
Total Commitment to God," October 1996

CHURCH	MEMBERS 01/01/2016	BAPTISM	POF	LTR IN	LTR OUT	DEATH	APOSTASY/ MISSING	REMOVED	MEMBERS 12/31/2020	% GAIN LOSS
Abundant Life Company	53	5	0	6	0	0	0	0	0	-100.00
Adventist Worship Center Church	231	7	11	48	13	8	0	0	302	30.74
Apache Junction Church	318	40	6	35	18	33	0	1	344	8.18
Apache Junction Sp Company	67	2	2	0	2	0	0	0	63	-5.97
Arizona Conference Church	1,332	234	15	46	24	18	376	4	1,465	9.98
Arizona Korean Church	115	17	0	12	5	1	0	0	138	20.00
Avondale Spanish Church	191	14	4	3	1	0	0	2	206	7.85
Benson Church	59	2	2	4	4	5	0	5	47	-20.34
Bethel Community Company	0	7	15	2	0	0	0	0	40	
Bisbee Church	43	2	1	8	1	7	0	4	41	-4.65
Buckeye Church	77	4	0	4	4	3	56	1	24	-68.83
Buckeye Spanish Company	43	18	4	3	0	1	0	0	80	86.05
Bullhead City Church	109	14	0	23	17	11	0	4	105	-3.67
Camp Verde Church	60	5	2	6	3	6	1	1	58	-3.33
Casa Grande Church	90	10	5	28	4	7	0	1	123	36.67
Cave Creek Church	33	2	2	3	3	5	0	0	40	21.21
Chandler Brazilian Company	64	11	0	10	7	2	0	0	74	15.63
Chandler Fil-Am Church	68	29	15	3	9	3	0	0	117	72.06
Chandler Church	354	65	12	29	25	10	0	0	399	12.71
Chandler Spanish Church	126	28	17	6	3	2	0	2	238	88.89
Chinle Church	122	29	0	12	6	13	51	0	94	-22.95
Clearview Church	174	15	17	41	10	19	0	4	237	36.21
Coolidge Church	45	3	0	6	0	13	0	0	49	8.89
Cottonwood Church	268	32	8	17	18	23	0	8	282	5.22
Desert Cove Church	332	25	1	16	19	5	0	2	354	6.63
Dewey-Humboldt Church	51	1	2	4	10	6	0	0	48	-5.88
Douglas Spanish Company	28	1	0	0	0	0	0	0	32	14.296
East Valley Tongan Company	0	0	0	0	0	0	0	0	0	
El Mirage Spanish Church	168	7	0	0	1	0	0	1	176	4.76
Eternal Rock Spanish Church	0	0	0	0	0	0	0	0	0	
Faro del Este Company	72	36	4	1	0	4	29	3	83	15.28
Flagstaff Church	106	9	4	9	5	1	0	1	118	11.32
Foothills Company Church	177	6	4	20	9	6	0	0	203	14.69
Gila Mountain Church	84	12	2	24	9	14	3	0	96	14.29
Gilbert Church	81	7	5	7	10	0	48	0	34	-58.02
Gilbert Spanish Church	84	8	0	0	2	0	0	0	0	-100.00
Glendale Church	1,083	136	94	55	36	39	0	4	1,124	3.79
Glendale Spanish Church	217	20	3	5	3	0	177	1	65	-70.05
Globe Church	39	6	1	3	2	5	0	0	39	0.00
Grace in the Desert Church	246	22	0	10	15	35	0	0	199	-19.11
Holbrook Church	282	14	2	28	25	2	0	0	292	3.55
Kingman Church	124	12	8	41	16	17	18	6	135	8.87
Kinlicee Company	23	4	0	1	0	0	0	0	30	30.43
Lake Havasu City Church	113	22	9	20	14	15	26	0	100	-11.50
Marana Spanish Church	135	15	0	2	1	4	51	2	84	-37.78
Maricopa Spanish Group	15	0	0	0	0	0	0	0	0	-100.00
Maricopa Village Church	46	2	2	4	2	0	0	0	52	13.04

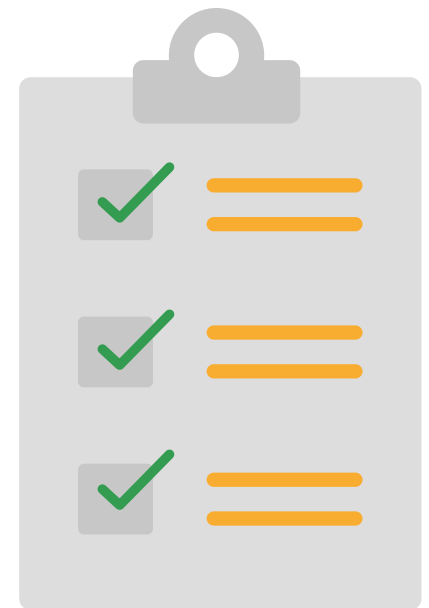
CHURCH	MEMBERS 01/01/2016	BAPTISM	POF	LTR IN	LTR OUT	DEATH	APOSTASY/ MISSING	REMOVED	MEMBERS 12/31/2020	% GAIN LOSS
Mesa Palms Church	494	11	7	28	16	41	46	1	441	-10.73
Mesa Spanish Church	172	44	1	3	6	1	0	0	217	26.16
Nogales Church	6	1	0	0	0	1	2	0	0	-100.00
Nogales Spanish Church	114	27	10	0	2	0	0	1	160	40.35
Oracle Church	99	1	2	0	6	13	0	0	83	-16.16
Page All Nations Group	26	0	0	1	0	0	0	0	0	-100.00
Parker Church	34	0	0	1	2	1	0	0	32	-5.88
Patagonia Church	7	0	0	0	0	0	0	0	0	-100.00
Payson Church	85	9	5	6	6	13	0	0	86	1.18
Peoria Spanish Group	26	0	0	0	0	0	0	0	0	-100.00
Phx Beacon Light Church	673	64	7	39	21	19	1	0	743	10.40
Phx Camelback Church	1,069	42	6	71	52	41	0	2	1,069	2.89
Phx Central Korean Church	24	0	0	0	0	0	0	0	0	-100.00
Phx Central Church	264	24	19	7	6	26	5	0	249	-5.68
Phx Central Spanish Church	1,015	102	13	9	11	2	1	8	1,099	8.28
Phx Central Valley Sp Church	631	90	8	13	6	4	0	4	725	14.90
Phx Deer Valley Sp Church	164	70	5	0	9	0	0	0	224	36.59
Phx East Valley Spanish Church	211	26	0	1	3	1	0	3	229	8.53
Phx Ghanaian Company	0	0	22	0	0	1	0	0	47	
Phx Monte Vista Sp Church	640	70	5	6	2	0	0	1	714	11.56
Phx North Valley Sp Church	248	39	7	0	4	1	0	0	293	18.15
Phx Paradise Valley Church	597	59	8	26	36	24	0	0	613	2.68
Phx Paradise Valley Sp Church	337	49	20	10	8	3	0	0	405	20.18
Phx South Mountain Church	170	13	2	7	3	8	63	8	89	-47.65
Prescott Church	327	28	7	89	27	20	16	7	371	3.46
Renaissance Lifestyle Center	2	0	0	0	0	0	0	0	0	-100.00
Safford Church	68	1	0	1	1	4	0	0	72	5.88
Sahuarita Church	94	6	8	27	22	5	28	2	82	-12.77
San Luis Spanish Church	123	18	3	0	1	8	0	0	133	8.13
Scottsdale-Thunderbird Church	181	13	2	27	45	2	0	0	180	-0.55
SDA Community of Hope Group	29	0	0	2	0	0	0	0	0	-100.00
Sedona Church	35	21	7	1	4	8	0	2	77	120.00
Sedona Spanish Group	23	0	0	0	0	0	0	0	0	-100.00
Shalom Spanish Church	173	56	1	0	3	0	0	0	229	32.37
Show Low Church	182	17	2	8	8	15	93	1	88	-51.65
Sierra Vista Church	137	10	1	38	11	5	31	1	137	0.00
Sierra Vista Spanish Church	49	6	0	0	0	0	0	0	60	22.45
Snowflake Group	28	0	0	1	0	1	0	0	0	-100.00
Springerville Church	33	4	0	9	2	8	9	0	30	-9.09
Superior Coolidge Sp Company	71	0	0	0	0	0	0	0	0	-100.00
Tempe Church	259	14	1	15	14	10	37	3	211	-18.53
Tucson Desert Valley Church	497	27	25	36	29	14	1	0	551	10.87
Tucson Ebenezer All Nations Company	79	11	1	6	1	5	0	0	88	11.39
Tucson Esperanza Sp Church	295	38	0	1	2	3	51	3	274	-7.12
Tucson Fil-Am Company	50	9	6	4	0	2	0	0	60	20.00
Tucson Maranatha Church	23	23	3	0	4	1	0	0	40	73.91

CHURCH	MEMBERS 01/01/2016	BAPTISM	POF	LTR IN	LTR OUT	DEATH	APOSTASY/ MISSING	REMOVED	MEMBERS 12/31/2020	% GAIN LOSS
Tucson Midvale Park Church	259	23	4	20	15	7	0	156	127	-50.97
Tucson Northwest Sp Church	146	10	0	3	2	0	92	0	70	-52.05
Tucson Sharon Church	363	20	4	30	13	16	0	0	360	-0.83
Tucson South Spanish Church	167	34	2	6	3	5	0	0	193	15.57
Tucson Spanish Church	552	67	16	4	7	19	283	9	305	-44.75
Ubumwe Company	0	47	18	3	2	0	0	0	238	
United Youth SDA Company	5	0	0	0	0	0	5	0	0	-100.00
West Valley Spanish Church	391	93	9	21	5	5	0	5	471	20.46
Wickenburg Church	90	7	1	10	7	6	19	0	81	-10.00
Willcox Church	33	4	0	10	8	0	0	0	48	45.45
Willcox Spanish Group	1	0	0	0	0	0	0	0	0	-100.00
Window Rock Company	6	3	0	7	1	0	0	0	15	150.00
Yuma Central Church	384	37	5	21	30	25	0	0	384	0.00
Yuma Spanish Church	366	41	1	4	3	0	0	2	411	12.30
TOTAL	20,145	2,389	552	1,237	825	737	1,596	276	20,734	2.92

- Adjustments: -155

Goals for the Next Five Years

- Work with administration to review our current mission, vision and values for the conference
- Coordinate training/orientation for our new Executive Committee members
- Work with HR to implement an annual office staff picnic
- Work with HR to implement a regular evaluation process for employees
- Work with Union and Arizona Conference Native American leadership to develop a new strategic plan
- Continue to support our churches by visiting as many as possible
- Begin a visitation process of our schools across our conference
- Work with School Superintendent to develop a stronger plan to support Adventist education in our Conference
- Work with Administration to develop a charter system for all subcommittees per our policy book
- Complete scanning of all Secretariat documents into digital/electronic format
- Create job descriptions for all volunteer positions such as: Prison Ministries, Health Ministries, Men's Ministries, etc.
- Work with pastors, church elders and church clerks to develop a strategy to retain members.



THE ARIZONA CONFERENCE CORPORATION EXECUTIVE COMMITTEE RECOMMENDS ISSUING THE FOLLOWING EMPLOYEE CREDENTIALS AND LICENSES ...

Employee credentials and licenses will be issued according to North American Division Working Policy, Section E 10.

Ministerial Credential

Anderson, Edward
Armenta, Joel
Ayon, Edgar
Barton, Hugh
Blake, Paul
Bledsoe, Van
Chitwood, Jonathan
Choi, Myoung J.
Coffy, Jean
Cruz, Manuel
Escalante, Abimael
Espinoza, Antulio
Gorle, Lyndon Duff
Guerrero, Jeff
Hakes, David
Jasper, Tony
Jimenez, Jose Luis
Keyes, Ed
Leach, Reginald
Lewars, Russell
Lounsbury, David
McGhee, Robert
Maldonado, Raul
Meriales, Villamor
Moreira, Sergio
Mpabwanimana, Joel
Navarro, Ray
Ortel, Mike
Palmer, Kingsley
Ramirez, Jorge
Reiner, Myles
Rodriguez, Angel L.
Sady, Michael
Simmons, Gladstone
Smith, Dennis
Smith, Jonathan
Stanton, John
Sulger, Mark
Torres, Alvaro
Trevedan, Alfredo
Valenzuela, Renato
Vecchiarelli, Felix
Webster, Greg
Williams, Hamilton
Withers, Dwight
Wolcott, Dale
Yabut, Ron

Commissioned Minister Credential

Brauer, James
Montana, Gisella
Venden, Gary

Commissioned Minister License

Cruz, Melanie

Ministerial License

Alvarado, Bersain
Boundey, James
Chan Bonnabel, Jose
Cipriano, Uridam
Crosby, James
Kennedy, Ranison
Salazar, Adino
Schnell, Alvin
Soto, Michael
Turner, Eddie III
Woolsey, Vincent

Missionary Credential

Abrahams, Rosemary
Battistone, Jacqueline
Blake, Angie
Blake, Kelly Sue
Blake, Scott
Chipman-Bonden, Nathan
Corella, Gabriela
Feliciano, Abimael
Flores, Carolina
LaCourt, Mitch
Leski, Sandra
Sanderson, Denise
Skelton, Luke
Slack, Stephanie
Valenzuela, Alba

Missionary License

Kerysa Ford
Lair, Ashton
Lopez, Eunice
Merginio, Lauran
Orellana, Belinda
Schilk, Catherine

Administrative Ministries Credential

Allison, Brian
Allison, Tanna
Bowman, Sandra
Brown, Cindy
Jimenez, Luis
Mattson, Nicole
Rogers, Jeff
Tomas, Michael
Young, Chandra

Administrative Ministries License

Medor, Saralyn

Commissioned Ministry of Teaching Credential

Andrade, Gloria
Courtad, Mark
Greene, Teresa
Jenkins, Cheri
Juarez-Alderete, Susana
Leach, Kelle
Lira, Sheri
McElvania, Paula
Montalban, Jennifer
Morada, Oliver
Ouzounian, Danika
Owens, Nicolas
Romero, Karen
Sandoval, Charise
Sanchez, Norma
Schwinn, Starr
Smith, Alex
Thimsen, Jake

Commissioned Ministry of Teaching License

Blake, Cody
Handysides, Nicole

Ministry of Teaching License

Colby, Alex
Gatica, Alexy
Guzman, Gloria
Howard, Andrea
Markovic, Darlynnne
Merginio, Arlene
Nielsen, Kelsie
Prosser, Jacob
Reichert, Nicholas
Roberts, Juliebee
Shupe, Talea
Tenold, Gabriella

Treasurer's Report

Highlights of the past quinquennium



Reginald Leach
Treasurer

The Arizona Conference has been touched by the blessings of God over the last five years. There have been a few ups and downs, hills and valleys, successes, and challenges. But overall, we have seen consistent and steady growth. This growth is certainly a mark of God's blessing. But it is also counted due to the generosity of the faithful stewards (members) of the Arizona Conference, and to the faithful service of our team of Pastors, Teachers, and Office staff.

▶ Tithe Growth four out of five years

▶ Five New Church Buildings and two more in process; One New School acquired

▶ TAA Stabilized Finances over last 3 years, including Balanced Budgets
o TAA Payroll brought into Conference payroll processing

▶ Property Development Project received rezoning approval by the City of Scottsdale
o Continued negotiations with development partners regarding industrial park, airpark, and office park phases of the development plan.

▶ Debt Reduction: From over \$5.5M in 2016, to about \$3.5M end of 2020, an improvement of over \$2M over the last 4 years.
o Poised to repay PUC Line of Credit in 2021 (\$1.2M)

▶ Working Capital, and Liquidity percentages improve over the last four years.

Tithe Growth: (Chart 1)

Praise God for His Faithfulness, and for the faithfulness of our members. Over the five year quinquennium, tithe increased by 23.89% -- an average of 4.78% gain per year. And, the growth continues in 2021.

New Church Buildings Acquired:

During the quinquennium five new church buildings were built or purchased – Chandler Fil-Am; Foothills; Willcox; Phoenix Ghanaian; Chandler Spanish.

Two more buildings are in process during 2021 – Bullhead City has almost completed their new church, and Casa Grande has purchased a new building in downtown Casa Grande to meet in. One new school was constructed – Cochise Adventist Christian School. All of these acquisitions were facilitated by local membership – either to enable greater growth, or because prior facilities were outgrown. Praise God for the vision of these congregations to build or buy new structures to support the growth of the Kingdom here in Arizona.

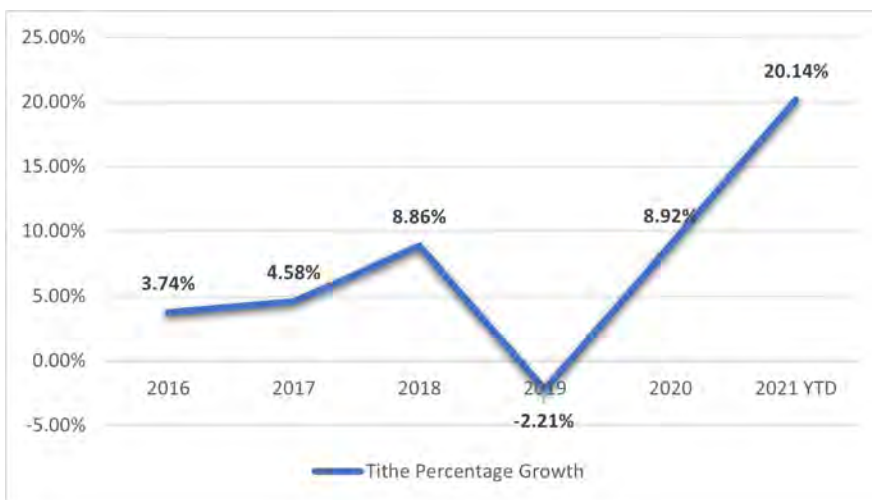


Chart 1



TAA: Over the past three years, TAA has turned a major corner. Through serious evaluation and planning by Principal Jeff Rogers and VP Finance Valbert Francis, staffing was right-sized, expenses minimized. Holding the line on expenses along with intentional recruiting and Alumni Development and Fund-Raising, allowed TAA to present balanced budgets, and to come very close to achieving and/or exceeding those planned results each of those 3 school years.

Property Development Project: A major impetus for beginning the Property Development Project was prior administration of TAA stating that the Academy would not survive without new streams of income of approximately \$250,000 annually. The Conference and Academy are situated on a valuable asset – the property with Scottsdale Road frontage. Therefore, we embarked on this project soon after the 2016 Constituency Session where it was voted to allow ground leasing of the property. We enlisted the services of an independent consultant specializing in Real Estate, Mark Winkelman, (former State Land Commissioner), a Financial Analyst, Don Pursley (former Union College and LLU CFO), and a Real Estate Attorney, Tom Halter, (from Gust Rosenfeld). With the assistance of these experts, along with an expanded PADAC (Property Acquisition and Development Committee), to add three Ad Hoc members from Thunderbird Academy Board, we have been on a continuing journey to research, plan, market, analyze options, entertain proposals, etc.

After sending out a general RFP in 2017, we selected from a group of at least six Development Partners, the Ryan Companies. Ryan worked for close to two years on moving the ReZoning proposal through the City of Scottsdale. In January 2019, Ryan decided to not invest any more money in pushing against a difficult City process, and backed away from the project. However, thanks to their investment of time, energy and Financial resources (Ryan basically gifted us \$300K toward the rezoning). And with the encouragement of Mark Winkelman and Ryan's zoning attorneys, Bill Lally and Kurt Jones, of Tiffany & Bosco, the Executive Committee authorized expenditure of up to \$100,000 to complete the Zoning process. At the November, 2020 meeting of the City of Scottsdale, the Zoning request was unanimously approved, paving the way for future Land Lease development.

At the November, 2020 meeting of the City of Scottsdale, the Zoning request was unanimously approved, paving the way for future Land Lease development.

The 2020 Covid Pandemic slowed everything down, and likely it was a huge blessing that Ryan stepped back from the project just 6 weeks or so before the Pandemic hit. In the past 18 months, our economy has shifted. We continue to search for and interview potential development partners. PADAC and the Executive Committee continue to prayerfully evaluate proposals and consider whom the right development partner will be.

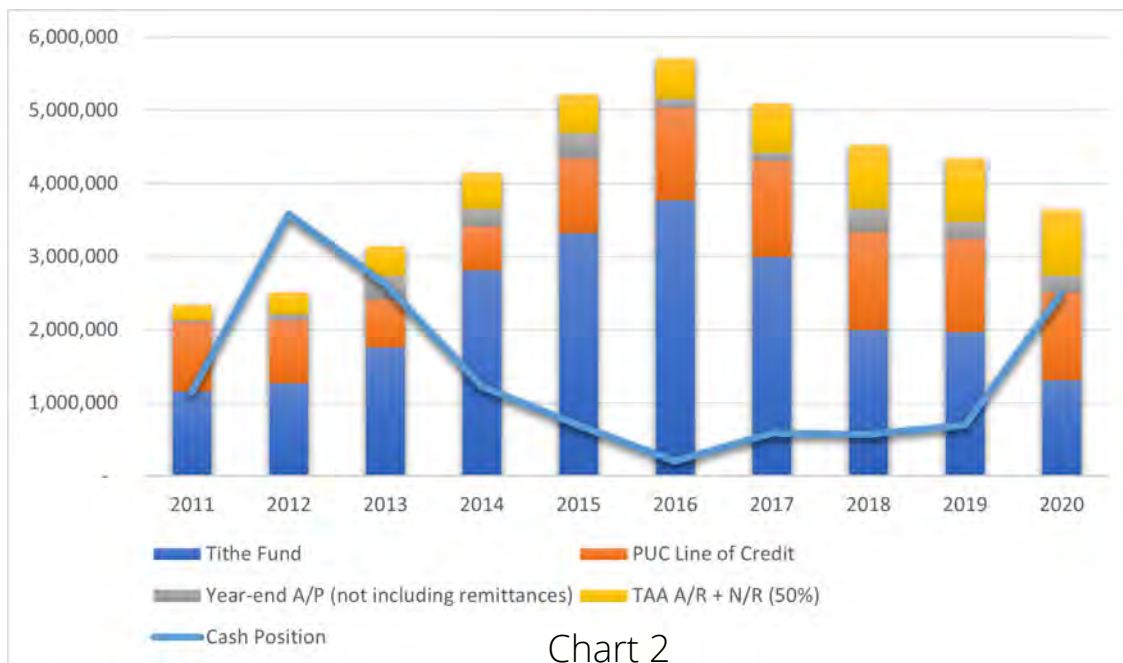


Chart 2

Debt Reduction (Chart 2):

When the current Conference Administration arrived in early 2016 just prior to the start of this quinquennium, we immediately recognized that our Tithe Fund was \$3.8M negative, and that there was a Line of Credit with PUC of \$1.2M for a total of about \$5M in debt. In addition, there was about \$350K of Accounts Payable that was seriously in arrears. What we didn't realize until later was that a portion of the TAA Notes Receivable, and Accounts Receivable would be deemed by the GCAS Auditors as needing an Allowance for Doubtful. (We believe that the Development Plan discussed above provides an opportunity for new streams of income that will help TAA pay off these Payables to the Conference). An allowance for doubtful account/notes receivable was booked in 2020 in the amount of \$730,000. So, our total Debt picture at the beginning of the quinquennium was nearing \$6M.

What we do would not be possible, or even necessary, without the countless time and energy invested by each of these valuable support people

The good news is that we've made significant progress on this front. At the end of 2020, the Tithe Fund was only \$1.3M negative (an improvement of \$2.5M). First quarter of 2021, thanks to an improving Cash position, we made a \$400K payment on the PUC Line of Credit (and we're poised to make another payment or completely retire that LOC in 2021). Therefore, at the end of 2020 our debt picture had improved to only \$3.5M. And we anticipate that by the October session date in 2021, that number will be well under \$3M. This represents significant progress, but not yet complete light at the end of our debt tunnel.

Working Capital, and Liquidity (Chart 3):

Working Capital and Liquidity are two indicators of the strength of the Balance sheet. In 2016, these numbers were at 11.48% and 91.90% respectively. Over the first four years of the quinquennium, there was gradual but steady progress. Then in 2020 both indicators improved significantly to end the report period at 42.35% and 147.64% respectively. 100% Working Capital would indicate enough Current Assets to operate for 90 days. That continues to be our target, and the first half of 2021 continues the improving trend.

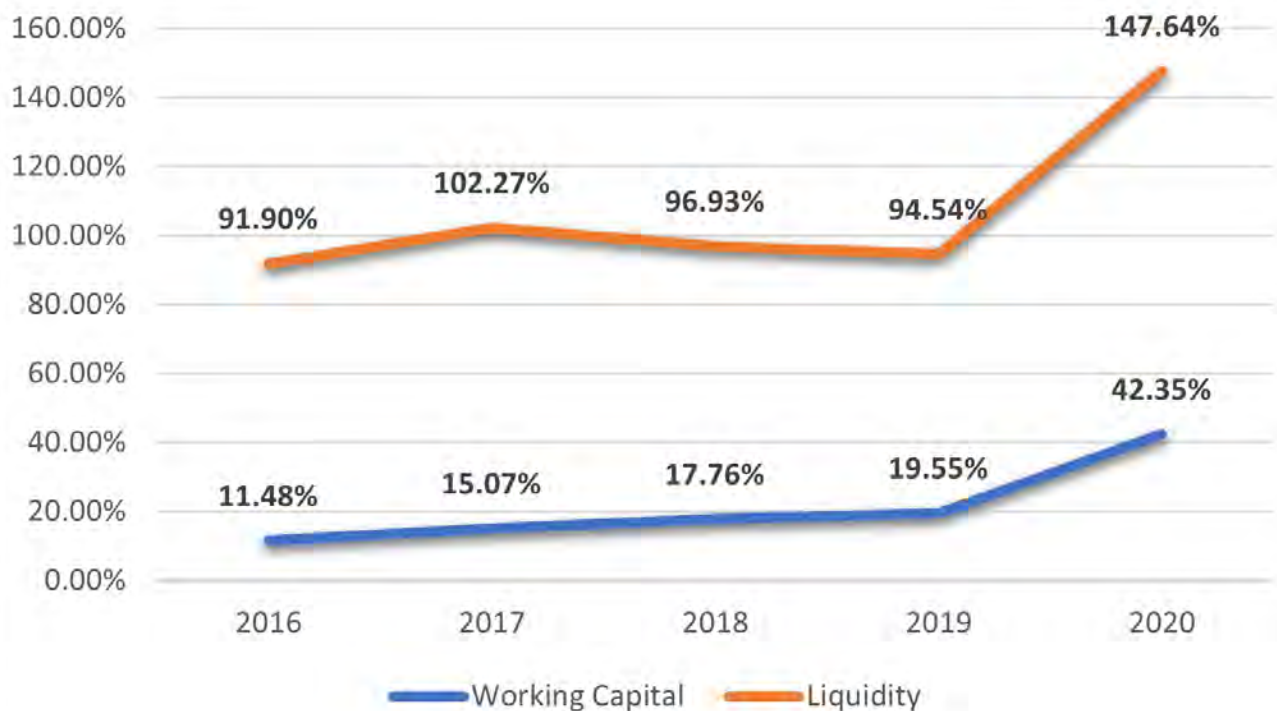


Chart 3

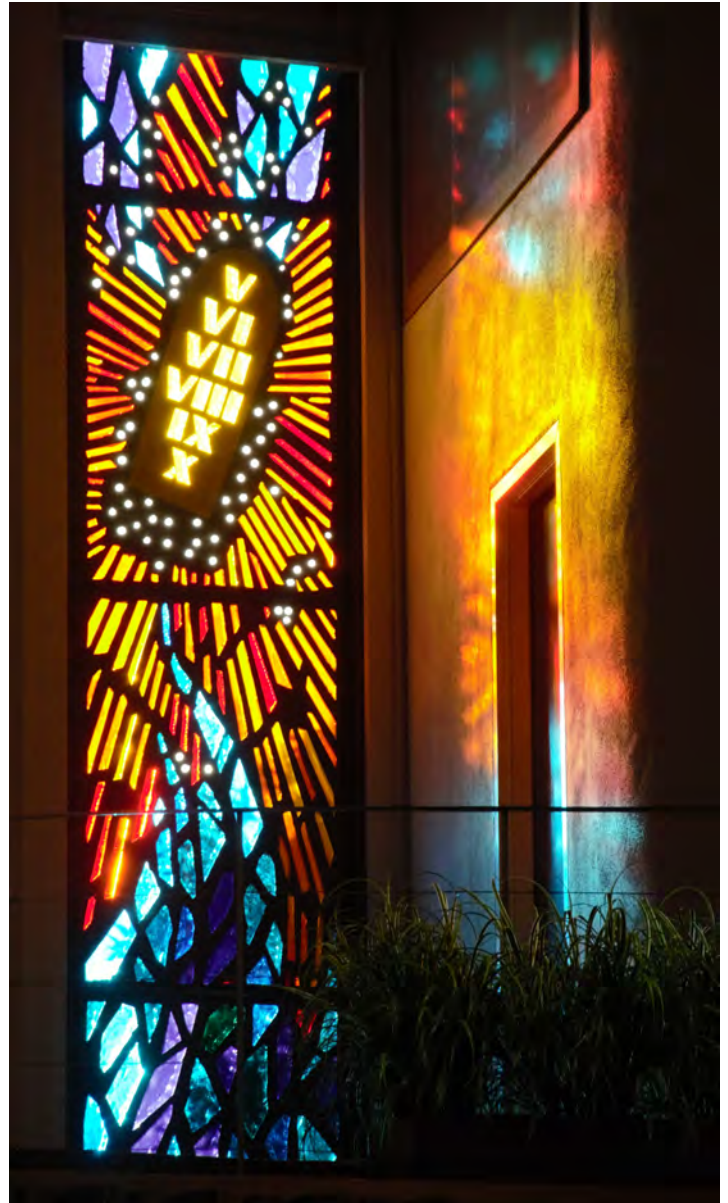
The Treasury Team:

The Treasury Department is supported by the local treasurers in every church and school throughout the Conference. What we do would not be possible, or even necessary, without the countless time and energy invested by each of these valuable support people – most of whom volunteer their time and knowledge. We extend a heartfelt thanks to each local church and school treasurer .

Our Conference Treasury team also deserves a huge note of appreciation for everything that they do to keep our internal operations flowing smoothly. Julie Riebow, retired Assistant Treasurer, and Luis Jimenez, our current Assistant Treasurer keep everything organized and flowing smoothly.

While Sandy Leski, partially retired Payroll Accountant, and Betty Valenzuela, our Payroll Specialist keep our employees and locally funded support staff happy with timely processing of payroll information and disbursement of payroll checks. In addition, Chauve Niyonizigiye, Accountant, provided a huge assist to our Treasury team by picking up the various and random tasks that are necessary for smooth transactions. Our Human Resources Department of Cindy Brown and Rosemary Abrahams provides Treasury with great support for dealing with hiring, payroll, benefits, and many other behind the scenes employee issues. All of these individuals are greatly appreciated and continue to provide support for the churches and schools of the Arizona Conference along with our team of Pastors, Teachers, Office Staff, and Local Employees.

While keeping track of our funds is something we take very seriously, it is really only a supporting ministry. We are merely the conduit that ensures that the money flows from our generous donors through to the place of ministry that the donor has indicated. It truly is each and every Steward who takes their management of God's resources seriously that is responsible for the growth of the Kingdom in Arizona. Because of the faithfulness of each Steward, there has been significant Kingdom growth over the past five years. Praise God for His continued faithfulness to us and for His blessings to the Arizona Conference and to each of us individually as well. "Every good and perfect gift is from above, coming down from the Father of the heavenly lights..." James 1:7



Every Good and perfect gift is from above,
coming down from the Father of the
heavenly lights.

-James 1:17



ARIZONA CONFERENCE CORPORATION OF SEVENTH-DAY ADVENTISTS

UNCONSOLIDATED FINANCIAL STATEMENTS
DECEMBER 31, 2020, 2019, 2018, 2017 and 2016



To the Constituents
Arizona Conference Corporation of Seventh-day Adventists
Scottsdale, Arizona

We have audited the accompanying unconsolidated financial statements of Arizona Conference Corporation of Seventh-day Adventists (Organization), which comprise the unconsolidated statements of financial position as of December 31, 2020, 2019, 2018, 2017, and 2016, and the related unconsolidated statements of changes in net assets and statements of cash flows for the years then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these unconsolidated financial statements in accordance with United States of America accounting principles generally accepted by the Seventh-day Adventist denomination. This includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of unconsolidated financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these unconsolidated financial statements based on our audits. We conducted our audits in accordance with United States of America auditing standards generally accepted by the Seventh-day Adventist denomination. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the unconsolidated financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the unconsolidated financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the unconsolidated financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the unconsolidated financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the unconsolidated financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified audit opinion.



Basis for Qualified Opinion

The Organization has not recorded an adequate allowance for uncollectable notes receivable in the accompanying statement of financial position of December 31, 2020, which, in our opinion, should be recorded in order to conform with United States of America accounting principles generally accepted by the Seventh-day Adventist denomination. If this allowance were recorded, notes receivable and net assets would be decreased by \$400,000 as of December 31, 2020, and the change in net assets would be decreased by \$400,000 for the year ended December 31, 2019.

Qualified Opinion

In our opinion, as internal auditors of the General Conference of Seventh-day Adventists, except for the effects on the 2020 and 2019 financial statements of the matter discussed in the Basis for Qualified Opinion paragraph, the unconsolidated financial statements referred to above present fairly, in all material respects, the unconsolidated financial position of Arizona Conference Corporation of Seventh-day Adventists as of December 31, 2020, 2019, 2018, 2017 and 2016, and the unconsolidated changes in its net assets and its unconsolidated cash flows for the years then ended in conformity with United States of America accounting principles generally accepted by the Seventh-day Adventist denomination.

Emphasis of Matters

We draw attention to Note 19 to the financial statements, which describes the basis of special presentation. The accompanying unconsolidated financial statements were prepared to present the parent Organization, and not consolidating the accounts and activity of a related entity. Accordingly, these unconsolidated financial statements are not intended to be a complete presentation of the Organization's assets, liabilities, revenues, and expenses. Our opinion is not modified with respect to this matter.

Other Matter

Our report is intended solely for the information and use of the officers of the Organization, its financial audit review committee, its governing committee, and the officers and their designees of higher denominational organizations. This report is not intended to be and should not be used by anyone other than these specified parties.

General Conference Auditing Service

July 7, 2021

Note 19 – Basis of special presentation

The accompanying unconsolidated financial statements do not include any accounts or activity of, or investment in Thunderbird Adventist Academy, which is a related entity, controlled by the Organization. The accompanying financial statements include the cost and accumulated depreciation of certain real property that is owned by the Organization, but which is used by the subsidiary entity. Compliance with FASB Accounting Standards Codification 958-810 would require a consolidated statement when presenting complete financial statements of the Organization. The Organization believes this special presentation is useful to analyze the financial statements of the parent Organization, and not consolidating Thunderbird Adventist Academy.

* Complete notes for the Unconsolidated Financial Statements are available upon request *

ARIZONA CONFERENCE CORPORATION OF SEVENTH-DAY ADVENTISTS
Unconsolidated Statements of Financial Position; page 1 of 2
December 31, 2020, 2019, 2018, 2017, and 2016

	2020 Total	2019 Total	2018 Total	2017 Total	2016 Total
ASSETS					
<u>Current assets</u>					
Cash and cash equivalents (Note 2)	\$ 2,994,190	546,633	844,829	893,077	334,869
Investments (Note 3)	366,512	450,391	328,215	321,245	306,444
Accounts receivable, net (Note 4)	2,234,762	2,791,204	2,648,575	2,229,047	2,445,934
Cash held for agency (Note 2)	213,741	163,055	238,139	185,966	181,753
Notes and loans receivable, current (Note 5)	20,807	90,655	126,121	124,841	100,698
Inventory and prepaid expenses (Note 6)	312,479	342,624	388,984	293,845	342,020
Total current assets	6,142,491	4,384,562	4,574,863	4,048,021	3,711,718
<u>Land, buildings, and equipment, net (Note 7)</u>	30,150,607	30,060,720	30,074,905	31,060,734	33,348,618
<u>Other assets</u>					
Accounts receivable, long-term (Note 4)	372,328	473,798	422,168	182,694	-
Notes and loans receivable, long-term (Note 5)	741,219	1,325,472	2,048,171	2,270,268	2,230,448
For other than operating funds:					
Investments (Note 3)	3,144,948	3,213,087	2,284,661	2,527,478	2,538,256
Accounts receivable	36,382	-	142	60	92
Charitable remainder trust receivable (Note 17)	38,769	43,237	41,054	107,417	51,772
Notes and loans receivable (Note 5)	180,746	174,521	172,971	169,718	173,871
Total other assets	4,514,392	5,230,115	4,969,167	5,257,635	4,994,439
Total assets	\$ 40,807,490	39,675,397	39,618,935	40,366,390	42,054,775

See accompanying notes.

ARIZONA CONFERENCE CORPORATION OF SEVENTH-DAY ADVENTISTS
Unconsolidated Statements of Financial Position; page 2 of 2
December 31, 2020, 2019, 2018, 2017, and 2016

	2020 Total	2019 Total	2018 Total	2017 Total	2016 Total
LIABILITIES					
<u>Current liabilities</u>					
Accounts payable (Note 8)	\$ 2,121,538	1,837,751	1,848,605	1,462,664	1,369,108
Notes payable (Note 9)	1,214,745	1,284,453	1,356,710	1,326,926	1,274,742
Agency funds	213,741	163,055	238,139	185,966	181,753
Total current liabilities	3,550,024	3,285,259	3,443,454	2,975,556	2,825,603
<u>Other liabilities</u>					
Deposits	69,948	69,948	69,948	69,948	69,948
Notes payable, long-term (Note 9)	326,396	383,626	390,767	409,434	422,025
Other payables	25,000	25,000	25,000	25,000	25,000
For other than operating funds:					
Accounts payable	582	714	-	-	-
Notes payable (Note 9)	79,725	97,741	30,870	45,119	61,600
Scholarship liabilities	-	-	1,828	-	119
Present value of annuity liability	-	-	-	-	5,782
Present value of irrevocable trust liability	154,641	191,382	221,663	254,082	275,351
Liabilities to remainder beneficiaries	172,312	475,023	440,861	429,100	411,304
Total other liabilities	828,604	1,243,434	1,180,937	1,232,683	1,271,129
Total liabilities	4,378,628	4,528,693	4,624,391	4,208,239	4,096,732
NET ASSETS					
Unrestricted: unallocated	1,243,727	679,513	739,683	652,234	(277,205)
Unrestricted: allocated	2,124,208	1,840,437	1,137,134	231,865	-
Unrestricted: net invested in plant	30,070,882	29,962,979	29,931,723	31,015,615	33,287,018
Total net assets without donor restrictions	33,438,817	32,482,929	31,808,540	31,899,714	33,009,813
Net assets with temporary donor restrictions (Note 10)	2,512,623	2,286,353	2,808,582	3,881,015	4,570,808
Net assets with permanent donor restrictions (Note 11)	377,422	377,422	377,422	377,422	377,422
Total net assets	36,428,862	35,146,704	34,994,544	36,158,151	37,958,043
Total liabilities and net assets	\$ 40,807,490	39,675,397	39,618,935	40,366,390	42,054,775

See accompanying notes.

ARIZONA CONFERENCE CORPORATION OF SEVENTH-DAY ADVENTISTS
Unconsolidated Statements of Changes in Net Assets; page 1 of 2
For the years ended December 31, 2020, 2019, 2018, 2017, and 2016

CHANGES IN NET ASSETS WITHOUT DONOR RESTRICTIONS	2020 Total	2019 Total	2018 Total	2017 Total	2016 Total
<u>Revenues, gains, and support without donor restrictions</u>					
Gross tithe income	\$ 15,277,955	14,240,732	14,449,243	13,272,812	12,691,883
Tithe percentages passed on	(3,782,735)	(3,492,472)	(3,601,729)	(3,326,151)	(3,243,018)
Net tithe income	11,495,220	10,748,260	10,847,514	9,946,661	9,448,865
Matured deferred gifts	2,750	9,808	196,096	48,032	3,921
Investment earnings	57,491	15,879	105,775	100,627	98,676
Appropriations and subsidies	679,899	331,491	343,321	383,132	344,400
Departmental fees and sales	5,679,646	5,995,202	5,587,285	3,912,553	3,512,635
Donations	750	22,906	10,473	1,008	48,470
Other	110,563	118,147	107,155	103,822	65,560
Total revenues without donor restrictions before sales	18,026,319	17,241,693	17,197,619	14,495,835	13,522,527
Adventist Book Center sales (Note 16)	600,058	668,373	662,475	697,276	729,129
Less: cost of goods sold (Note 16)	(413,384)	(475,475)	(439,996)	(463,141)	(505,575)
Gross profit on sales	186,674	192,898	222,479	234,135	223,554
Total revenues without donor restrictions	18,212,993	17,434,591	17,420,098	14,729,970	13,746,081
Released from restrictions	1,902,865	3,453,183	3,598,933	3,066,659	2,488,070
Total revenues, gains, and support without donor restrictions	20,115,858	20,887,774	21,019,031	17,796,629	16,234,151
<u>Expenses and losses</u>					
<u>Program services functions</u>					
Church ministries	8,354,104	9,355,797	8,927,099	8,103,583	10,184,092
Education	5,492,674	5,369,861	5,302,248	3,300,349	2,106,754
Publishing	253,292	416,056	325,830	337,511	269,873
Health and humanitarian	155,060	152,288	113,944	46,458	29,245
Other	751,400	600,079	836,811	300,084	342,968
Total program services functions (Note 24)	15,006,530	15,894,081	15,505,932	12,087,985	12,932,932
<u>Supporting services functions</u>					
Administration	3,053,001	2,390,806	2,322,671	2,669,213	1,938,501
Retirement contribution to defined benefit plan	1,754,371	1,610,760	1,647,214	1,532,409	1,429,740
Convention and meetings	5,173	10,764	8,718	17,785	37,381
Adventist Book Center (Note 16)	247,918	265,280	267,672	286,129	277,852
Other	34,420	172,247	608,710	1,120,887	1,158,430
Total supporting services functions (Note 24)	5,094,883	4,449,857	4,854,985	5,626,423	4,841,904
Total expenses and losses	20,101,413	20,343,938	20,360,917	17,714,408	17,774,836
Net increase (decrease) from operations	14,445	543,836	658,114	82,221	(1,540,685)

See accompanying notes.

ARIZONA CONFERENCE CORPORATION OF SEVENTH-DAY ADVENTISTS
Unconsolidated Statements of Changes in Net Assets; page 2 of 2
For the years ended December 31, 2020, 2019, 2018, 2017, and 2016

	2020 Total	2019 Total	2018 Total	2017 Total	2016 Total
CHANGES IN NET ASSETS WITHOUT DONOR RESTRICTIONS					
Increase (decrease) before nonoperating activity	\$ 14,445	543,836	658,114	82,221	(1,540,685)
<u>Nonoperating activity without donor restrictions</u>					
Nonoperating revenue (Note 14)	1,377,103	488,667	184,499	261,601	3,399,734
Nonoperating expense (Note 14)	(1,396,533)	(1,301,552)	(1,467,548)	(1,752,795)	(647,578)
Net gain (loss) on investments (Note 14)	22,895	81,156	(39,054)	1,101,891	125,160
Net gain (loss) on sale of plant assets (Note 14)	371,583	438,490	73,483	(1,262,105)	(3,949)
Released from restrictions (Note 14)	566,395	423,792	514,025	457,018	433,414
Net increase (decrease) from nonoperating activity without donor restrictions	941,443	130,553	(734,595)	(1,194,390)	3,306,781
Increase (decrease) net assets without donor restrictions	955,888	674,389	(76,481)	(1,112,169)	1,766,096
CHANGES IN NET ASSETS WITH TEMPORARY DONOR RESTRICTIONS					
<u>Restricted income</u>					
Investment earnings	23,123	36,279	(47,946)	81,411	36,893
Appropriations and subsidies	1,102,502	1,354,547	1,083,305	1,003,582	1,210,749
Offerings and donations	1,199,308	1,547,692	1,563,134	1,313,955	1,350,283
Matured trusts and wills	19,025	-	-	-	29,147
Scholarship donations	451,572	416,228	427,339	437,006	416,758
Total restricted income received	2,795,530	3,354,746	3,025,832	2,835,954	3,043,830
Released from restrictions - operating	(1,902,865)	(3,453,183)	(3,598,933)	(3,066,659)	(2,488,070)
Released from restrictions - other (Note 14)	(566,395)	(423,792)	(514,025)	(457,018)	(433,414)
Increase (decrease) net assets with temporary donor restrictions	326,270	(522,229)	(1,087,126)	(687,723)	122,346
Increase (decrease) in net assets	1,282,158	152,160	(1,163,607)	(1,799,892)	1,888,442
Net assets, beginning of year	35,146,704	34,994,544	36,158,151	37,958,043	36,069,601
Net assets, end of year	\$ 36,428,862	35,146,704	34,994,544	36,158,151	37,958,043

See accompanying notes.

ARIZONA CONFERENCE CORPORATION OF SEVENTH-DAY ADVENTISTS
Unconsolidated Statements of Cash Flows; page 1 of 2
For the years ended December 31, 2020, 2019, 2018, 2017, and 2016

	2020 Total	2019 Total	2018 Total	2017 Total	2016 Total
CASH FLOWS FROM OPERATING ACTIVITIES					
Increase (decrease) in net assets	\$ 1,282,158	152,160	(1,163,607)	(1,799,892)	1,888,442
<u>Adjustments to reconcile net income to net cash provided by operating activities</u>					
Unrealized (appreciation) decline in value of investments	7,111	(108,780)	39,053	(72,589)	(49,510)
Provision for uncollectable accounts receivable	271,000	-	293,799	-	52,439
Provision for uncollectable notes receivable	114,378	-	-	-	-
Depreciation expense (Note 7)	151,000	159,897	198,612	384,306	382,584
Depreciation expense - church and school properties (Note 7)	766,727	894,682	894,786	888,595	628,108
Church and school properties added	(1,433,167)	(1,095,973)	-	(195,378)	(3,367,290)
(Gain) loss on sale of assets	723,860	(438,490)	(73,483)	821,435	-
(Gain) loss on gift annuities	-	-	-	(5,782)	(192)
(Increase) decrease accounts receivable	354,998	(196,300)	(697,775)	(123,980)	(325,848)
(Increase) decrease inventory and prepaid expense	30,145	46,360	(55,328)	38,561	71,354
Increase (decrease) accounts payable	283,655	(10,140)	482,234	163,018	(238,539)
(Increase) decrease cash held for agency	(50,686)	75,084	(52,173)	(4,213)	4,985
Increase (decrease) agency funds	50,686	(75,084)	52,173	4,213	(4,985)
Increase (decrease) other liabilities	-	(1,828)	(33,399)	42,592	33,326
Net cash provided (used) from operating activities	2,551,865	(598,412)	(115,108)	140,886	(925,126)
CASH FLOWS FROM INVESTING ACTIVITIES					
Proceeds from maturity of investments	442,188	51,000	267,079	2,302,308	730,699
Purchase of investments	(297,281)	(992,822)	(70,285)	(2,590,763)	(782,568)
Payments made on notes receivable	570,831	850,591	64,196	60,091	86,365
Proceeds from sale of plant assets	-	562,119	74,283	610,763	215,999
Purchase of plant assets	(298,307)	(68,051)	(108,369)	(221,837)	(150,004)
New notes receivable issued	(37,333)	(93,976)	(136,254)	(8,791)	(8,271)
Payments received on notes receivable	-	-	-	(111,110)	(140,111)
Net cash provided (used) from investing activities	380,098	308,861	90,650	40,661	(47,891)

See accompanying notes.

ARIZONA CONFERENCE CORPORATION OF SEVENTH-DAY ADVENTISTS
Unconsolidated Statements of Cash Flows; page 2 of 2
For the years ended December 31, 2020, 2019, 2018, 2017, and 2016

	2020 Total	2019 Total	2018 Total	2017 Total	2016 Total
CASH FLOWS FROM FINANCING ACTIVITIES					
Proceeds from external borrowing	\$ -	106,083	90,000	114,362	439,451
Proceeds (payments) inter-fund borrowing	-	-	-	2	-
Principal payments on notes payable	(144,954)	(118,610)	(93,132)	(91,250)	(101,846)
Proceeds (payments) remainder beneficiary	(36,741)	(30,280)	(32,419)	200,616	(40,816)
Proceeds (payments) on liabilities held in trust	(302,711)	34,162	11,761	152,931	48,864
Net cash provided (used) from financing activities	(484,406)	(8,645)	(23,790)	376,661	345,653
Increase (decrease) cash and cash equivalents	2,447,557	(298,196)	(48,246)	558,208	(627,364)
Cash and cash equivalents, beginning	546,633	844,829	893,077	334,869	962,233
Cash and cash equivalents, ending	\$ 2,994,190	546,633	844,829	893,077	334,869
Supplemental cash flow data					
Cash paid for interest (other than for inter-fund borrowing)	\$ 50,654	61,489	61,969	59,284	45,766
Non-cash donations received in the form of church and school properties added	\$ 1,433,167	1,095,973	-	195,378	3,367,290

See accompanying notes.



ADVENTIST BOOK CENTER

Sandra L. Bowman

MISSION: To provide resources and materials that share the love and hope of Jesus.

AUTHORITY AND ACCOUNTABILITY: The ABC Manager position reports directly to the Conference Treasurer. The work is varied and is performed with limited supervision and performed essentially independently, referring problems, concerns, etc. to Conference Administration for help.

Biography:

Length of Time in Office: 8 years

Spouse: Chad

Children: Alyse, Taylor

Education:

BA in Business Administration, Walla Walla College (1999)

Denominational Service:

- 2001-2012, Retail Marketing Director (Pacific Press Publishing)
- 2012-2013, Office Manager (Thunderbird Christian Elementary)
- 2013-Present, ABC Manager (Arizona Conference)

Years in Denominational Work: 18

SERVICES PROVIDED BY THE ADVENTIST BOOK CENTER INCLUDE

- Maintains and provides materials for Sabbath School programs, including quarterly order updates, billing, and inventory.
- Provides online service of orders through AdventistBookCenter.com with daily processing of orders for in-store and shipping, including the ambassador program.
- Provides daily service with in-store shopping options for customers to purchase English or Spanish books, Bibles, vegetarian food, and more.
- Coordinates and delivers personal and church orders via Bookmobile or local deliveries to conference churches throughout each year.
- Provides resources via set up sale or bookmobile at conference events including camp meetings, retreats, and meetings.
- Manages additional events as possible to create opportunities for personal and church spiritual growth through literature ministry.
- The ABC provides literature for church programs including the Signs Newsbox program and provides monthly billing for each church in our conference.
- Communicates availability of materials via advertising through mail, website, social media, newsletters and more.
- Cooperates and works to ensure material distribution through all Conference departments, ministries, churches, and schools.

SIGNIFICANT ACCOMPLISHMENTS IN THE LAST FIVE YEARS

- Completed store remodel including building additional book displays, signage, and created benches in front of store.
- Implemented new point of sale program for enhanced sales reports and transaction records.
- Continued store update with remodeling our two ABC bathrooms.
- Installed TV near the point of sale for additional advertising and communication.
- Began adjustments to our accounting to include electronic billing for AR Accounts. Working to have all accounts billed via email
- Enhanced our advertising to include additional social media presence. www.facebook.com/azabc

SIGNIFICANT ACCOMPLISHMENTS IN THE LAST FIVE YEARS *(continued)*

- Remained open throughout Covid-19 pandemic to continue to offer service to our customers.
- Adjusted our program to react to the pandemic including alternate events, local deliveries, and curbside pickup.
- Enhanced our ministry in the store with personal evangelism.
- Consistently modifying our inventory to fit the needs of customers and shopping trends.

GOALS FOR THE NEXT FIVE YEARS

- Coordinate and work with other Pacific Union ABC's to strengthen literature ministry in our union.
- Create and maintain an online sales website to represent all materials offered by the ABC.
- Coordinate and offer training resources and opportunities for small group studies.
- Enhance signage and community awareness about our store.
- Continue to work with conference ministries to enhance literature opportunities.





Biography:

Length of Time in Office: 5 months

Spouse: Daphne

Children: Vimdane, Janvil, Chiviamor

Education: BA in History, Philosophy, and Religion

Denominational Service:

- 1987 - 2006, Pastor & Departmental Director (North Luzon Mission, Philippines)
- 2010-2012, Associate Pastor (Central California Conference)
- 2012-2015, Pastor, Asian/Pacific Ministries Coordinator (Nevada-Utah Conference)
- 2016-April 2021, Pastor (Illinois Conference)
- May 2021-Present, Assistant to the President for Multilingual Ministries (Arizona Conference)

Years in Denominational Work: 30

ASIAN-PACIFIC/MULTILINGUAL MINISTRIES

Villamor Meriales

MISSION: The Asian-Pacific Ministries aims to reach all Asian and Pacific Islander immigrants with God's final message of love, hope, and wholeness.

AUTHORITY AND ACCOUNTABILITY: The Assistant to the President for Asian-Pacific Ministries position reports directly to the Conference President. The work is varied and is performed with limited supervision and performed essentially independently, referring problems, concerns, etc., to Conference Administration for help.

SERVICES PROVIDED BY THE ASIAN-PACIFIC MINISTRIES INCLUDE

- Plan, develop and implement, in conjunction with the administrative officers, a strategic plan for the Asian-Pacific work of the conference.
- Direct and coordinate activities with the Multilingual pastors and churches to achieve the conference goals and objectives.
- Confer with administrative officers to review achievements and discuss required changes in goals or objectives.
- Assist the Conference Officers as a spokesperson for Asian-Pacific interests and needs of both laity and pastors.
- Recommend placements or transfers of Multilingual personnel to conference administration.
- Provide counsel and advice to Asian-Pacific members, pastors or churches that are experiencing internal or pastoral problems.
- Prepare and provides materials needed by the workers and laity in order to facilitate their work.
- Plan, organize, and direct the Asian-Pacific Workers Meetings and Asian/Pacific Advisory Committee.
- Participate in various speaking appointments such as Multilingual camp meetings, weeks of prayer, evangelistic crusades, preaching in churches, church dedications, ordinations, workers' meetings, etc.
- Serve on various committees at the Conference, Union and General Conference.

SIGNIFICANT ACCOMPLISHMENTS IN THE LAST FIVE YEARS

The department is represented by nine Churches, Companies and Groups: Arizona Korean SDA Church, Arizona Lao- American Group, Chandler Fil-Am, East Valley Tongan Company, El Shaddai Group, Kenyan Group, Tucson Chandler Fil-Am, Phoenix Ghanaian Company, Phoenix Myanmar Group.

Convocations: 4

Revival and Convocation: 1

Couple Workshop: 1

Multilingual Leaders' Retreat : 1

Church Building Inauguration: 1

Elder's Retreat : 1

Kid's Sports Festival : 1

Total Baptisms: 101

Membership Transfer: 288

Total Church Membership for 2020: 553

GOALS FOR THE NEXT FIVE YEARS

Personal Ministry

1. Baptism – to increase our baptismal goal to 10% each year.
2. Evangelistic Crusades;
 - a. To increase our evangelistic crusades to 3 each year.
 - b. To conduct 1 Asian/Pacific or Multilingual Ministries evangelistic crusade each year (assisted by volunteers).
 - c. To establish 1 SDA presence each year
3. Discipleship;
 - a. Women Ministry and Sabbath School Departments
 1. To train a minimum of 7 women to teach Sabbath School Lesson, to preach, to give actual bible studies each year (Each church will train 1 each year)
 - b. Men's Ministry and Sabbath School Departments.
 1. To train a minimum of 7 to teach the Sabbath School Lesson, to preach, to give actual bible studies. (Each church will train 1 each year.)
 - c. Youth and Sabbath School Departments.
 1. To train a minimum of 7 young people to teach Sabbath School Lesson, to preach, to give bible studies. (Each church will train 1 each year.)
 - d. Children Department : To develop 3 kid's preachers

Stewardship Department

- To increase our giving units to 10% each year (envelop users)
- To increase our remittance to the conference to 10% each year
- To establish 300 less fortunate recipients of gifts during the Year End Celebration each year

Spirit of Prophecy

- To distribute 300 Steps to Christ to the non- SDA each year
- To distribute 300 Great Controversy to the non-SDA each year
- To distribute 300 Desire of Ages to the non-SDA each year

Health Department

- To conduct 3 New Start seminars each year
- To conduct 1 youth sportsfest each year
- To conduct 1 food festival each year

Prayer Ministry Department

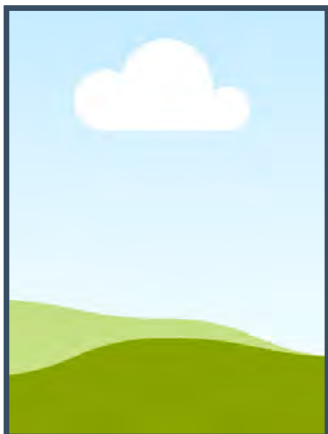
- To conduct 5 revival meetings each year
- To establish 3 churches holding regular midweek prayer meeting
- To conduct 1 convocation each year

Home and Family Department

- To conduct 1 marriage renewal each year
- To establish 20 families holding regular worship
- To increase the number of families holding regular worship by 10 each year

Music Department

- To establish 10 soloist each year
- To establish 3 singing groups
- To conduct 5 public concerts to advertise major events.



CAMP MINISTRIES

Position to be Filled

MISSION: To assist children, youth and young adults in building lasting relationships with Jesus so that we may grow the Kingdom of God.

AUTHORITY AND ACCOUNTABILITY: The Camp Ministries Director position reports directly to the Arizona Conference Treasurer as it relates to conference-wide youth efforts. The work is varied and is performed with limited supervision and performed essentially independently, referring problems, concerns, etc., to the Arizona Conference Treasurer as appropriate.

Biography:

Length of Time in Office:

Spouse:

Children:

Denominational Service:

Years in Denominational Work:

SERVICES PROVIDED BY THE CAMP MINISTRIES DEPARTMENT INCLUDE

A camp program that offers children:

- The opportunity to build self-esteem
- An environment filled with positive peer relationships
- The influence of Adventist Christian role models
- The ability to foster independence
- The chance to explore new experiences in an outdoor setting
- A connection with God through nature
- A safe environment
- Time away from the influences of secular media
- An opportunity to expand life skills
- An environment where they can test the belief system they were raised with and learn to make it their own

SIGNIFICANT ACCOMPLISHMENTS IN THE LAST FIVE YEARS

- Created a seven-day Bible study resource based on the summer's spiritual theme that each camper takes home at the end of the week and is designed for total family evening worships.
- Developed and implemented operational safety standards in accordance with industry standards.
- Developed and implemented a parent liaison program that assists the parents in connecting with their camper during their stay.
- Raised the level of security for our campers by providing seven days of staff uniforms for all staff and provided each staff member with a photo ID.
- Created an efficient and comfortable check in process for parents dropping their campers off on Sundays.
- Implemented a policy that only allows campers to be picked up by a parent or someone they designate that can present valid ID.
- Redesigned the Camp Yavapines website to make it more user friendly.
- Created new social media platforms and updated old ones for connecting with parents, campers and staff.

SIGNIFICANT ACCOMPLISHMENTS IN THE LAST FIVE YEARS *(continued)*

- Recruited and hired over 450 summer camp staff that model the morals in accordance with Adventist beliefs.
- Developed and implemented a CIT (Counselor In Training) program designed to teach 15-17 year old leadership skills and train them to be Camp Yavapines counselors in the future.
- Developed internship opportunities for undergraduate and graduate students.
- Developed spiritual leadership training for summer camp staff.
- Developed a camp mascot, Yavi the Bear, which stands by the dome and greets our campers.
- Created and implemented a positive behavioral management model designed for our campers based on Yavi the Bear.
- Developed yearly advanced leadership training.
- Preserved the \$100 camp concept.
- In partnership with the AZ Conference Education Department, developed a new outdoor education program for grades 5-8.
- Developed a ten-month tracking and summer camp follow up program for the spiritual growth of our unchurched campers.

GOALS FOR THE NEXT FIVE YEARS

- Goals to be set by new Director



CHILDREN'S MINISTRIES

Manny Cruz

MISSION: To connect young people to God, the church and the community.

AUTHORITY AND ACCOUNTABILITY: The Children's Ministries Director position reports directly to the Arizona Conference President as it relates to conference-wide children's ministries efforts. The work is varied and is performed with limited supervision and performed essentially independently, referring problems, concerns, etc., to the Arizona Conference Treasurer as appropriate.

Biography:

Length of Time in Office: 7 years

Spouse: Melanie

Children: Carmen, Carolina, Caryn, Christen

Education: BA in Theology (1993)

Denominational Service:

- 1993 - 1995 Pastor (Northeast Conference, North Mexico Union)
- 1996-2002 Pastor (Texas and Texico Conferences)
- 2002-2006 Youth Director (Texico Conference)
- 2006-2014, Associate Youth Director (North American Division)
- 2014-Present, Youth Director (Arizona Conference)

Years in Denominational Work: 29

SERVICES PROVIDED BY THE CHILDREN'S MINISTRIES INCLUDE

- Plan, coordinate and oversee Conference wide leadership trainings for Children's Ministry Leaders
- Plan, coordinate and oversee Conference wide leadership trainings for Vacation Bible School Leaders.
- Support local churches by providing training and resources for Children's Ministries, Children's Sabbath School and VBS

SIGNIFICANT ACCOMPLISHMENTS IN THE LAST FIVE YEARS

- Developed a brand and logo for AZSDAKids Ministries.
- Developed an easy to navigate website for churches and leaders to access documents, forms and information.
- Launched the AZSDAKids Junior Soccer League.
- Organized the annual VBS Leadership Training.
- Organized the annual Children's Ministries Leadership Training.

GOALS FOR THE NEXT FIVE YEARS

- The AZSDAKids Ministries Team will meet with church children's ministry leaders, youth and youth Pastors to develop a 5 year action plan. This meeting will take place in the fall of 2021.



COMMUNICATIONS AND DEVELOPMENT

Jeff Rogers

MISSION: To create a consistent flow of message to constituents of the Arizona Conference Corporation and Pacific Union Conference, develop tools to enable constituents to learn from the experience of others, engage in an exchange of ideas with Conference employees and constituents, and reduce misunderstandings and misinformation with clear and concise messaging.

AUTHORITY AND ACCOUNTABILITY: The Assistant to the President for Communication reports directly to the Arizona Conference Corporation President. The work is varied and is performed with limited supervision and performed essentially independently, referring problems, concerns, etc., to Conference Administration for help.

SERVICES PROVIDED BY THE COMMUNICATIONS DEPARTMENT INCLUDE

Pacific Union Recorder

- Writing or editing and submitting monthly articles along with high resolution pictures to the Pacific Union Conference Communication Department.
 - Every second month, one page is allocated for the magazine, which will reach all homes within the Union; four additional pages are allocated for the Arizona Conference insert.

Arizona Connect

Create a monthly newsletter called Arizona Connect to include a devotional from the Conference President and any other content they want to include, Conference department reports, Conference events, evangelism reporting, etc.

Church Life

Publish/distribute a communiqué of news and events happening throughout the Conference.

Arizona Conference Website

Responsible for all content, updates and hosting of the Arizona Conference Corporation website located at www.azconference.org.

Biography:

Length of Time in Office: 2 months

Spouse:

Children: Noah, Matthew, Mason and Molly

Education:

Bachelors of Arts in History (1998)
Bachelor of Science in Communication: Broadcast Media (1998)
Master of Arts in American History (2005)

Denominational Service:

- 1998-2002, Teacher/Principal (Potomac Conference)
- 2002 - 2004, Communication Director for ASI (North American Division)
- 2004 - 2006, Teacher (Chesapeake Conference)
- 2006-2013, Teacher (Northern California Conference)
- 2013-2018, Elementary Principal (Arizona Conference)
- 2018-2021, Academy Principal (Arizona Conference)
- 2021, Communication Director (Arizona Conference)

Years in Denominational Work: 24

Other Services Provided

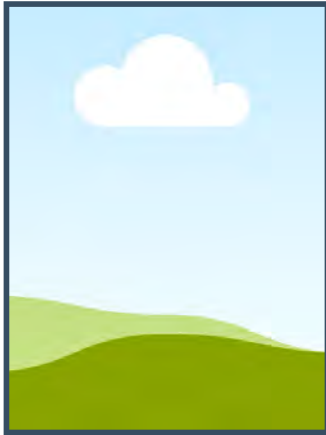
- Take photos of new hires and email to Human Resources Department.
- Produces news and information for the Arizona Conference Camp Meeting.
- Report and and document Arizona Conference Corporation events
- Coordinate design and printing of brochures and flyers to promote Arizona Conference Corporation events
- Serve as a committee member of Good News and MAS TV
- Keep pastors, Conference staff and constituents informed regularly

SIGNIFICANT ACCOMPLISHMENTS IN THE LAST FIVE YEARS

- Converted office space into a photography studio to enable consistent and high quality head shots of Conference employees
- Featured multiple ministries and lay-people in union and division publications
- (In-process) Assisted the office of Executive Secretary in the development of a new Arizona Conference Corporation Website.
- Distributed monthly newsletter emails to constituents
- Distributed monthly communique to churches highlighting events around the conference

GOALS FOR THE NEXT FIVE YEARS

- Complete the new Arizona Conference Corporation Website to provide a more user-friendly experience
- Engage with and inform constituents through an increased social media presence
- Create a monthly podcast that highlights both local church and Conference ministries
- Develop and empower local church communication directors to supply material for publication and assist in broadcasting information at the local level
- Develop a crisis communication plan for the Arizona Conference Corporation and provide training for Conference employees, pastors and educators.
- Develop and distribute an easy-to-read booklet which highlights the basics of managing communication and media for a local entity
- Produce videos that demonstrate the mission and vision of the Conference.
- Survey constituents to identify the best way to reach them and what methods of disseminating information to local churches.
- Update and maintain a contact database of employees and constituents



Biography:

Length of Time in Office:

Spouse:

Children:

Denominational Service:

•

Years in Denominational Work:

COMMUNITY SERVICES

Position to be Filled

MISSION: To help equip and maintain our local church Community Service Directors as well as their Community Services Ministries.

AUTHORITY AND ACCOUNTABILITY: The Community Services Director reports directly to the Conference Treasurer. The work is varied and is performed with limited supervision and performed essentially independently, referring problems, concerns, etc., to Conference Administration for help.

SERVICES PROVIDED BY THE COMMUNITY SERVICES DEPARTMENT INCLUDE

- Visits our food pantries and centers regularly as needed, observes operations, listens to current needs and planning, charts the number of volunteers and clients.
- Assists in developing new ministries or improvement of existing ministries.
- Assists local churches to launch new Community Service ministries.
- Advocates and aids with community surveys, health events, etc.
- Advocates for positive volunteer and client relationships. Mediates as needed in any disputes and supports the local church ACS Director.
- Speaks on a regular basis at worship services, etc. on the role and ministry of Community Services.

SIGNIFICANT ACCOMPLISHMENTS IN THE LAST FIVE YEARS

- Started two new Community Services Centers; Diamond Street Resource Center in Phoenix and Kingman Community Center.
- Awarded an NAD Food Grant for COVID food insecurity response.
- Worked with a fully committed group of essential volunteers in 11 food pantries throughout Arizona.
- These volunteers kept our centers open and even expanded food distribution during the COVID-19 Crisis; March 2020-

GOALS FOR THE NEXT FIVE YEARS

- Goals to be set by new Director



EDUCATION

Nicole Mattson

MISSION: To help drive the mission of Adventist Education in the Arizona Conference so that students can be prepared now for a future in eternity

AUTHORITY AND ACCOUNTABILITY: The Superintendent of Education reports directly to the Conference President. The work is varied and is performed with limited supervision and performed essentially independently, referring problems, concerns, etc. to Conference Administration for help.

Biography:

Length of Time in Office: 1.5 years

Spouse: Terry

Children: Seth, Coty, Jamie

Education:

Associate of Arts

B.S. in Elementary Education

Masters of Arts in Educational Technology

Denominational Service:

- 2000-2016, Teacher (Michigan Conference/Rocky Mountain Conference)
- 2016-2019, Superintendent (Indiana Conference)
- 2019-Present, Superintendent (Arizona Conference)

Years in Denominational Work: 21

SERVICES PROVIDED BY THE EDUCATION DEPARTMENT INCLUDE

- Encourage and nurture education personnel in their professional and spiritual journey.
- Facilitate a communicative relationship between the Offices of Education for the North American Division, Pacific Union Conference, and the Arizona Conference Corporation for the intent of delivery of policies per Education Code, resources, guidance and trainings for teachers and staff.
- Oversee and assess the physical and emotional safety of students and staff which includes COVID protocols, facility safety, safety preparedness, etc.
- Oversee and coordinate the accreditation process for all schools in the Arizona Conference Corporation including the plans for follow-up according to their Continuous School Improvement Plans.
- Develop and implement teacher handbooks/employment expectations for teachers and staff as well as determine the staffing needs of the schools and serve as the chairman of all personnel committees.
- Serve as an instructional coach and mentor for teacher performance relating to student achievement in the classroom.
- Participate in local school boards by providing governance, training, and policy information as well as serving on the Holbrook Indian School Board and subcommittees.
- Serve as a member of subcommittees as requested for the North American Division (Summer Committees, TDEC, etc.)
- Oversee teacher certification and renewals for teachers/principals and provide needed information to the Union registrar.
- Monitor and assess current trends in education and best practices in teaching to make adaptations as needed to further student achievement.
- Provide updates and access to all changes in curriculum and assessment imposed by the NAD, PUC, and Arizona Conference Corporation for the furthering of student progress.
- Help schools to build and maintain a working budget and financial stability based on current enrollment.
- Mentor and communicate with school leadership on a regular basis for the purpose of furthering the mission of Adventist Education
- Provide Conference-level educational and spiritual events and projects for the purpose of student and school collaboration and interaction.
- Process applications for new schools and help to facilitate the establishment process.

- Provide professional growth opportunities for educators and school staff.
- Market Adventist Education through communicating, providing promotional materials, and working through collaborative method to share about our schools.
- Provide funding and access to STO's, scholarships, and other financial resources for student tuition funding.

SIGNIFICANT ACCOMPLISHMENTS IN THE LAST FIVE YEARS

- Creation and implementation of a teacher handbook and various management tools for principals and schools.
- Started process for adoption of the Standards-based system of learning and assessment for the Arizona Conference Corporation including providing needed trainings and resources.
- Creation and implementation of various virtual Conference-wide programs for schools, including virtual K-8 grade Chapels, virtual Week of Prayer, and separate Outdoor Ed Programs for grades 5/6 and grades 7/8.
- Facilitated the publishing of a Conference-wide devotional book written by students called "My Encounter with Jesus."
- Created, implemented, and communicated policies and protocols for schools pertaining to the COVID-19 pandemic.
- Worked with the Ministerial Department to plan and implement TEAM meeting presenters and programs: "Mental Health Awareness" and "Racial Justice and Inclusion".
- Served as a member of the TDEC Technology Committee for the North American Division Education Department which included hosting ASDASA (SDA Administrator's Conference).
- Created a video and marketing materials to communicate the importance of the Arizona Tax Credit Scholarship to our constituents, as well as creating a new brochure for marketing Adventist Education.
- Made improvements to facility safety through regular school safety visits, monitoring and reporting.
- Instituted a teacher-mentoring program that includes classroom visits to peer teachers, instructional coaching, and reflective practices.
- Helped schools to acquire and implement new curriculum including the Big Ideas Math curriculum.
- Adoption of a "grief" initiative and grant to help the school-emotional growth of our students.

GOALS FOR THE NEXT FIVE YEARS

- Continue to assess how to help our students to grow physically, mentally, spiritually, and socially through Adventist Education and provide the needed resources to facilitate the journey.
- Continue to work with the Native American Ministries directors for the NAD and Arizona to bring Adventist Education to needy populations on the reservations.
- Promote the value of Adventist Education through better utilization of social media communications, detailed management of the Arizona Conference Education Department website, more written communication, and increased visits to churches/speaking events.
- Grow the number of schools in the Arizona Conference and add to the current enrollment by finding more funding resources and communicating their access to interested families.
- Train teachers in service-learning and encourage implementation throughout the Arizona Conference under the theme of "Building Leaders Who Serve."
- Continue the development of a collaborative STEM Lab Program that allows for the collaboration of students across the Arizona Conference.
- Support teachers to access the professional development and Professional Learning Communities needed to be confident, equipped, and educated to perform their duties effectively, increase student achievement, and improve parent satisfaction and perception.
- Continue to support our schools in the adoption of Standards-based learning.
- Encourage and facilitate stronger relationships between churches and schools/ pastors and teachers, including those churches not currently affiliated with a school.
- Develop strong programs in our schools for student mental health support, technology advances, and digital resources.

THUNDERBIRD ADVENTIST ACADEMY

MISSION: The mission of Thunderbird Adventist Academy is for each student to **EXCEL:** to **EX**perience Jesus, to **C**ommunicate clearly and think critically, to **E**mbbrace service and citizenship, and to **L**ive healthfully in body and mind.

SIGNIFICANT ACCOMPLISHMENTS IN THE LAST FIVE YEARS

- Improved technology infrastructure campus-wide
- 1:1 Chromebook program for student instruction
- Improved communication plan with students, parents, alumni, churches, and constituency including avenues such as: Jupiter Ed, new website, AZ Connect monthly emails, direct mail and social media.
- Implemented a robust PLC (Professional Learning Community) program, providing the tools and resources to the teachers to enhance cross-curriculum instruction.
- Provide professional development funds through the budgeting process and Title II and Title IV funds through the Paradise Valley Unified School District.
- Developed a career awareness/guidance and college preparation program.
- Transition standardized testing from ITBS to MAP (Measure of Academic Progress), aligning with the North American Division Department of Education standards.
- Transition accounting software from DOS based program to AASI (Adventist Accounting Software International) of the North American Division.
- Increased account collections to over 90%
- Submitted balanced budgets for the last four consecutive years
- Began a development/advancement program
- Increased donor engagement year over year
- Established five endowments with WAF (Western Adventist Foundation)
- Campus-wide capital improvement
- Maintained in-person school during COVID, following the re-opening and continued operations plans.
- Successfully completed WASC (Western Association of Schools and Colleges) accreditation

GOALS FOR THE NEXT FIVE YEARS

- Continue upgrading the technology infrastructure
- Monitor budgeting process to increase programs and reduce loan debt
- Implement a campus-wide safety plan
- Review, monitor and update educational materials and curriculum, aligning with the PUC (Pacific Union Conference) and NAD Offices of Education
- Formally review process for analyzing assessment data and relation it to standards and student intervention for success
- Address needed support services, such as behavior/mental health needs
- Build school community with increased alumni and constituent engagement
- Continue partnership with conference regarding the land development and financial impact for Thunderbird Adventist Academy
- Master plan with 1-3-5-year goal



EVANGELISM

Jorge A. Ramirez

MISSION: To effectively oversee all conference wide evangelism and church planting

AUTHORITY AND ACCOUNTABILITY: The Evangelism Coordinator serves as the President's representative for church growth and evangelism.

Biography:

Length of Time in Office: 2 years

Spouse: Bexy

Children: Reuben, Reiss, Ryan

Education:

BA in Pastoral Ministry (1986)

Masters in Divinity (1989)

Doctor of Ministry (2014)

Denominational Service:

- 1983-2007, Pastor (Southeastern California Conference)
- 2007-2019 VP for Administration (Potomac Conference)
- 2019-Present, Executive Secretary/Ministerial Director (Arizona Conference)

Years in Denominational Work: 36

SERVICES PROVIDED BY THE EVANGELISM DEPARTMENT INCLUDE

- Chair Evangelism Committee
- Coordinate all church planting within the conference
- Coordinate a Conference wide evangelism strategy
- Support as many public evangelistic series as possible to enable the best matching of evangelist and church/pastor for the future
- Distributing of the general evangelism fund among churches and special projects
- Support president on all Creative Evangelism projects

SIGNIFICANT ACCOMPLISHMENTS IN THE LAST FIVE YEARS

- Distributed over \$1,217,000 in evangelism funds to Arizona Conference churches
- Planted 6 churches
- Baptized 2,387 new members
- Distributed over \$50,000 for Creative Evangelism projects
- Distributed over \$207,000 for Arizona SonShine projects
- Distributed over \$121,000 for Good News TV evangelism

GOALS FOR THE NEXT FIVE YEARS

- Develop a conference wide evangelistic strategy
- Coordinate a plan to encourage pastors to develop a culture of evangelism at the local church
- Promote 2022 as a year of Evangelism in the Arizona Conference
- Plant ten (10) new church plants
- Baptize 4,000 new members
- Develop a plan to supervise and mentor all Bible workers within our field



EXECUTIVE SECRETARY

Jorge A. Ramirez

MISSION: to work alongside the president in the implementation of all conference objectives and goals.

AUTHORITY AND ACCOUNTABILITY: The Executive Secretary serves as one of officers of the Arizona Conference Corporation. He is accountable to the Arizona Conference Constituency, Executive Committee and the Conference President.

Biography:

Length of Time in Office: 2 years

Spouse: Bexy

Children: Reuben, Reiss, Ryan

Education:

BA in Pastoral Ministry (1986)

Masters in Divinity (1989)

Doctor of Ministry (2014)

Denominational Service:

- 1983-2007, Pastor (Southeastern California Conference)
- 2007-2019 VP for Administration (Potomac Conference)
- 2019-Present, Executive Secretary/Ministerial Director (Arizona Conference)

Years in Denominational Work: 36

SERVICES PROVIDED BY THE EXECUTIVE SECRETARY INCLUDE

- Keep records of all agendas and minutes of the Conference Constituency Meetings, Executive Committee and distribute minutes
- Responsible, in cooperation with the president and treasurer, for the follow-through of the actions taken in the Constituency Meeting and Executive Committee
- Ensure that all notices are duly given in accordance with the provisions of the Bylaws and as required by law
- Provide a written report to all delegates at each Constituency Meeting
- Maintain a membership list and other records of the conference at the principal office of the conference
- Countersign all papers and instruments which may require the Executive Secretary's signature
- Preside at Executive Committee meetings in the absence of the president
- Supply information for annual publication in the Seventh-day Adventist Yearbook
- Coordinate all Inter-divisional and Independent transfers, notifying the General Conference for official approval
- Process all calls for workers to serve in the Arizona Conference Corporation
- Maintain all employee service records and provide copies for employees as needed

SIGNIFICANT ACCOMPLISHMENTS IN THE LAST FIVE YEARS

- Work with Administration in developing a new Administrative flow chart for the Conference.
- Started process with administration to review our Conference mission, vision and values
- Updated workbook and applications for Group, Company and Church status
- Developed a policy and application for Dissolving/Closing a church within our Conference
- Worked with our office team to upgrade conference webpage
- Developed an Advanced Degree chart to track progress of pastors pursuing masters and doctoral programs
- New format of Conference Bylaws
- Implemented new Conference calendar process for approval and avoid duplication of events

SIGNIFICANT ACCOMPLISHMENTS IN THE LAST FIVE YEARS *(continued)*

- Created a conference Zoom Room
- Began process of scanning all Secretariat files into digital/electronic format
- Work with HR to review and update Employee Handbook
- Review and update Conference Policy Book
- Work with HR to develop and implement a new employee onboarding process
- Work with HR to develop and implement an employee exit interview
- Work with HR to develop and implement a new employee orientation
- Transition Executive Committee to a paperless/digital meeting
- Created a SurveyMonkey account to facilitate surveys and gather important data to improve our ministry
- Began process of reviewing and updating guidelines for Executive Committee members
- 54 visits to Arizona Conference churches since my start on April 1, 2019 through December 31, 2020

GOALS FOR THE NEXT FIVE YEARS

- Work with administration to complete review of our mission, vision and values for the conference
- Coordinate training/orientation for our new Executive Committee members
- Work with HR to implement an annual office staff picnic
- Work with HR to implement a regular evaluation process for employees
- Work with Union and Arizona Conference Native American leadership to develop a new strategic plan
- Continue to support our churches by visiting as many as possible
- Begin a visitation process of our schools across our conference
- Work with School Superintendent to develop a stronger plan to support Adventist education in our Conference
- Work with Administration to develop a charter system for all subcommittees per our policy book
- Complete scanning of all Secretariat documents into digital/electronic format
- Create job descriptions for all volunteer positions such as: Prison Ministries, Health Ministries, Men's Ministries, etc.



Biography:

Length of Time in Office: 7 years

Spouse: Mayra

Children: Mayra, Laura, Suri

Education:

BA in Pastoral Ministry (1987)

Masters in Education (1994)

Denominational Service:

- 1988-1992, Pastor (Northwest Conference, Mexico)
- 1992-1996, Executive Secretary, Evangelism Director, Education Director, Stewardship Director (Northwest Conference, Mexico)
- 1996-2002, President (Navojua University, Mexico)
- 2002-2014, Pastor (Arizona Conference)
- 2014-Present, Assistant to the President for Hispanic Ministries (Arizona Conference)

Years in Denominational Work: 33

HISPANIC MINISTRIES

Abimael Escalante

MISSION: Having as its main mission the proclamation of the gospel to the Hispanic community in the territory of the Arizona Conference with a dedicated team of pastors and laity committed to the attention of churches and God's mission.

AUTHORITY AND ACCOUNTABILITY: The Assistant to the President for Hispanic Ministries serves as the President's representative for Hispanic discipleship. The work is varied and is performed with limited supervision and performed essentially independently, referring problems, concerns, etc. to Conference Administration for help.

SERVICES PROVIDED BY THE HISPANIC MINISTRIES INCLUDE

- Plan, develop and implement, in conjunction with the administrative officers, a strategic plan for the Hispanic work of the conference.
 - Direct and coordinate activities with the Hispanic pastors and churches to achieve the conference's goals and objectives.
 - Confer with administrative officers to review achievements and discuss required changes in goals or objectives.
 - Assist the Conference President as a spokesperson for Hispanic interests and needs of both laity and pastors.
 - Oversee the relationship between churches and pastors by finding the most suitable pastoral candidate for the church to benefit church growth.
 - Recommend placements or transfers of Hispanic personnel to Conference Administration.
 - Nurture the pastors in their spiritual and professionally life through scheduled meetings and one on one sessions.
 - Keep the churches aware of the progress of the Hispanic Ministries in Arizona and in North America and looks for methods and plans applicable to the churches in the Arizona Conference.
- Implement a program that will suit the specific needs of the church in the following areas:
 - a. Spiritual
 - b. Organization
 - c. Evangelism
 - d. Stewardship
 - Counsel with Hispanic workers in developing their professional growth plan.
 - Provides counsel and advice to Hispanic members, pastors or churches that are experiencing internal or pastoral problems.
 - Provide a vehicle of communication, such as newsletter, videos, etc., between Conference officers and Hispanic workers and constituents.
 - Exemplify an attitude of a servant leader.
 - Prepare and provide materials needed by the workers and laity in order to facilitate their work.
 - Plan and direct programs with the various departments of the Conference Office for the advancement of the Hispanic work.
 - Plan, organize, and direct the Hispanic Workers Meetings and Hispanic Advisory Committee
 - Prepare and monitor the Hispanic Ministries budget in consultation with the Conference Treasurer

- Participate in various speaking appointments such as Hispanic camp meetings, weeks of prayer, evangelistic crusades, preaching in churches, church dedications, ordinations, workers' meetings, etc.
- Direct and coordinate the activities of the Sabbath School Department including workshops and VBS.
- Serve on special assignments as requested by the Officers.
- Serve on various committees at the Conference, Union and General Conference.

SIGNIFICANT ACCOMPLISHMENTS IN THE LAST FIVE YEARS

- Plan, coordinate and oversee all Hispanic Ministries events including:
 - Hispanic Pastors and Elders Retreat
 - Hispanic Couples Retreat
 - Hispanic Family Ministries Retreat
 - Hispanic Camp Meeting
 - Hispanic Convocation
 - Hispanic Women's Retreat
 - Hispanic Leadership Trainings
- Launched the Small Groups Evangelism Plan; approximately 200 Hispanic small groups were formed in Arizona
- We hosted the International NAD Net 2016 "Live With Hope"
- Coordinated all Hispanic pastoral placements within our Conference officers
- Launched the "FESJA" a Hispanic Young Adults group
- Coordinate yearly evangelism plans and campaigns for the Hispanic Churches
- Launched the health program "I Want to Live Happy and Healthy"
- Held VIDA GPS recordings for the national evangelism campaign through small groups in 2019 and workshops through the churches
- Launched the small group fairs
- Developed a Pastoral Search Process for the Arizona Conference Hispanic Churches
- Coordinated the Spanish "It Is Written" evangelism series in 2019
- Developed a logo for Hispanic Ministries
- Developed an easy to navigate website for churches and leaders to access events, churches information, pastor's information, documents, and forms
- In person support of local churches leaders and families
- Held Hispanic pastors' meetings every month to oversee the future plans and events
- We praised God for receiving 1,039 new members in our Hispanic churches through baptism

GOALS FOR THE NEXT FIVE YEARS

- Invigorate: Create an environment of spiritual growth with an emphasis on total dedication of life as faithful brothers. Delivery of talents, time, treasures and temple.
- Train: Maintain the lay training institute, emphasizing the different areas of development of the church, promoting the updating and development of the spiritual gifts and talents of our members; with a special emphasis on the mission.
- Equip: Promote the materials and tools that small groups will be needing for mission fulfillment.
- Mobilize: Each small group will be involved in achieving the missionary challenges of the Hispanic Department, leading to the growth of different areas:
 - Small groups: From 200 that we currently have to 350 at the end of the five-year period.
 - Baptisms: 30 baptisms per year for the next 5 years, giving a total of 1500 new baptisms.
 - Church Plants: Two new congregations per year, making a total of 10 new church plants at the end of the five-year period.



HUMAN RESOURCES

Cindy L. Brown

MISSION: To provide sound policies and procedures which support employee efforts to advance the gospel

AUTHORITY AND ACCOUNTABILITY: The Human Resources Director reports directly to the Conference Executive Secretary and manages the areas of recruitment, retention, hiring, employee relations, benefits, compliance, training, leave of absence, policies, and procedures. The work is varied and is performed with limited supervision and performed essentially independently, referring problems, concerns, etc. to Conference Administration for help.

Biography:

Length of Time in Office: 7 years

Spouse: Jim

Education:

AS Office Administration
BSB/M Business Management
MBA/HCM Health Care Management

Denominational Service:

- 1997-1998 Financial Aid Officer (Loma Linda University)
- 1998-2003 Administrative Assistant to President (Pacific Union Conference)
- 2003-2007, HR Director (Adventist Health Ukiah)
- 2011-2014 HR Director (Adventist Health Walla Walla)
- 2014-Present, HR Director (Arizona Conference)

Years in Denominational Work: 20

SERVICES PROVIDED BY THE HUMAN RESOURCES DEPARTMENT INCLUDE

- Serves as a resource for the search and recruitment process
- Prepares advertisements for open positions, job descriptions
- Screens resumes and routes to hiring manager
- Conducts screening, interviews, skills testing as indicated
- Ensures background checks and child protection training are completed in a timely manner
- Oversees on-boarding process for new hires including payroll set-up, benefits enrollment, introduction to office staff
- Responds to employee concerns and maintains role as employee advocate when issues arise
- Participates in investigation and resolution of employee relations concerns
- Conducts HR training with employees as needed
- Oversees performance management system and job description development
- Ensures employee handbook reflects current labor rules and regulations
- Manages leave of absence, disability and accommodation programs
- Manages the retirement application process for all eligible employees
- Maintains current knowledge and understanding of regulations, industry trends, current practices and new development in laws relating to Human Resources
- Ensures compliance with federal, state and local rules and regulations
- Develops and maintains effective relationships with all customers
- Responsible for entry and accuracy of annual service records
- Responsible for annual printing and distribution of federal 1095-C tax forms

SIGNIFICANT ACCOMPLISHMENTS IN THE LAST FIVE YEARS

- Implemented the Child Protection training and screening program for Arizona Conference
- Developed exit Interview form and process
- Developed new employee on-boarding process
- Developed new employee orientation program
- Developed employee evaluation instrument
- Updated job descriptions for all employee positions
- Managed transition to new health plans and wellness platforms
- Provided benefits training to teachers and pastors
- Developed instructional video for wellness portal training
- Developed an electronic new hire document packet
- Introduced new voluntary benefit vendors
- Coordinated preventive care/corporate stress management services
- Coordinated office-wide CPR training and assisted with setting up Active Shooter training
- Developed and introduced Emergency Planning Manual for churches
- Cross-trained for APS payroll system coverage during Pandemic

GOALS FOR THE NEXT FIVE YEARS

- Streamline the HR files to a paperless system
- Be a conduit to move young people into church employment/ministry
- All new hires on-board in person at the Conference office
- Solidify the employee exit interview process
- Develop a stronger HR voice



MINISTERIAL

Jorge A. Ramirez

MISSION: to grow healthy disciple-making churches

AUTHORITY AND ACCOUNTABILITY: The Ministerial Director serves as the President's representative for pastoral care and discipleship (church growth and evangelism).

Biography:

Length of Time in Office: 2 years

Spouse: Bexy

Children: Reuben, Reiss, Ryan

Education:

BA in Pastoral Ministry (1986)

Masters in Divinity (1989)

Doctor of Ministry (2014)

Denominational Service:

- 1983-2007, Pastor (Southeastern California Conference)
- 2007-2019 VP for Administration (Potomac Conference)
- 2019-Present, Executive Secretary/Ministerial Director (Arizona Conference)

Years in Denominational Work: 36

SERVICES PROVIDED BY THE MINISTERIAL DEPARTMENT INCLUDE

- Meeting/calling pastors on a regular basis to encourage walk with Jesus, encourage family time, and to listen
- Supporting pastoral families at special events
- Coordinating annual pastors' meetings, spiritual pastors' retreats, and pastoral family retreats
- Coordinating professional growth opportunities for pastors
- Coordinating pre-ordination training for non-ordained pastors, including mentoring and networking.
- Responding to crisis related to the pastors' family and church
- Coordinating all church planting within the conference
- Visiting as many public evangelistic series as possible; to enable the best matching of evangelist and church/pastor for the future
- Distributing of the general evangelism fund among churches and special projects
- Provide support and training for local church elders
- Cooperating with administration as a member of the Personnel Committee in placement of pastoral resources
- Provide support for Chaplains and Bible Workers

SIGNIFICANT ACCOMPLISHMENTS IN THE LAST FIVE YEARS

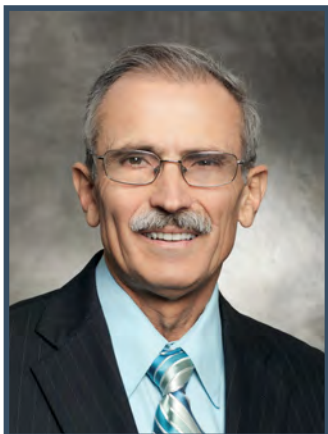
- Coordinated pastoral placements within our Conference
- Developed a Pastoral Search Process for the Arizona Conference
- Developed a Pastoral Ordination Survey for church members
- Developed a Pastoral Ordination Survey for pastoral peers
- Developed a Pastoral Ordination Chart to track preordained pastors' process
- Created an ordination chart to track progress of all un-ordained pastors
- Develop an Advanced Degree Chart to track progress of pastors enrolled in masters or doctoral programs
- Develop a Chaplains' Chart to track work of chaplains within our territory
- Implemented a mentorship program for pastors
- Updated local church Head Elder's list
- Started yearly training for local church elders

SIGNIFICANT ACCOMPLISHMENTS IN THE LAST FIVE YEARS *(continued)*

- Created a Ministerial Chart to track meaningful church and pastor information
- Coordinated process for distribution of all evangelism funds
- Began a process for Healthy Church Measurables
- Coordinated yearly Pastor/Teacher meetings
- Developed a monthly prayer time for pastors
- Established a Ministerial Advisory team
- Began process for new pastoral evaluations

GOALS FOR THE NEXT FIVE YEARS

- Strengthen Ministerial Department by expanding ministerial team
- Foster a stronger sense of unity among pastors
- Rebuild Ministerial webpage
- Develop a conference wide evangelistic strategy
- Coordinate a Spiritual Retreat for Pastors
- Coordinate a Family Retreat for pastors
- Create a professional growth plan for pastors
- Coordinate a Conference wide yearly training for local church leaders (IMPACT)
- Coordinate a plan to encourage pastors to develop a culture of evangelism at the local church
- Coordinate with Shepherdess ministries a support system for pastor's spouse and family
- Plant ten (10) new church plants
- Continue to work with School Superintendent to strengthen the relationship between pastors and educators



NATIVE AMERICAN MINISTRIES

Dale Wolcott

MISSION: Hasten the return of Jesus by coordinating Seventh-day Adventist work for Native Americans across the territory of the Arizona Conference Corporation.

AUTHORITY AND ACCOUNTABILITY: The Assistant to the President for Native American Ministries coordinates outreach and ministry to the Native American population of the 20 federally recognized tribes in the Arizona Conference Corporation territory. The work is varied and is performed with limited supervision and performed essentially independently, referring problems, concerns, etc. to Conference Administration for help.

Biography:

Length of Time in Office: 4 1/2 years

Spouse: Nancy

Children: Esther Martinez, Daniel

Education:

Bachelors of Art (Pacific Union College)

Masters of Divinity (Andrews University)

Doctor of Ministry (Andrews University)

Denominational Service:

- 1971-1990, Pastor (Northern California Conference)
- 1990-1997, Pastor (Nevada-Utah Conference - Navajo Reservation)
- 1997-1999, Pastor (Dakota Conference - Pine Ridge Reservation)
- 1999 - 2006, Pastor (Michigan Conference)
- 2007-2013, Chaplain (Florida Hospital)
- 2014 - Present, Pastor (Arizona Conference - Navajo Reservation)
- 2017-Present, Native American Ministries Coordinator (Arizona Conference)

Years in Denominational Work: 50

SERVICES PROVIDED BY THE NATIVE AMERICAN MINISTRIES INCLUDE

- Develop & implement, with administration, a strategic plan for the Native American work of the Arizona Conference Corporation.
- Direct & coordinate activities with Native American pastors & churches to achieve goals & objectives.
- Assist the Arizona Conference Corporation Officers as a spokesperson for Native American interests & needs of both laity & pastors.
- Recommend placements or transfers of Native American personnel to Conference administration.
- Provide counsel to Native American members, pastors and churches as needed.
- Prepare and provide materials needed by the workers and laity in order to facilitate their work.
- Promote spiritual health as well as physical, mental & social restoration among all tribes.
- Prepare and monitor the Native American Ministries budget in consultation with the Arizona Conference Corporation Treasurer.
- Conduct fund-raising projects by seeking donors to help with funds to minister to Native communities.
- Participate in speaking appointments such as Native American camp meetings, weeks of prayer, evangelistic crusades, preaching in churches, church dedications, ordinations, workers' meetings, etc.

SIGNIFICANT ACCOMPLISHMENTS IN THE LAST FIVE YEARS

- Re-started the Window Rock Company
 - began development of Window Rock property
 - acquired a temporary building for Window Rock church
 - recruited a full-time pastor for the Window Rock-Kinlichee District (formerly in a district with Chinle)
- Launched Diné Adventist Radio (in collaboration with Adventist World Radio and Pacific Union Conference)
 - locally-produced weekly 30-minute broadcast now reaches entire Navajo Reservation
 - fostered vision of and laid groundwork for an Adventist-owned 100,000-watt FM station to reach the Navajo Nation.

SIGNIFICANT ACCOMPLISHMENTS IN THE LAST FIVE YEARS *(continued)*

- Acquired NAD funding for Native Impact 2022 -- a coordinated evangelism outreach across all Native Churches in Arizona, and New Mexico (in collaboration with Pacific Union Conference Native Ministries, It Is Written and Adventist World Radio).
- Tithe from Arizona Conference Native American congregations in 2020 was 90% higher than in 2015.

GOALS FOR THE NEXT FIVE YEARS

- Adventist radio station reaching the entire Navajo Nation.
- Implement "Native Impact 2022" in September 2022
 - free clinics followed by 2-week evangelistic series in 9 Native-oriented churches in 4 conferences
- Construction of a church/radio headquarters building for Window Rock, the Navajo Nation capital.
- Develop collaborative, united work among the 4 Conferences and 3 Unions with territory on the Navajo Nation.
- Support local Arizona congregations with nearby Native populations to reach the 18 unreached tribes in Arizona.



PUBLIC AFFAIRS AND RELIGIOUS LIBERTY

Kingsley Palmer

MISSION: To proclaim and defend the God-given gift of religious freedom which is integral to our prophetic role as Seventh-day Adventists and primary evangelistic efforts here in the Arizona Conference Corporation.

AUTHORITY AND ACCOUNTABILITY: The Religious Liberty Director reports directly to the President. The work is varied and is performed with limited supervision essentially independently, referring problems, concerns, etc., to the President for help.

Biography:

Length of Time in Office: 8 years

Spouse: Lorraine

Children: Ragha and Satya

Education:

BA in Theology and Media
Communication (1985)

MA and Doctorate in Ministry (2014)

Denominational Service:

- 1996-2001, Pastor (British Columbia Conference)
- 2001-2013, Pastor (Nevada-Utah Conference)
- 2013-Present, Assistant to the President for Regional Ministries, Sabbath School Director, PARL Director (Arizona Conference)

Years in Denominational Work: 24

SERVICES PROVIDED BY THE PUBLIC AFFAIRS AND RELIGIOUS LIBERTY DEPARTMENT INCLUDE

- To provide advocacy and support for church members who need assistance with the freedom and expectation provided by the Bible and the Constitution that promises and ensures their rights to worship freely without any interference from anyone
- To train and assist pastors, lay leaders, and church members on the importance of their God given and human right to adopt and change the religion of their choice, and practice it freely as individuals or collectively
- To engage churches as representatives of Christ in the community in participation with other entities wherever and whenever they can to benefit the community. These include local and state organizations that serve in these areas that will be of benefit to others in the cause of Christ.
- To partner and support SDA church established entities like PARL at the local Conference, Union, Division and General Conference departmental organizations under which we operate.
- To promote and distribute Public Affairs and Religious Liberty printed information such as Liberty Magazine annual promotional drive, Church State Council, and other printed materials that will reach and benefit the in the local community as a witness for Christ.

SIGNIFICANT ACCOMPLISHMENTS IN THE LAST FIVE YEARS

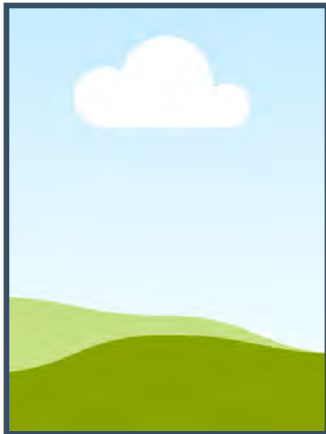
- We have taken the time to assess the needs of our conference and aligned the perception, relevance and scope of the department in accordance with GC and NAD guidelines.
- We have collaborated extensively with the PUC PARL Department and local Arizona Conference churches, across all groups, to provide training and education on the purpose, resources and services of PARL.
- Broadened the traditional base of those generally interested in the mission and work of PARL to include youth and young adults as well as the diverse laity that makes up the Arizona Conference.
- Arizona PARL was acknowledged by the PUC PARL as being one of the most innovative and active PARL Departments in the NAD.
- Arizona PARL Department teamed up with local government and civic entities to promote the health, safety and social wellbeing of church members and the wider community which resulted in greater awareness of the full scope of the PARL Department.

SIGNIFICANT ACCOMPLISHMENTS IN THE LAST FIVE YEARS (continued)

- The PARL Department introduced a successful annual PARL educational weekend each March where representatives from diverse faith communities, including the Muslim and Sikh counterparts participated.
- Empowered church PARL leaders and provided up to date resources to provide PARL guidance at a local leadership level.

GOALS FOR THE NEXT FIVE YEARS

- Provide Quarterly PARL related forums on current PARL related issues
- Continue to build PARL capacity within each church by empowering local church leadership on PARL issues and resolutions
- Strategically engage youth and young adults in the work of PARL



Biography:

Length of Time in Office:

Spouse:

Children:

Denominational Service:

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Years in Denominational Work:

PLANNED GIVING AND TRUST SERVICES

Position to be Filled

MISSION: To provide Estate Planning Information, Estate Planning services and encouragement, enabling our constituents to protect their assets and leave a legacy for their family, friends, and ministries.

AUTHORITY AND ACCOUNTABILITY: The Planned Giving and Trust Services Director reports directly to the Conference Treasurer. The work is varied and is performed with limited supervision and performed essentially independently, referring problems, concerns, etc., to Conference Administration for help.

SERVICES PROVIDED BY THE PLANNED GIVING AND TRUST DEPARTMENT INCLUDE

- Educate our constituents on the need and opportunity of preparing an Estate Plan.
- Educate our constituents on how various Estate Planning documents protect their assets and family and how they afford opportunities to further God's work in Arizona as well as other Global Adventist ministries.
- Facilitate the preparation and signing of Wills, Trusts, Powers of Attorney and Living Wills.
- Review estate plans with constituents as needed to make any updates, changes, etc. as family and needs change.
- Regularly speak at churches and events highlighting Planned Giving and Trust and leaving a legacy for family, friends, and ministries throughout Arizona.
- Help individuals and families with bereavement and loss when needed.

SIGNIFICANT ACCOMPLISHMENTS IN THE LAST FIVE YEARS

- Prepared and completed 142 new Estate Plans
- Drafted \$7,170,495 in potential gifts for the Arizona Conference
- Drafted \$4,820,234 in potential gifts for other Adventist entities

GOALS FOR THE NEXT FIVE YEARS

To be determined by next Director



PRESIDENT

Ed Keyes

MISSION: To love God, His people and His church. Doing everything possible to show His perfect love to the world.

AUTHORITY AND ACCOUNTABILITY: The President of the Arizona Conference of Seventh-day Adventists serves as the chief executive officer of the Conference and presides at Conference Sessions and Executive Committee meetings. This position is responsible for the strategic direction, planning and operational implementation of all aspects of the Conference work. The President is accountable to the Pacific Union Conference President as administrator of church work within the Pacific Union Conference territory.

SERVICES PROVIDED BY THE PRESIDENT INCLUDE

- Give spiritual leadership to conference workers and membership through personal example, leadership style and public ministry.
- Encourage employees and members to maintain the standards of the Church.
- Coordinate and supervise the work to achieve the objectives of the conference.
- Lead out in recruitment, training and evaluation of conference workers; in counsel with the Personnel Committee make recommendations for employment and placement of workers; develop a positive sense of teamwork among employees and their families
- Be responsible for planning annual camp meetings, regular minister's meetings and other convocations and gatherings to provide spiritual enrichment, promote unity and increase effectiveness of the workers and growth of the conference.
- Uphold the objectives and policies of the denomination as expressed through appropriate agencies and officers of the General Conference and the Pacific Union Conference.

Biography:

Length of Time in Office: 15 years

Spouse: Lillian

Children: Andrew and Rebekah

Education:

BA Theology Washington Adventist University (1987)

MA Princeton University (1990)

Denominational Service:

- 1985-1987, Pastor (Potomac Conference)
- 1987-1992, Pastor (New Jersey Conference)
- 1992-2001, Pastor (Oregon Conference)
- 2001-2003, Ministerial Director (New Jersey Conference)
- 2003-2014, Executive Secretary (Arizona Conference)
- 2014-2015, President (Nevada-Utah Conference)
- 2015- Present, President (Arizona Conference)

Years in Denominational Work: 35

- Serve as chair of the Executive Committee and the Administrative committee (ADCOM) and fulfill these responsibilities to the Committee:
 - Present a program for evangelistic, educational, congregational and overall development of the work and church throughout the conference.
 - Provide regular reports of progress of the various phases of the work, including spiritual growth, evangelism, education, building programs, personal development, etc.
 - Evaluate effectiveness of programs, personnel and plans.
- Serve as the chair or member of other committees and boards as requested by the Executive Committee, the Pacific Union Conference, the North American Division or the General Conference, and to serve as liaison between these organizations.
- Plan with the Conference Executive Committee to:
 - Give guidance to the work of pastors, Bible workers and teachers for soul winning and church growth through evangelistic, educational, literature, health and other ministries of the church

SERVICES PROVIDED BY THE PRESIDENT INCLUDE (continued)

- Represent the Conference or delegate someone to represent the conference at denominational or community events, sessions, and ceremonial events.
- Affix the signature of this conference to all papers and instruments, in writing, that may require the same.

SIGNIFICANT ACCOMPLISHMENTS IN THE LAST FIVE YEARS

- Four evangelistic meetings resulting in approximately 45 baptisms.
- Three weeks of prayer series at Arizona Conference schools.
- Multiple Chapel talks at various Arizona Conference schools around the state.
- Sabbath speaking appointments at 105 congregations during the last 5 years.
- Dedicated five new churches.
- Three church mortgage burning ceremonies.
- Recruited pastors for 26 churches.
- Worked closely with our treasurer to reduce our Conference debt from over seven and a half million dollars to just over 1 million dollars.
- AZ SonShine over the past several years, during Camp Meeting AZ SonShine has served nearly 5,000 citizens of Yavapai County, with services more than two million dollars (\$2,500,000.00) in value. We have extended to similar programs in Mesa, Payson, Flagstaff, Sedona, Kingman and Tucson.
- Good News TV reaches AZ and beyond, with transmitter sites in Prescott, Camp Verde, Payson, Flagstaff, Tucson and Yuma. Good News TV Spanish has also reached our large Hispanic community.
- Ordained nine pastors to the Gospel ministry.
- Chaired 120 committees in this last quinquennium, including Conference Executive Committee, Board of Education, Personnel Committee, and Ordination Committees.
- Recruited various Conference leaders: Executive Secretary, (Two occasions) Thunderbird Adventist Academy, (Two occasions) Conference Treasurer, Education Superintendent, Young Adult ministries coordinator and Camp ministries Director, as well as Communications Director.
- My real joy has been witnessing dedicated young people make decisions for Christ. As well as all the many precious souls who have been baptized as a result of Evangelistic Campaign. I have had the privilege of organizing and working with, John Bradshaw, Hope for the Valley series in 2019, and other Evangelistic Crusades with, Omar Grieve, Alejandro Bullon, Richard Halversen, Jim Stevens, and others.
- Organized and coordinated meetings for five 3ABN evangelists. Those who were led to Christ through those meetings expressed appreciation on how their lives were changed.
- In the last five years our baptisms have steadily increased. AZ Conference has the highest baptism percentage growth in our Pacific Conference Union, praise the Lord! This is remarkable considering our growth come during the COVID -19 pandemic. I'm thankful for the work of our pastors and educators who presented Jesus in such an appealing way that many have made that all important decision to follow Christ.
- Our monthly electronic newsletter AZ Connect, reaches throughout the Conference and beyond, sharing inspirational devotionals, news and information.
- AZ Conference Camp Meeting are enjoyed by hundreds in attending personally and viewed live over the internet. We have been blessed by some exceptional guest speakers: Ron Halversen, Terry Johnson, John Bradshaw, Shawn Boonstra Neil Nedley and Pavel Goia plus others guest speakers. 2021 was our Virtual Camp Meeting we praise God for a great spiritual outcome!
- Participated at Hispanic Camp Meeting, as keynote speaker. In 2021 I also participated in their first Hispanic Virtual Camp Meeting. An amazing blessing.
- It is always a blessing to participate in the annual African American Convocations, Asian Pacific and Hispanic Convocations.

GOALS FOR THE NEXT FIVE YEARS

- Over the course of the next five years, I would love to see this Conference finish it's amazing financial turnaround and be completely debt free. Five years ago, at the last Constituency Session I was probably overly optimistic thinking we could eliminate the 7.5-million-dollar debt that we inherited as a new administration, in just five years. While we have made remarkable strides in doing that, we still have approximately 1.5 million dollars to go. I believe we can not only be debt free in the next five years, but we could be in a financial standing where the Conference is on strong, solid ground. Then we could use those funds to win more souls for Jesus and educate more young people in a knowledge of our Savior.
- Another major goal I have is to see twice as many people baptized in the next five years as was baptized in the last five years, which would be approximately 4000 new people. I know we can do this by the grace of God, and by the determination of His laypeople and pastors in the Arizona Conference. I have been amazed to see how well we have done winning souls even during the last two years of a pandemic. In the last five years we have led the Pacific Union Conference in baptismal percentage growth. Once again thanks to all those pastors, departmental leaders, educators, and laypeople, for bringing people to a knowledge of Jesus Christ so that they can make a decision to be baptized and join his remnant church.
- Along with soul winning goes to church planting. And this Conference has planted dozens of churches in the last 10 years however most of those churches are still groups, or companies. So, my goal over the next five years is to see each of those church groups or companies become official churches. I believe we should have at least 12 to 15 new churches between now and our next Constituency Session.
- I would also like to see each of our schools increase in enrollment. I know that enrollment fluctuates with the times, and during this pandemic season of course enrollment has been challenged. However, I do believe that we have young people in our church communities who are not receiving a Christian education. I would like to see those young people in our schools, and I will work with our pastors and teachers to come up with a plan to increase enrollment for each one of our ten schools in Arizona. Along with that plan to increase enrollment is our plan to secure that Thunderbird Adventist Academy (TAA) not only survive but thrive until Jesus comes. We believe that the building partner that we are now working with will help us raise enough money off the land lease of the commercial side of our property that TAA will not have to worry about a short coming in funds each year. In fact, we are hoping that will never happen again with this plan.
- Finally, I know that happy churches are growing churches, so therefore I want to work to make sure that every church has pastoral leadership in a timely manner when a pastor retires, or takes a call to another area. The last two years has been challenging to find pastors willing to move during a pandemic. However, we've been able to replace pastors in nearly all of our churches during that time.
- I'm thankful to God for what He's done, He's brought great pastors into this Conference, who have been doing a fabulous job in their local church districts. Along with having each of our districts full, the churches also need to have pastors who are able to lead them; in soul winning, training, and nurturing of their local congregations. Therefore, another one of my goals is to make sure each our pastors have all the resources and training they need to succeed at leading their churches into, and through these last days of earth's history.
- "For I know the plans I have for you," declares the LORD, "plans to prosper you and not to harm you, plans to give you hope and a future." Jeremiah 29:11 NIV



REGIONAL MINISTRIES

Kingsley Palmer

MISSION: To Equip, empower and engage the Regional membership so that they can serve, honor and represent the character of God in the plan of salvation to the communities in which they reside.

AUTHORITY AND ACCOUNTABILITY: The Assistant to the President for Regional Ministries reports directly to the Conference President. The work is varied and is performed with limited supervision and is carried out essentially independently, referring problems, concerns, etc., to Conference Administration for help.

Biography:

Length of Time in Office: 8 years

Spouse: Lorraine

Children: Ragha and Satya

Education:

BA in Theology and Media
Communication (1985)

MA and Doctorate in Ministry (2014)

Denominational Service:

- 1996-2001, Pastor (British Columbia Conference)
- 2001-2013, Pastor (Nevada-Utah Conference)
- 2013-Present, Assistant to the President for Regional Ministries, Sabbath School Director, PARL Director (Arizona Conference)

Years in Denominational Work: 24

SERVICES PROVIDED BY THE REGIONAL MINISTRIES INCLUDE

- Plan, develop and implement, in conjunction with administration officers, a strategic plan for the Regional work of the Conference.
- Direct and coordinate activities with Regional Pastors and churches to achieve the conference goals and objectives.
- Assist the conference officers as spokesperson for Regional interests and needs of both laity and pastors.
- Counsel with Regional workers in developing their professional growth.
- Provide counsel and advice to Regional members and pastors and churches that are experiencing internal or personal challenges.
- Plan, organize and chair the bi-monthly Regional Workers Meetings and Regional Advisory Committee.
- Prepare and provide resources needed by workers and laity in order to facilitate their work.
- Undertake special assignments as requested by the officers and participate in committees at the Conference and Union level.
- Maintain contact with the Vice-President for Black Ministries at the Pacific Union Conference.

SIGNIFICANT ACCOMPLISHMENTS IN THE LAST FIVE YEARS

- Increased the Regional membership by 2.8% from 1,282 to 1,319
- Regional Ministries, is the third largest ethnic group in the Conference, has the second highest per capita giving in the Conference at \$509.53 - at time of submission.
- Regional churches are now quickly and creatively pivoted to provide a variety of online services and programs as a result, of the pandemic.
- Regional Ministries was the first department in the Arizona Conference to produce and host a world class online weekend Convocation with a global reach of almost 3,000 views.
- A weekend camp of almost 100 Regional pathfinders was organized by Phoenix Beacon Light Church and held in Prescott that provided fellowship, adventure and service.
- Tithes and Offerings during the Pandemic remains steady and even showed a slight increase.
- Despite historical disparities in funding and access for Black communities to health services, health care professionals - doctors, nurses and public health, formed a team and gave of their expertise to update and advise the Regional Ministries Department and its pastors of current the Covid status and the impact on in person church services.

GOALS FOR THE NEXT FIVE YEARS

- To upgrade the technical skills of Regional pastors to ensure they remain relevant and on the cutting edge in a post Pandemic world.
- Explore sustainable and strategic communication channels for example, social media - The Regional YouTube Channel, Podcasts etc., through which members can interact with each other, their pastors and the Regional Ministries department.
- Create relevant engagement opportunities for Regional youth and young adults to fully connect their faith with meaningful Christian service.
- To support Post Pandemic, kingdom building activities that have been intentionally designed to meet the needs of a world living on the brink of eternity.



Biography:

Length of Time in Office: 8 years

Spouse: Lorraine

Children: Ragha and Satya

Education:

BA in Theology and Media
Communication (1985)

MA and Doctorate in Ministry (2014)

Denominational Service:

- 1996-2001, Pastor (British Columbia Conference)
- 2001-2013, Pastor (Nevada-Utah Conference)
- 2013-Present, Assistant to the President for Regional Ministries, Sabbath School Director, PARL Director (Arizona Conference)

Years in Denominational Work: 24

SABBATH SCHOOL

Kingsley Palmer

MISSION: Let them know, let them grow, and let them go!

AUTHORITY AND ACCOUNTABILITY: The Sabbath School Director reports directly to the Conference President. The work is varied and is performed essentially independently, referring problems, concerns, etc. to the Conference Administration for help.

SERVICES PROVIDED BY THE SABBATH SCHOOL DEPARTMENT INCLUDE

Make Sabbath School an instrument for soul winning, nurturing and discipleship for every member by:

- Implementing in every Sabbath School setting Fellowship Community outreach, Bible Study and Prayer, World Missions
- Making Sabbath School an ongoing winning experience by connecting, understanding, ministering, and equipping
- Providing yearly training for Sabbath School Superintendents and Teachers
- Meeting with Pastors and Sabbath School leaders to develop short to long strategic plans for the Sabbath to fulfill its purpose
- Promoting Sabbath School offering and children's participation
- Providing a written report to the delegates of the Constituency Meeting of this Conference

SIGNIFICANT ACCOMPLISHMENTS IN THE LAST FIVE YEARS

- Innovative and Interactive annual trainings and workshops for all Sabbath School personnel through out the Conference were instituted and very well attended.
- Sabbath School Superintendents and teachers were provided with tools and best practice strategies to become more engaging and interactive leaders and teachers.
- Professionals such as Curtis Hall and Norma Rocis Rojas provided targeted, inspirational and transformational training for adult and children's Sabbath School in Sabbath School Annual events. Attendance and participation often exceeded expectations and additional space was required.
- Pandemic restrictions on in person meetings of large groups has meant that the Sabbath School has been able to source innovative online resources that local Sabbath School leaders and members can benefit from.
- Bethel Haitian American church in Phoenix shone bright in the darkness of the Pandemic and refused to allow it to dampen the blessings of Sabbath School. They launched "**Sabbath School To The World - A Global Experience.**" Bethel's creativity and enthusiasm was contagious. Each week the Sabbath School consisted of real life mission stories from around the world, music, country profiles and an interactive lesson study. Their Global Sabbath School came live via zoom from Korea, The UK, South Africa, The Caribbean, Malaysia, India, Sri Lanka, Singapore, Thailand and Cambodia to name a few. Friendships were formed, and alliances made, especially with SE Asia. As a result, the children from Bethel and SE Asia now have pen pals, two young adults, (Malaysian and Sri Lankan), made the decision to study nursing at an Adventist institution as a result of being part of "**Sabbath School To The World**" - A Global Experience."

GOALS FOR THE NEXT FIVE YEARS

- Empower each Sabbath School to creatively incorporate the four pillars of Sabbath School - Fellowship, Community Outreach, Bible Study and Missions, in their 'post' pandemic annual programing.
- Explore relevant ways to provide Sabbath School resources to those who are isolated and who do not have access to online services.
- Utilize the Sabbath School online presence to build capacity through the four pillars and provide resources, inspiration, and best practice strategies that are accessible to Sabbath Schools across the state.
- Encourage Sabbath Schools to use the "Sabbath School to The World - A Global Experience" model to partner and build relationships, collaborate on mission and evangelistic projects.
- Foster Sabbath School excellence and innovation at all levels with a new Sabbath School recognition event



TREASURER

Reginald Leach

MISSION: To stabilize and grow the financial position of the Arizona Conference, creating financial strength to grow God's Kingdom through the mission of each church, school, and ministry department.

AUTHORITY AND ACCOUNTABILITY: The Treasurer is an officer of the Arizona Conference Corporation. The Treasurer is accountable to the Arizona Conference Constituency, Executive Committee, Finance Committee, and the Conference President.

Biography:

Length of Time in Office: 5 years

Spouse: Kelle

Children: Theron, Thane, Regina

Education:

BA in Business(1985)

Masters of Business Administration (1997)

Denominational Service:

- 1987-1999 VP Finance at Campion Academy (Rocky Mountain Conference)
- 1999-2004 Treasurer (Guam Micronesia Mission)
- 2004-2016 VP Finance (Minnesota Conference)
- 2016-Present, Treasurer (Arizona Conference)

Years in Denominational Work: 34

SERVICES PROVIDED BY THE TREASURER INCLUDE

- Responsible for all Conference funds and disburse them in harmony with the denominational policies and actions of the Executive Committee.
- Keep the President informed regarding all financial interests, including those relating to Conference institutions.
- Prepare an annual operating budget in counsel with the President and Executive Secretary and oversee the disbursement of funds according to policy.
- Oversee the monthly preparation of the financial statement to be presented to the Conference Executive Committee, giving an ongoing picture of the financial position of the Conference.
- Provides up-to-date financial information relative to the Conference as needed by the officers, departmental directors, committees, local churches, schools and other conference organizations which have to do with Conference financial matters and planning.
- Oversee the work of the Assistant Treasurer and accounting department: payroll, accounts receivable, accounts payable, remittances from local churches, receipting and data processing.
- Serve as office manager and be responsible for the maintenance of the Conference office building.
- Oversee the following: auditing, risk management, stewardship, health care, purchasing and office services.
- Serve as a member or chair committees and boards as requested by the Conference Executive Committee.
- Develop materials and seminars on spiritual discipleship and how it impacts God's claim on us
- Communicate Christ centered giving and its central role in the believer's life
- Work with local churches and schools in their fundraising and stewardship programs
- Offer programs in spiritual money management

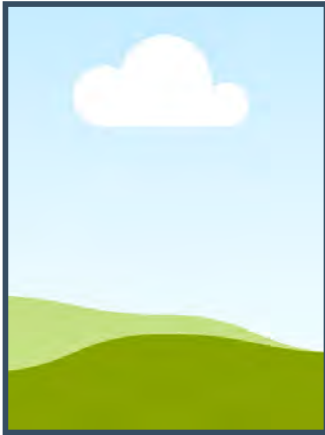
SIGNIFICANT ACCOMPLISHMENTS IN THE LAST FIVE YEARS:

All of these accomplishments were in collaboration with Arizona Conference Corporation ADCOM, Treasury Department Team, the Department Directors, Pastors, Teachers and all the Church and School Treasurers across the Arizona Conference Corporation territory.

- Collaborated with administration to create Budgeting that eliminated deficit spending.
- Reduced overall Conference debt by over \$2M
- Tithe Fund deficit improved from negative (\$3.8M) to negative (\$1.3M)
- Tithe growth in 4 of 5 years of the quinquennium – average of 4.78%
- Negotiated Property Development Project, along with PADAC, to receive Zoning approval from City of Scottsdale in 2020
- Brought TAA payroll processing under Conference umbrella
- Improved Working Capital and Liquidity Percentages (Balance Sheet strength)
- Promoted Stewardship in 62 churches during the quinquennium
- Formed and Chaired Risk Management Committee
- Worked with Education Superintendent on School Safety Inspections
- Worked with Pacific Union on creating a funding plan for Camp Yavapines Sewer Project

GOALS FOR THE NEXT FIVE YEARS

- Eliminate Conference Debt
- Improve Tithe Fund to a Positive bottom Line
- Use "Excess Tithe" (once Tithe Fund is positive) to grow the Ministries of the AZ Conference
- Negotiate favorable Development Partner to further stabilize TAA Finances, providing Capital Funding, growing Endowments, beginning to pay off TAA A/P and N/P to Conference.
- Continue promoting Stewardship through Preaching and Teaching in Churches
- Continue working with Education Superintendent on School Safety Inspections
- Stabilize Camp Yavapines summer camp ministry to ensure sustainable programming



YOUNG ADULTS MINISTRIES

Position to be Filled

MISSION: Equipping local young adult leaders for thriving ministry.

AUTHORITY AND ACCOUNTABILITY: The Young Adult Ministries Director position reports directly to the Conference President. The work is varied and is performed with limited supervision and performed essentially independently, referring problems, concerns, etc. to Conference Administration for help.

Biography:

Length of Time in Office:

Spouse:

Children:

Denominational Service:

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Years in Denominational Work:

SERVICES PROVIDED BY THE CAMP MINISTRIES DEPARTMENT INCLUDE

- A yearly camp meeting program targeted to the spiritual needs of young adults
- Yearly give-back events where young adults can give back to the local community or the world to fight hunger
- Yearly events that focus on spiritual development and spiritual renewal
- Resources for the young adult leader of the local churches
- Yearly training for the young adult leader of the local churches
- A communication network via social media for advertising conference wide and local church events
- Engagement and premarital counseling
- Access to leadership development

SIGNIFICANT ACCOMPLISHMENTS IN THE LAST FIVE YEARS

- Created a young adult mission and vision statement
- Developed a young adult advisory that meets 5 times a year and functions as a planning body for conference-wide young adult events and training opportunities
- Created a yearly fall event called "The Gathering" where young adults from all over the conference come for a weekend of spiritual development while enjoying the fellowship of community in the great outdoors
- Created the opportunity for local church leaders of young adult programs to attend ministry development conferences
- Created a yearly winter event called "SnowFest" where young adults come together for a weekend of spiritual renewal and the opportunity to enjoy the outdoor sport of skiing or snowboarding
- Redesigned the Arizona Young Adult Website
- Focused messages at young adult camp meeting that highlighted tithing and the concept of giving offerings to the Adventist Church
- Prioritized employment of Arizona Young Adults at Camp Yavapines
- Lead a team of young adults in the planning and orchestration of a union wide young adult convention

GOALS FOR THE NEXT FIVE YEARS

To be determined by new Director



YOUTH MINISTRIES

Manny Cruz

MISSION: To connect young people to God, the church and the community.

AUTHORITY AND ACCOUNTABILITY: The Youth Ministries Director position reports directly to the Conference President. The work is varied and is performed with limited supervision and performed essentially independently, referring problems, concerns, etc. to Conference Administration for help.

Biography:

Length of Time in Office: 7 years

Spouse: Melanie

Children: Carmen, Carolina, Caryn, Christen

Education: BA in Theology (1993)

Denominational Service:

- 1993 - 1995 Pastor (Northeast Conference, North Mexico Union)
- 1996-2002 Pastor (Texas and Texico Conferences)
- 2002-2006 Youth Director (Texico Conference)
- 2006-2014, Associate Youth Director (North American Division)
- 2014-Present, Youth Director (Arizona Conference)

Years in Denominational Work: 29

SERVICES PROVIDED BY THE YOUTH MINISTRIES INCLUDE YOUTH:

- Encourage and support the Arizona Conference Youth Pastors and/or Associate Pastors with the various ministries in their respective churches that fall under the Youth department.
- Plan, coordinate, and oversee Conference-wide events, retreats and programs for high school age youth.
- Plan, coordinate and oversee all of the programming for youth during the annual Campmeeting
- Encourage and support the Hispanic Youth Federation in all its activities and events.
- Encourage and support the youth program during the annual Regional Convocation.
- Encourage and support the youth program during the annual Asian Pacific Convocation.

PATHFINDERS

- Plan, coordinate, and oversee Conference-wide events including Pathfinder Fair, Camporee, Pathfinder Bible Experience and Pathfinder Sabbath.
- Work with Pathfinder Clubs to make sure that Induction and Investiture services meet the required objectives.
- Plan, coordinate and oversee leadership training for local Pathfinder Club leaders.
- Provide support to churches wanting to start a Pathfinder Club.

ADVENTURERS

- Plan, coordinate, and oversee Conference-wide events including Fun Day, Family Camp and Adventurer Sabbath.
- Work with Adventure Clubs and encourage and aid Area Coordinators in the Induction and Investiture services.
- Plan, coordinate and oversee leadership training for local Adventurer Club leaders.
- Provide support to churches wanting to start an Adventurer Club.

SIGNIFICANT ACCOMPLISHMENTS IN THE LAST FIVE YEARS

YOUTH

- Developed a brand and logo for azsdayouth ministries.
- Developed an easy to navigate website for churches and leaders to access documents, forms and information.
- Launched a strong social media presence to inspire young people and also share information about upcoming events, ministries, etc.
- Established and implemented a 5 year action plan with the participation of local church youth leaders, pastors and teenagers.
- Tripled attendance to annual youth retreat.
- Worked with Phoenix area churches to launch The Faith, Hope, Love Project a Youth led worship gathering for youth and young adults.
- Worked with Camelback Church to launch The Welcome Home Project, a monthly youth led Friday night worship for youth and young adults in the Phoenix area.
- Secured funding from NAD and pacific Union to assist local churches with special Youth Evangelism projects.
- Worked with Tucson area churches to make the Tucson Area Fall Festival an inclusive gathering for youth and young adults.
- Launched the AZSDAYouth Soccer League.

PATHFINDERS

- Organized and combined the 2 separate Spanish and English Pathfinder Camporees into one Conference Camporee.
- Developed a logo for Arizona Pathfinder Ministries
- Developed an easy to navigate website for churches and leaders to access documents, forms and information.
- Organized and coordinated a Camporee at the Grand Canyon where Pathfinders camped and experienced the National Park an entire weekend.
- Hosted the North American Division Pathfinder Bible Experience in Prescott, AZ with more than 1,000 attendees.
- Organized a trip to the Oshkosh International Camporee with 515 Pathfinders from Arizona.

ADVENTURERS

- Developed a brand and logo for AZ Adventurer Ministries.
- Developed an easy to navigate website for churches and leaders to access documents, forms and information.
- Added another Area Coordinator to better serve the local church clubs.

GOALS FOR THE NEXT FIVE YEARS

- The AZSDAYouth Ministries Team will meet with church youth ministry leaders, youth and youth Pastors to develop a 5 year action plan. This meeting will take place in the fall of 2021.



APPENDIX

Section A: Delegate List

Section B: Nominating Committee Report

Section C: Current Bylaws

Section D: Recommended Bylaws

Section E: General Conference Rules of Order

Appendix A

Delegate List

At – Large Delegate List

<u>Name</u>	<u>Last Name</u>	<u>Position</u>	<u>Name</u>	<u>Last Name</u>	<u>Position</u>
Rosemary	Abrahams	Conference Staff	Luis	Jimenez	Conference Staff
Sharon	Acord	Executive Committee	Jose Luis	Jimenez	Pastor
Tanna	Allison	Educator	Susana	Juarez-Alderete	Educator
Brian	Allison	Education Board	Ranison	Kennedy	Pastor
Bersain	Alvarado	Pastor	Ed	Keyes	Conference Staff
Duane	Andersen	Education Board	Mitch	LaCourt	Conference Staff
Ed	Anderson	Pastor	Kelle	Leach	Educator
Gloria	Andrade	Educator	Reginald	Leach	Conference Staff
Armenta	Joel	Pastor	Sandra	Leski	Conference Staff
Edgar	Ayon	Pastor	Russell	Lewars	Pastor
Jonathan	Barraza	Executive Committee	Sheri	Lira	Educator
Hugh	Barton	Pastor	Lari	Long	Education Board
Jacqueline	Battistone	Conference Staff	Susan	Loor	Education Board
Charles	Biggs	Executive Committee	Francis	Lopez	Executive Committee
Cody	Blake	Executive Committee	David	Lounsbury	Pastor
Paul	Blake	Pastor	Raul	Maldonado	Pastor
Angie	Blake	Conference Staff	Nicole	Mattson	Conference Staff
Kelly Sue	Blake	Conference Staff	Stephen	Mayer	Pacific Union
Scott	Blake	Conference Staff	Paula	McElvania	Educator
Van	Bledsoe	Executive Committee	Robert	McGhee	Pastor
James	Boundey	Pastor	Villamor	Meriales	Conference Staff
Sandra	Bowman	Conference Staff	Jennifer	Montalban	Educator
James	Brauer	Pastor	Gisella	Montana	Pastor
Cindy	Brown	Conference Staff	Oliver	Morada	Educator
Dennis	Canther	Education Board	Sergio	Moreira	Executive Committee
Linda	Carr	Education Board	Joel	Mpabwanimana	Pastor
Jose Pablo	Chan Bonnabel	Pastor	Bonnie	Navarro	Bylaws Committee
Al	Chatman	Education Board	Ray	Navarro	Pastor
Nathan	Chipman-Bonden	Educator	Bradford	Newton	Pacific Union
Jonathan	Chitwood	Pastor	Chauve	Niyonizigiye	Conference Staff
Jean	Coffy	Pastor	Mike	Ortel	Pastor
Gabriela	Corella	Conference Staff	Danika	Ouzounian	Educator
Mark	Courtad	Educator	Kingsley	Palmer	Conference Staff
James	Crosby	Pastor	Josephine	Pete	Executive Committee
Manuel	Cruz	Conference Staff	Jorge	Ramirez	Conference Staff
Melanie	Cruz	Pastor	Myles	Reiner	Pastor
Fred	Daniel	Executive Committee	Sandra	Roberts	Pacific Union
Cedric	Davis	Bylaws Committee	Angel	Rodriguez	Pastor
Audine	Dieter	Education Board	Jeff	Rogers	Conference Staff
Phil	Dieter	Executive Committee	Karen	Romero	Educator
Abimael	Escalante	Conference Staff	Michael	Sady	Pastor
Antulio	Espinoza	Pastor	Adino	Salazar	Pastor
Vernon	Fass	Executive Committee	Norma	Sanchez	Education Board
Abimael	Feliciano	Educator	Denise	Sanderson	Conference Staff
Carolina	Flores	Conference Staff	Alvin	Schnell	Pastor
Isabel	Fritzier	Executive Committee	Starr	Schwinn	Educator
Gladys	Gonzalez	Executive Committee	Gladstone	Simmons	Pastor
Lyndon "Duff"	Gorle	Pastor	Luke	Skelton	Conference Staff
Teresa	Greene	Educator	Alex	Smith	Educator
Jeffery	Guerrero	Pastor	Dennis	Smith	Pastor
David	Hakes	Pastor	Jonathan	Smith	Pastor
Tony	Jasper	Pastor	Michael	Soto	Pastor
Cheri	Jenkins	Educator	John	Stanton	Pastor

At – Large Delegate List

<u>Name</u>	<u>Last Name</u>	<u>Position</u>
Mark	Sulger	Pastor
Jake R	Thimsen	Educator
Alfredo	Trevedan	Executive Committee
Eddie	Turner	Pastor
Renato	Valenzuela	Pastor
Alba	Valenzuela	Conference Staff
Gary	Venden	Pastor
Greg	Webster	Pastor
Ivan	Weiss	Education Board
Mervyn	Williams	Executive Committee
Hamilton	Williams	Executive Committee
Dwight	Withers	Pastor
Dale	Wolcott	Conference Staff
Cintia	Woods	Education Board
Vincent	Woolsey	Executive Committee
Dan	Wright	Executive Committee
Ron	Yabut	Pastor
Chandra	Young	Education Board
Thomas	Zirke	Bylaws Committee

Regular Delegate List

<u>Name</u>	<u>Last Name</u>	<u>Church</u>	<u>Name</u>	<u>Last Name</u>	<u>Church</u>
Thomas	Abarca	Shalom Spanish	Diego	Camacho	Phx Central Valley Spanish
Linda	Abeyta	Glendale	Leticia	Campas	Avondale Spanish
John	Abraham	Camelback	Azucena	Campos	Phx Central Valley Spanish
Minerva	Aceves	Avondale Spanish	Saul	Campos	Phx Central Valley Spanish
Mavis	Adams	Chandler Fil-Am	Nohemi	Canales	Phx Central Valley Spanish
Lyndsey	Adams	Cottonwood	Irving	Candia	Yuma
Chris	Albrecht	Tempe	Terry	Carlson	Adventist Worship Center
Saul	Alcantara	Shalom Spanish	Stephen	Carr	Kingman
Clifford	Almeida	Glendale	Robert	Carr	Clearview
Victor	Alvarez	Phx Central Valley Spanish	Berenice	Carrillo	Phoenix Central Spanish
Khadim	Alyasiri	Phoenix Camelback	Federico	Castañeda	Chandler Spanish
Nancy	Andersen	Apache Junction	Joaquin	Cazares	Conference Church
Troy	Anderson	Phx Paradise Valley	Jonathan	Channer	Tucson Desert Valley
Darin	Anderson	Tempe	Ludwig	Chavez	Phoenix Central Spanish
Karla	Armenta	Tucson Esperanza Sp	Heri	Chavez	Phx Monte Vista Spanish
Kevin	Arrant	Yuma	Enrique	Chavira	Phoenix Central Spanish
Walter	Arties	Conference Church	Donna	Chilton	Phx Paradise Valley
Humberto	Astorga	Nogales Spanish	Carlos	Chua	Chandler Fil-Am
Adriana	Aviles	Sedona	Jana	Clark	Tucson Sharon
Luis	Aviña	Phoenix Central Spanish	Amanda	Codling	Tucson Sharon
Greyssi	Ayon	Phx Monte Vista Spanish	Francisco	Colin	Conference Church
Elizabeth	Baerg	Apache Junction	Greg	Collins	Cottonwood
Theodore	Banks	Phoenix Beacon Light	Judy	Collins	Sedona
Alba Lizeth	Barraza	Phx Central Valley Spanish	Kisha	Collins	Sierra Vista
Marlena	Barrera	West Valley Spanish	Edwin	Colon	Yuma Spanish
Patsy	Beaven	Prescott	Amado	Corrales	El Mirage
Vernon	Beck	Conference Church	Andres	Coss	West Valley Spanish
Timothy	Benjamin	Camp Verde	Dora Luisa	Coss	West Valley Spanish
Autumn	Bennett	Cottonwood	Elizabeth	Coss	West Valley Spanish
Ryan	Bennett	Cottonwood	Ever	Cotto	Phoenix Central Spanish
Beverly	Benson	Clearview	Bambi	Courtad	Scottsdale-Thunderbird
James	Beyreis	Conference Church	Carol	Crider	Mesa Palms
Mike	Bildner	Grace in the Desert	Elena	Cropper	Glendale
Mirian	Bildner	Grace in the Desert	Nancy	Crosby	Conference Church
Don	Bishop	Foothills Community	George	Crumley	Clearview
Gail	Black	Tucson Sharon	Anthony	Cruz	Buckeye
Judy	Boesenberg	Chandler	Carlos	Curbelo	Phx Paradise Valley Spanish
Maura	Bojorquez	Conference Church	Barbara	Czayjka	Phx Paradise Valley
Dawn	Borntrager	Lake Havasu	Mirta	Dalotto	Adventist Worship Center
Douglas	Bowers	Glendale	Richard	Dalotto	Adventist Worship Center
Dan	Bramble	Payson	Dorca	Damas	Phx North Valley Spanish
Prentis	Brooks	Foothills Community	Bill	Danforth	Phoenix Camelback
Edward	Brothers	Apache Junction	Bobbie Jo	Daniel	Yuma
Sheila	Brothers	Apache Junction	Ruby	Davidson	Benson
Jim	Brown	Foothills Community	Elba	De la Cruz	Mesa Spanish
Eduardo	Brown	Conference Church	Carmen	De la Fuente	Phoenix Central Spanish
Fred	Bruce	Holbrook	Maria	Denneny	Phx Paradise Valley Spanish
Michael	Bruner	Camelback	Moises	Diaz	Mesa Spanish
Grady	Burkett	Grace in the Desert	Shannon	Dixon	Gila Mountain
Alejandra	Bustamante	Marana Spanish	Justine	Dixon	Gila Mountain
Javier	Bustamante	Marana Spanish	Adolfo	Domingo	Phx North Valley Spanish
Diego	Camacho	El Mirage	Don	Droze	Wickenburg
Obed Alexis	Camacho	Phx Central Valley Spanish	Johann	Duerksen	Prescott

Regular Delegate List

<u>Name</u>	<u>Last Name</u>	<u>Church</u>	<u>Name</u>	<u>Last Name</u>	<u>Church</u>
Neztali	Duran	El Mirage	Erick	Goad	Bisbee
Karina	Duran	Mesa Spanish	Anabel	Gomes	Tucson South Spanish
Gene	Eastwood	Conference Church	Estrella	Gonzalez	Glendale
Luz	Echavarria	Nogales Spanish	Lucio	Gonzalez Lopez	Conference Church
Dottie	Eddlemon	Tempe	Doreen	Gonzalez-Figueroa	Chandler
Terence	Edwards	Adventist Worship Center	Jeannine	Grant	Phx Paradise Valley
Delrose	Egwu	Glendale	Gene	Greeley	Oracle
Gloria	Eldridge	Tucson Sharon	David	Greenlee	Lake Havasu
Martha	Elmer	Bullhead City	Israel	Guillen	Chandler Spanish
Alex	Escobar	Phx Central Valley Spanish	Peter	Gyimah	Conference Church
Lisa	Esparza	Marana Spanish	Don	Hall	Chandler
Jose	Esparza	Phx Paradise Valley	Sharon	Hamerly	Grace in the Desert
Elias	Espinoza	San Luis Spanish	John	Hammond	Phoenix Camelback
Antonio	Estrada	Phoenix Central Spanish	Rose	Hammond	Phoenix Camelback
Nisim	Estrada	Scottsdale-Thunderbird	Marie	Hansell	Lake Havasu
Valeria	Estrada	Scottsdale-Thunderbird	Jack	Hanson	Tucson Desert Valley
Eva	Fadeley	Desert Cove	Angela	Harper	Tucson Sharon
Keith	Farnsworth	Oracle	Cindy	Harris	Yuma
Lisa	Favela	Tucson Desert Valley	Michael	Harris	Yuma
Martha	Feldbush	Tucson Desert Valley	Joe	Hayashi	Desert Cove
Martin	Feldbush	Tucson Desert Valley	Raymond	Hazard	Buckeye
Ramona	Fernandez	Phx Monte Vista Spanish	Ginger	Heald	Tucson Desert Valley
Jose	Fernandez	San Luis Spanish	Raleigh	Heald	Tucson Desert Valley
Maribel	Ferrales	West Valley Spanish	Rex	Henderson	Oracle
Victor	Ferrales	West Valley Spanish	Claudia	Henry	Glendale
Randy	Fields	Desert Cove	Hannah	Hernandez	Conference Church
Chris	Fischell	Phx Paradise Valley	Marisol	Hernandez	Nogales Spanish
Diana	Fish	Holbrook	Esau	Hernandez	Phx Central Valley Spanish
Loren	Fish	Holbrook	Julia	Herrera	Phoenix Central Spanish
Tamara	Fleming	Tucson Midvale Park	Alex	Herrera	Phx Monte Vista Spanish
Maria Isabel	Flores	Phoenix Central Spanish	Vasti	Herrera	Phx Monte Vista Spanish
Jonas	Flores	Tucson South Spanish	Robert	Higginbotham	Mesa Palms
Kerysa	Ford	Conference Church	Sharon	Higginbotham	Mesa Palms
Ruth	Forde	Prescott	Eleanor	Hill	Kingman
Greg	Fortney	Casa Grande	Terri	Hillmon	Phoenix Camelback
Lorraine	Francis	Chinle	Derrick	Holcombe	Chandler
Stephanie	Francis	Yuma	Lolitha	Holcombe	Chandler
Troy	Francis	Yuma	Michael	Holland	Glendale
Wesley	Frank	Cottonwood	Earl	Howard	Phoenix Beacon Light
Desiree	Freeman	Phx South Mountain	Adelfo	Huerta	Conference Church
Damary	Garcia	Phoenix Central Spanish	Dan	Huerta	Glendale
Ernesto	Garcia	Phoenix Central Spanish	Imelda	Huerta	Tucson Central Spanish
Moises	Garcia	Phx Central Valley Spanish	Adelfo Jr	Huerta	Tucson Esperanza Sp
Dalia	Garcia	Phx Central Valley Spanish	Humberto	Huerta	Yuma
Mark	Garcia	Chandler Fil-Am	Ian	Hussey	Phoenix Beacon Light
Myriam	Garza	Conference Church	Amanda	Hutauruk	Tucson Desert Valley
Jessica	Gastelum	Phx Deer Valley Spanish	Henrietta	Iseman	Chandler
Pedro	Gaxiola	Phoenix Central Spanish	Guadalupe	Jacobo Varela	Phx Central Valley Spanish
Javier	Gaytan	El Mirage	Michelle	Jacobs-Darby	Tucson Sharon
Brian	Gertz	Phoenix Camelback	Don	Jaqua	Mesa Palms
Teresa	Gibbons	Phx Deer Valley Spanish	Bryan	Jennings	Phoenix Central
Paul	Gibson	Conference Church	Yolanda	Jennings	Phoenix Central

Regular Delegate List

<u>Name</u>	<u>Last Name</u>	<u>Church</u>	<u>Name</u>	<u>Last Name</u>	<u>Church</u>
Ed	Jensen	Grace in the Desert	Baldramina	Lozano	Phx Monte Vista Spanish
Celia	Jimenez	Avondale Spanish	Bertha	Lozano	Phx Monte Vista Spanish
Giovanny	Jimenez	Mesa Spanish	Dora	Lozano	Phx Monte Vista Spanish
Adela	Jimenez	Phoenix Beacon Light	Eliasib	Lozano	Phx Monte Vista Spanish
Telesforo Benjamin	Jimenez	Phx East Valley Spanish	Miguel	Lozoya	Phx Deer Valley Spanish
Erick	Jimenez	Phx Paradise Valley Spanish	Eduardo	Lozoya	Phx Paradise Valley Spanish
Beatriz	Jimenez	Shalom Spanish	Kenneth A.	Lundquist	Clearview
Jesse	Jimenez	Shalom Spanish	Bryan	Macri	Safford
Kari	Johns	Phx Paradise Valley	Karri	Macri	Safford
Linda	Johnson	Cave Creek	Ludy	Mahinay	Holbrook
Dolly	Johnson	Phoenix Central	Juan	Maldonado	Tucson South Spanish
Norman	Johnson	Phoenix Central	Maria Elena	Marquez	Tucson Northwest
Cedric	Johnson	Phx Paradise Valley	Dennis	Marsollier	Glendale
Prisilla	Jo	Phoenix Central Spanish	Claudio	Marsollier	Phx Paradise Valley
Aaron	Jones	Conference Church	Elba	Martin	Glendale
James	Joseph	Cottonwood	Guillermo Jr	Martinez	Phx Paradise Valley Spanish
Cruz	Juarez	Phx East Valley Spanish	Guillermo Sr	Martinez	Phx Paradise Valley Spanish
Hector	Juarez	Phx East Valley Spanish	Martina	Martinez	West Valley Spanish
Katheleen	Kamberg	Conference Church	Abimael	Martinez	West Valley Spanish
Edryn	Kast	Cottonwood	Collet	Masillamoni	Yuma
Rosie	Kennedy	Tucson Maranatha	Eva	Masillamoni	Yuma
Elaine	Kimnich	Sahuarita	Terry	Mattson	Mesa Palms
David	Kirby	Phoenix Camelback	Maureen	McHugh	Glendale
Sharon	Kirby	Phoenix Camelback	Lea	McSherry	Foothills Community
Dan	Kittle	Adventist Worship Center	William Thomas	McSherry	Foothills Community
Sara	Laborda	Phoenix Camelback	Peggy	Medhus	Phx Paradise Valley
Marilyn	LaCount	Phoenix Beacon Light	Andrew	Medina	Glendale
Phil	LaCroix	Bullhead City	Daniel	Medina	Glendale
Yolanda	Leal	Conference Church	Eliseo	Medina	Phx East Valley Spanish
Victor	Ledesma	Avondale Spanish	George	Melara	Scottsdale-Thunderbird
Felipe	Ledezma	San Luis Spanish	Miguel	Mendez	Phx East Valley Spanish
Jim Woo "Scott"	Lee	Arizona Korean	Felipe	Mendez	Phx North Valley Spanish
Kyung Choon "Frank"	Lee	Arizona Korean	Mario	Mexia	West Valley Spanish
Steven	LeMert	Prescott	Andres	Meza	Chandler Spanish
Traci	Lemon	Conference Church	Lupita	Meza	Chandler Spanish
Robert	Leo	Bullhead City	Cathy	Midkiff	Conference Church
Scott	Lew	Phoenix Camelback	Cordy	Midkiff	Show Low
Rudolph	Lewis	Conference Church	Robert (Bob)	Midkiff	Show Low
Matthew	Lewis	Phoenix Camelback	Caleb	Miles	Tucson Sharon
Daniel	Lewis	Tempe	Calvin	Miller	Wickenburg
Karina	Leyva	Tucson Central Spanish	Jose	Mira	Tucson Esperanza Sp
Youngsun "Stacey"	Lim	Arizona Korean	Carlos	Miranda	Phoenix Central Spanish
Alvin	Lockett	Phoenix Central	Francisco Javier	Mojica	West Valley Spanish
Darlene	Lombard	Casa Grande	Pedro	Molina	El Mirage
Leticia	Long	Phx South Mountain	Jennifer	Montalban	Prescott
Judy	Long	Tempe	Carlos	Montana	Tucson Desert Valley
Angela	Lopez	Adventist Worship Center	Stella	Montana	Tucson Desert Valley
Isauro	Lopez	Phx North Valley Spanish	Samir	Montealegre	Phx Central Valley Spanish
Alfonso	Lopez	Tucson Central Spanish	Miguel	Montemayor	Tucson Central Spanish
Sharon	Lozano	Apache Junction	Raul	Montero	Conference Church
Hugo	Lozano	Mesa Spanish	David	Moore	Sahuarita
Adan	Lozano	Phx Monte Vista Spanish	Alma	Mora	West Valley Spanish
Arnulfo	Lozano	Phx Monte Vista Spanish	Jesus	Mora	West Valley Spanish

Regular Delegate List

<u>Name</u>	<u>Last Name</u>	<u>Church</u>	<u>Name</u>	<u>Last Name</u>	<u>Church</u>
Rodolfo	Morales	Phx North Valley Spanish	Juan Carlos	Perla	Desert Cove
Francisco	Morales	Shalom Spanish	Twila	Perucci	Apache Junction
Allen	Morehouse	Mesa Palms	John	Poirier	Coolidge
Renee	Morehouse	Mesa Palms	Charles	Polk	Adventist Worship Center
Leonard	Morris	Desert Cove	Bonnie	Polyak	Conference Church
Laura	Muniz	Phx Monte Vista Spanish	Larry	Popplewell	Mesa Palms
Esmeralda	Muñoz	West Valley Spanish	Sosaia	Poulivaati	Phoenix Camelback
Kevin	Murphy	Phoenix Camelback	Bill	Powell	Desert Cove
Orville	Nance	Tucson Midvale Park	Jerame	Powell	Phx South Mountain
Armando	Navarrete	Phx Paradise Valley Spanish	Francisco	Priano	Phoenix Central Spanish
Ray Jr	Navarro	Tempe	Jessie	Prince	Tucson Sharon
Craig	Nazareth	Sierra Vista	Kathy	Proffitt	Phoenix Camelback
Sadot	Negrete	Tucson Esperanza Sp	Jesus A.	Puente	Phx Monte Vista Spanish
Atencio	Nez	Chinle	Phil	Putnam	Coolidge
Bernie	Nichols	Gila Mountain	Dale	Rachilla	Bisbee
Michael	Nichols	Phx Paradise Valley	Carol	Ramirez	Glendale
Yolanda	Nichols	Phx Paradise Valley	Alberto	Ramirez	Phx Central Valley Spanish
Chergai	Niyoyitura	Phoenix Camelback	Lucia	Ramirez	Phx Central Valley Spanish
Carlos	Nuño	Chandler Spanish	Ulises	Ramirez	Phx Deer Valley Spanish
Maria	Nuño	Chandler Spanish	Virgilio	Ramirez	Phx Deer Valley Spanish
Olubusola	Nwazue	Glendale	Ariel	Ramirez	Phx North Valley Spanish
Jesca	Nyakundi	Chandler	Hector	Ramirez	Tucson Central Spanish
Caroline	Nyakweba	Phoenix Beacon Light	Pete	Ramos	Yuma
Cheryl	Oberlick	Phoenix Camelback	David	Ramos Ocaña	Phx North Valley Spanish
Deborah	Obermueller	Sierra Vista	LaCreasha	Randall	Tucson Maranatha
Michael Sr	O'Brien	Phx Paradise Valley	John	Ransom	Camp Verde
Barbara	Ogden	Clearview	Alice	Ray	Mesa Palms
Ikey	Ogden	Clearview	Liamon	Reeves	Gilbert
Peter	Okrah	Phoenix Camelback	Patricia	Reiner	Glendale
LaTasser	Oliver	Phx Paradise Valley	Leticia	Renteria	Tucson Northwest
Bob	Ongaro	Phoenix Beacon Light	Ramon	Reyes	Avondale Spanish
Jodi	Opitz	Holbrook	Magdalena	Reyes	Glendale
Belinda	Orellana	Phoenix Camelback	Melvin	Reyes	Phoenix Central Spanish
Milton	Orellana	Phoenix Central Spanish	Rebeca	Reyes	Yuma Spanish
Orestes	Orozco	Mesa Spanish	Jerry	Richmond	Kingman
Jorge	Ortega	Nogales Spanish	Marie	Rico	Phx Monte Vista Spanish
Abel	Ortega	Sedona	Lauro	Rico	Phx Monte Vista Spanish
Lynn	Ortel	Glendale	Julie	Riebow	Phoenix Camelback
Aracely	Ortiz	Phx Monte Vista Spanish	Michelle	Ritzer	Prescott
Marvin	Ortiz	Phx Monte Vista Spanish	Juliebee	Roberts	Casa Grande
Angel	Ortiz	Yuma Spanish	Enoch	Robinson	Phx Paradise Valley
Lori	Orvek	Benson	Jack	Robinson	Safford
Larry	Outtrim	Sahuarita	Emilio Jr	Rodriguez	Desert Cove
Angele	Ozoemelum	Chandler	Ronny	Rodriguez	Phoenix Central Spanish
Alberto	Pacheco	Tucson Northwest	Petra	Rodriguez	Phx Paradise Valley Spanish
Teddy Julian	Padern	Glendale Spanish	Gonzalo	Rodriguez	Shalom Spanish
Catherine	Paisano	Chinle	Antonio	Rojas	Glendale Spanish
Digna	Pallas	Glendale	Gabe	Romero	Phoenix Central Spanish
Maximo	Pasillas	Shalom Spanish	Margarita	Romero	Phoenix Central Spanish
Christina	Pavola	Foothills Community	Rafael	Rosales	Tucson Esperanza Sp
Tracey	Peatross	Chandler	Alina	Rowe	Tucson Esperanza Sp
Jared	Penner	Conference Church	Sarah	Ruf	Phoenix Camelback
Leonardo	Perez	Phoenix Central Spanish	Steve	Ruiz	Phoenix Central

Regular Delegate List

<u>Name</u>	<u>Last Name</u>	<u>Church</u>	<u>Name</u>	<u>Last Name</u>	<u>Church</u>
Blanca	Ruiz	Phoenix Central Spanish	Evi	Supomo	Tucson Desert Valley
Julio	Ruiz	Phx Deer Valley Spanish	Chloe	Sutcliffe	Flagstaff
David	Russell	Lake Havasu	Jay	Sutcliffe	Flagstaff
Noe	Salazar	Phoenix Central Spanish	Austin	Swartz	Desert Cove
Eric	Salem	Desert Cove	Carol	Swinyar	Prescott
Abel	Samaniego	Tucson Central Spanish	Gary	Swinyar	Prescott
Ivette	Sanchez	Phoenix Central Spanish	Marlenne	Tabardillo	Nogales Spanish
Cinthia	Sanchez	Phoenix Central Spanish	Arbee	Tabo	Holbrook
Sergio	Sanchez	Phx Paradise Valley Spanish	Leanne	Tabo	Holbrook
Norma	Sanchez	Tucson Central Spanish	Robert	Tapley	Tucson Midvale Park
Dora Nelis	Sanchez	Tucson Esperanza Sp	Brad	Tefft	Kingman
Gabriela	Sanchez	Tucson South Spanish	Janice	Thiel	Phoenix Camelback
Jimmy	Sanders	Tucson Midvale Park	Kasia	Thimsen	Scottsdale-Thunderbird
David	Sanderson	Conference Church	Eddie	Thompson	Adventist Worship Center
Epifanio	Santellanes	Tucson South Spanish	Tracy	Tiedemann	Flagstaff
Khalil	Santiago	Chandler	Janette	Tomlinson	Cottonwood
Rizalina	Santos	Chandler Fil-Am	Al	Tomlinson	Globe
Francisco	Santos Arias	Tucson Central Spanish	Andrea	Torres	Phoenix Central Spanish
Maribel	Saravia	Phoenix Central Spanish	Ellen	Tryon	Mesa Palms
Maria	Sauceda	Phx Central Valley Spanish	Jean Calvin	Tugirayesu	Conference Church
Rogelio	Sauceda	Phx Central Valley Spanish	Rosa	Twitchell	Tucson Desert Valley
John	Schachinger	Glendale	Terry	Twitchell	Tucson Desert Valley
Harley	Schalesky	Payson	Yvette	Tyrell	Phoenix Beacon Light
Rex	Schenk	Casa Grande	Samuel	Urrea	Glendale Spanish
Alan	Scott	Glendale	Adriana	Valencia	Glendale
Brenda	Seidel	Phoenix Camelback	Edgar	Valle	Yuma Spanish
Ed	Senska	Cave Creek	James	Van Arsdale	Sierra Vista
June	Shaheen Lockett	Phoenix Central	Judy	Van Tassel	Apache Junction
Willie	Shamabanse	Mesa Palms	Norman	Van Tassel	Apache Junction
Vernice	Sharpe	Phoenix Beacon Light	Alberto	Varajas	Phx Central Valley Spanish
Craig	Sheen	Scottsdale-Thunderbird	Pedro	Vargas	Tucson South Spanish
Jean	Shepherd	Phoenix Camelback	Maribel	Vazquez	Yuma Spanish
Paul	Shibalovich	Prescott	Orlando	Vazquez	Yuma Spanish
Stephen	Shipowick	Prescott	Jeff	Velasquez	Chandler
Joanna	Shuck	Mesa Palms	Elda Talyna	Velazquez Diaz	Phx North Valley Spanish
Kathleen	Siler	Payson	Marilynn	Venden	Glendale
Bertin	Silva	Phx East Valley Spanish	Jesus	Vera	Tucson Central Spanish
Martha	Silva	Phx East Valley Spanish	Gloria	Verdugo	Avondale Spanish
Mary Helen	Sims	Globe	Rosa Evelia	Villa	Tucson Esperanza Sp
Nephas	Simudini	Tucson Sharon	Laura	Villa	Phoenix Central Spanish
Filip	Smith	Glendale	Margarita	Villareal	Phx Central Valley Spanish
Amy	Smith	Conference Church	Daniel	Vitorovich	Conference Church
Ashley	Sneddon	Desert Cove	Karl	Wagner	Glendale
Lorakate	Snyder	Show Low	Elaine	Wagner	Phoenix Camelback
Laura	Sohn	Holbrook	BJ	Warren	Phoenix Beacon Light
Lorena	Solis	Phx Monte Vista Spanish	Dave	Watson	Tucson Desert Valley
Margarito	Solis	Phx Monte Vista Spanish	Della	Watson	Tucson Desert Valley
Marilynn	Stabel	Clearview	Cheryl	Wells	Phoenix Beacon Light
Judith	Steward	Tucson Sharon	Mel	West	Grace in the Desert
Cindi	Strange	Wickenburg	Charles	White	Conference Church
Sue	Strickland	Springerville	Dianne	White	Conference Church
Thomas	Strickland	Springerville	Diane	Wiley	Apache Junction
Edith	Suber	Phoenix Beacon Light	Mark	Wiley	Apache Junction

Regular Delegate List

<u>Name</u>	<u>Last Name</u>	<u>Church</u>
Glen	Williams	Glendale
Paula	Williams	Phoenix Camelback
Michael	Wilson	Gilbert
Julie-Ann	Wilson	Phx Paradise Valley
Tamika	Winston	Phoenix Beacon Light
Michael	Wood	Flagstaff
Michael	Wood	Glendale
Jason	Woods	Glendale
Ricci	Wright	Adventist Worship Center
Jeffery	York	Phoenix Camelback

Appendix B

Nominating Committee Report

NOMINATING COMMITTEE REPORT

ARIZONA CONFERENCE CORPORATION OF SEVENTH-DAY ADVENTISTS

EXECUTIVE OFFICERS

POSITION	RECOMMENDATION
President	Ed Keyes
Executive Secretary	Jorge A. Ramirez
Treasurer	Reginald Leach

ETHNIC COORDINATORS

POSITION	RECOMMENDATION
Assistant to the President for Hispanic Ministries	Abimael Escalante
Assistant to the President for Multilingual Ministries	Villamor Meriales
Assistant to the President for Regional Ministries	Kingsley Palmer
Assistant to the President for Native-American Ministries	Dale Wolcott

DEPARTMENTAL DIRECTORS

POSITION	RECOMMENDATION
Adventist Book Center	Sandra Bowman
Children/ Youth Ministries	Manuel Cruz
Communications/ Development	Jeff Rogers
Community Services/ Planned Giving and Trust Services	Vacant
Education	Nicole Mattson
Family Ministries	Villamor Meriales
Human Resources	Cindy Brown
Ministerial/Evangelism	Jorge A. Ramirez
Public Affairs and Religious Liberty/ Sabbath School	Kingsley Palmer
Young Adult/Camp Ministries	Vacant

NOMINATING COMMITTEE REPORT

ARIZONA CONFERENCE CORPORATION OF SEVENTH-DAY ADVENTISTS

EXECUTIVE COMMITTEE

RECOMMENDATION

1. Ed Keyes (*Chair*)
2. Jorge A. Ramirez (*Vice-chair*)
3. Reginald Leach
4. Cody Blake
5. Van Bledsoe
6. Fred Daniel
7. Esperanza Diaz
8. Audine Dieter
9. Abimael Escalante
10. Isabel Fritzler
11. Adelfo Huerta Jr.
12. Adela Jimenez
13. Kylee Leski
14. Francis Lopez
15. Nicole Mattson
16. Sergio Moreira
17. Jerry Richmond
18. Lauro Rico
19. Jack Robinson
20. Michael Tomas
21. Alfredo Trevedan
22. Alberto Varajas
23. Hamilton Williams
24. Mervyn Williams
25. Vincent Woolsey

STANDING BYLAWS COMMITTEE

RECOMMENDATION

1. Jorge A. Ramirez (*Chair*)
2. Cedric Davis
3. Russell Duerksen
4. Aaron Fritz
5. John Loor
6. Bonnie Navarro
7. John Schachinger
8. Tom Zirkle

Appendix C

Current Bylaws

**AMENDED
BYLAWS
OF
THE
ARIZONA
CONFERENCE
CORPORATION
OF
SEVENTH-DAY
ADVENTISTS**

**As approved by the
Constituents
at the
30th Constituency Session
held on
October 23, 2016
and therefore effective
as of the same date**

Table of Contents

<u>ARTICLE I - NAME AND PURPOSE</u>	2
<u>ARTICLE II - TERRITORY AND PRINCIPAL OFFICE</u>	3
<u>ARTICLE III - RELATIONSHIP</u>	3
<u>ARTICLE IV - CONSTITUENCY</u>	4
SECTION 1: CONSTITUENTS	4
SECTION 2: CONSTITUENCY DELEGATES	4
SECTION 3: CHURCH MEMBERSHIP REQUIREMENT	5
SECTION 4: QUORUM	5
SECTION 5: LAY PERSON MAJORITY	5
SECTION 6: PROXY VOTING	5
SECTION 7: VOTING RIGHT OF THE DELEGATES	6
SECTION 8: PARLIAMENTARIAN	6
<u>ARTICLE V - CONSTITUENCY MEETINGS</u>	6
SECTION 1: REGULAR MEETING	6
SECTION 2: QUINQUENNIAL MEETING AGENDA	6
SECTION 3: SPECIAL MEETING	7
SECTION 4: ELECTION AND TERM OF OFFICE	7
<u>ARTICLE VI - RESPONSIBILITY TO DELEGATES</u>	8
SECTION 1: INFORMATION AND MATERIALS TO DELEGATES	8

<u>ARTICLE VII - COMMITTEES AND AGENDAS</u>	8
SECTION 1: ORGANIZING COMMITTEE	8
SECTION 2: NOMINATING COMMITTEE	9
SECTION 3: STANDING BYLAWS COMMITTEE	10
<u>ARTICLE VIII - EXECUTIVE COMMITTEE</u>	10
SECTION 1: DELEGATED AUTHORITY	10
SECTION 2: MEMBERSHIP OF EXECUTIVE COMMITTEE	10
SECTION 3: ADMINISTRATIVE AUTHORITY	11
SECTION 4: REGULAR MEETINGS	12
SECTION 5: SPECIAL MEETINGS	12
SECTION 6: QUORUM	12
SECTION 7: ATTENDANCE REQUIREMENT	12
SECTION 8: CHURCH MEMBERSHIP REQUIREMENT	12
<u>ARTICLE IX - EDUCATION BOARD</u>	12
SECTION 1: MEMBERS	12
SECTION 2: REGULAR MEETINGS	13
SECTION 3: QUORUM	13
SECTION 4: ATTENDANCE REQUIREMENT	14
SECTION 5: CHURCH MEMBERSHIP REQUIREMENT	14
<u>ARTICLE X - OFFICERS</u>	14
SECTION 1: OFFICERS' TITLES	14
SECTION 2: PRESIDENT	14
SECTION 3: EXECUTIVE SECRETARY	14
SECTION 4: TREASURER	15

SECTION 5: VICE PRESIDENT	15
SECTION 6: ANTI-NEPOTISM	15
<u>ARTICLE XI - DEPARTMENTAL DIRECTORS AND</u>	
<u>ETHNIC COORDINATORS</u>	15
SECTION 1: ADVISORY ROLE	15
SECTION 2: DEPARTMENTS AND/OR SERVICES STRUCTURE	15
SECTION 3: ETHNIC COORDINATORS	16
<u>ARTICLE XII - SUBSIDIARY MINISTRIES</u>	16
SECTION 1: CORPORATIONS AND AGENCIES	16
SECTION 2: CONSTITUENCY MEETINGS OF SUBSIDIARIES	16
<u>ARTICLE XIII – FINANCE</u>	16
SECTION 1: TITHES AND OFFERINGS	16
SECTION 2: POLICIES	16
SECTION 3: DEPOSITS	17
SECTION 4: FINANCIAL STATEMENTS	17
<u>ARTICLE XIV – CHURCHES</u>	17
SECTION 1: TITHE	17
SECTION 2: QUARTERLY REPORT.	17
<u>ARTICLE XV - BUDGET, SALARY REVIEW AND AUDIT</u>	17
SECTION 1: BUDGET	17
SECTION 2: SALARY AND EXPENSE REVIEW	17
SECTION 3: AUDIT	18

<u>ARTICLE XVI - AMENDMENTS</u>	18
<u>ARTICLE XVII - INDEMNIFICATION</u>	18
SECTION 1: INDEMNIFICATION	18
SECTION 2: EXCLUSIONS.....	18
SECTION 3: PROCEDURE.....	19
SECTION 4: EXPENSE ADVANCES	19
SECTION 5: SETTLEMENT OF CLAIMS	19
SECTION 6: EFFECT OF REPEAL.....	19
<u>ARTICLE XVIII - WORKERS' CREDENTIALS AND LICENSES</u>	19
<u>ARTICLE XIX - LAY ADVISORY COUNCIL</u>	20
<u>ARTICLE XX - EXTENDED REQUIREMENTS</u>	20
<u>ARTICLE XXI - DISSOLUTION</u>	21

**AMENDED BYLAWS
OF THE
ARIZONA CONFERENCE CORPORATION
OF SEVENTH-DAY ADVENTISTS
Effective as of October 23, 2016**

ARTICLE I - NAME AND PURPOSE

This Corporation shall be known as the **ARIZONA CONFERENCE CORPORATION OF SEVENTH-DAY ADVENTISTS**, (hereinafter referred to as the "Conference") an affiliated entity of the Pacific Union Conference of Seventh-day Adventists. The Conference is a non-profit religious corporation and is not organized for the private gain of any person. It is organized under the Arizona Nonprofit Corporation Act exclusively for religious purposes. The Conference is organized exclusively for religious purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code of 1986 (or the corresponding section of any future United States internal revenue law) (the "Code"). Notwithstanding any other provision of these articles, the Conference shall not, except to an insubstantial degree, engage in any activities or exercise any powers that are not in furtherance of the purposes of the Conference, and the Conference shall not carry on any other activities not permitted to be carried on (1) by a corporation exempt from federal income taxes under Section 501(c)(3) of the Code; or (2) by a corporation, contributions to which are deductible under Section 170(c)(2) of the Code.

The purposes for which the Conference is formed are:

- A. To teach the everlasting gospel of our Lord and Savior Jesus Christ as symbolized by the three angels of Revelation 14 and to lovingly persuade people to become His disciples and responsible members of the Seventh-day Adventist church;

1 B. To coordinate Christian ministries including but not limited to pastoral, outreach,
2 teaching, literature, and health ministries; and

3
4 C. To provide opportunity for the sharing of resources and to promote the worldwide
5 mission of the Seventh-day Adventist Church.

6 **ARTICLE II - TERRITORY AND PRINCIPAL OFFICE**

7 The territory of the Conference shall consist of the churches in the State of Arizona and
8 such other territory as may hereafter come under its jurisdiction. The principal office for the
9 transaction of business of this Conference is fixed and located at 13405 N. Scottsdale
10 Road, Scottsdale, Maricopa County, State of Arizona. The Executive Committee of the
11 Conference may, in an emergency, change the location of the principal office on a temporary
12 basis.

13 **ARTICLE III - RELATIONSHIP**

14 The Arizona Conference Corporation of Seventh-day Adventists is a part of the Pacific
15 Union Conference, which in turn is a part of the North American Division, which in turn is a
16 part of the General Conference of Seventh-day Adventists, a world church organization.

17 All policies, purposes and procedures of this Conference shall be in harmony with the
18 working policies and procedures of the Pacific Union Conference, North American Division
19 and the General Conference of Seventh-day Adventists.

20 This Conference shall pursue the purposes of the Church in harmony with the doctrines,
21 programs, and initiatives adopted and approved by the General Conference of Seventh-
22 day Adventists in Constituency Meetings.

ARTICLE IV - CONSTITUENCY

SECTION 1: CONSTITUENTS. This Conference shall be composed of such churches as are or may be organized in any part of the geographic territory under its jurisdiction and formally approved for membership by vote of the delegates at any duly called Constituency Meeting. The Conference has no members within the meaning of the Arizona Nonprofit Corporation Act.

SECTION 2: CONSTITUENCY DELEGATES. The voting delegates at a Regular or Special Constituency Meeting of the Conference shall be:

- A. Such delegates as shall be duly appointed by the organized churches of the Conference. Each church shall be entitled to one (1) delegate for the organization and one additional delegate for each forty (40) members or major fraction thereof, as reported by the church clerk on December 31 of the year preceding the Constituency Meeting;
- B. Members of the Executive Committee of the Conference;
- C. Members of the Arizona Conference Education Board;
- D. Members of the Standing Bylaws Committee;
- E. Delegates for the Conference Church shall be selected by the Conference Executive Committee;
- F. Lay Advisory chairperson;
- G. All employees holding Ministerial Credentials, Commissioned Minister Credentials, Administrative Ministries Credentials, Commissioned Ministry of Teaching Credentials, Missionary Credentials, Ministerial Licenses and Commissioned Minister Licenses issued by the Conference; and

1 H. Members present of the Pacific Union Conference Executive Committee;
2 members present of the North American Division Executive Committee,
3 and members present of the General Conference Executive Committee.
4 The combined number of delegates representing the Pacific Union, the
5 North American Division and the General Conference shall not exceed ten
6 percent (10%) of the total number of delegates provided for herein- above
7 in Article IV - Section 2A of these Bylaws.

8 **SECTION 3: CHURCH MEMBERSHIP REQUIREMENT.** All delegates
9 appointed to vote at any Constituency Meeting shall be members in regular standing of
10 the Seventh-day Adventist Church.

11 **SECTION 4: QUORUM.** More than fifty percent (50%) of the delegates authorized
12 herein-above under Article IV - Section 2 of these Bylaws must be present at the opening of
13 any regular or special Constituency Meeting to constitute a quorum for the transaction of
14 business. Once the Constituency Meeting is declared open, the delegates remaining present
15 shall constitute a quorum.

16 **SECTION 5: LAY PERSON MAJORITY.** Each group of delegates identified in
17 Article IV - Section 2A through F shall be structured so that a majority of each group
18 of delegates shall be composed of lay persons. Lay persons shall be defined as any
19 Arizona Conference Seventh-day Adventist Church member who does not hold a current valid
20 ministerial license or credential (except honorary credentials issued to retired ministers), or who
21 does not serve or does not receive remuneration for ministerial duties assigned by the Conference
22 administration, or who is not listed in the official annual Conference directory by name and
23 assignment.

24 **SECTION 6: PROXY VOTING.** All delegates must be present in person at any
25 Constituency Meeting in order to be eligible to vote. There shall be no voting by proxy.
26
27
28

1 **SECTION 7: VOTING RIGHT OF THE DELEGATES.** Each duly appointed
2 delegate shall be entitled to one (1) vote on each motion, and shall have voting rights only at the
3 specific Conference Constituency Meeting (or extension thereof) at which he or she has
4 been specifically appointed and/or designated as a delegate. Voting for Officers,
5 Departmental Directors and Ethnic Coordinators shall be by secret ballot. When requested
6 by a majority delegates present and voting, other votes may also be by secret ballot; otherwise,
7 the mode of voting shall be at the discretion of the chair.

8 **SECTION 8: PARLIAMENTARIAN.** The Conference Executive Committee shall
9 select an individual to serve as Parliamentarian. Said Parliamentarian shall follow the General
10 Conference Rules of Order for parliamentary procedure, except when said rules of order
11 conflict with the Bylaws of the Conference. Whenever those amended rules do not cover a
12 procedure Robert's Rules of Order shall govern.

13 **ARTICLE V - CONSTITUENCY MEETINGS**

14 **SECTION 1: REGULAR MEETING.** The Conference shall hold a regular
15 Quinquennial Constituency Meeting at such place and on such date as the Executive
16 Committee shall designate. The Conference shall not meet more frequently than every
17 fifth (5th) year unless a Special Constituency Meeting is called.

18
19 Notice of the time and place of the meeting of the delegates shall be given by:

20 A. A notice printed in the official publication of the Pacific Union
21 Conference at least ninety (90) days before the date of the meeting or

22 B. A method approved by the Conference Executive Committee.

23 **SECTION 2: QUINQUENNIAL MEETING AGENDA.** The quinquennial meeting
24 agenda shall be prepared by the Conference Executive Committee. Any member in
25 regular standing of the Seventh-day Adventist Church residing within the territory of the
26 Conference who wishes to submit items to the Executive Committee for consideration shall do
27 so in writing to the Conference President at least sixty (60) days prior to the meeting. The first

1 item of business at any meeting shall be the approval of the agenda, at which time a two-thirds
2 (2/3) vote of the delegates present shall be required to add items to the agenda. No items may
3 be added to the agenda after its approval.

4 **SECTION 3: SPECIAL MEETING.** The Executive Committee of the Conference
5 shall call and set the agenda for a Special Constituency Meeting, at a time and place it
6 deems proper, when:

- 7 A. It is deemed necessary by the Executive Committee;
- 8 B. It is voted by the delegates at any Constituency Meeting;
- 9 C. It is requested by the Union Committee, Division Committee or General
10 Conference Committee; or
- 11 D. It is requested by a bona fide vote of two-thirds (2/3) of the churches in
12 business meetings since the most recent regular Quinquennial
13 Constituency Meeting.

14 The agenda for special constituency meetings shall be included in the notice of the
15 meeting. The time and place of special constituency meetings shall be given in the same
16 manner as for regularly scheduled constituency meetings.

17 **SECTION 4: ELECTION AND TERM OF OFFICE.** All officers, directors of
18 departments and/or services, ethnic coordinators, and members of governing boards
19 and committees who are not ex officio members who are elected by the delegates at the
20 regular meeting of the Conference Constituency shall hold their offices until the next regular
21 meeting of the Conference Constituency, unless they resign or their election is terminated by
22 the Executive Committee and/or a special constituency meeting.

1 **ARTICLE VI - RESPONSIBILITY TO DELEGATES**

2 **SECTION 1: INFORMATION AND MATERIALS TO DELEGATES.** Delegates
3 to the Constituency Meeting:

4 A. Shall be provided, at least two (2) weeks prior to the Constituency
5 Meeting, a business agenda, and any other materials and information to be
6 presented at the Meeting.

7 B. Shall be provided the minutes of the voted actions of the Constituency
8 Meeting within ninety (90) days following the close of the Constituency
9 Meeting. The minutes will be submitted to the Conference Executive
10 Committee for formal approval prior to distribution.

11 **ARTICLE VII - COMMITTEES AND AGENDAS**

12 **SECTION 1: ORGANIZING COMMITTEE.** Prior to any regular or, if applicable
13 special constituency meeting, each local church shall choose one (1) of its delegates to the
14 Constituency Meeting plus one (1) additional delegate for each two hundred (200)
15 church members as reported by the church clerk on December 31 of the year preceding the
16 Constituency Meeting, to serve on an Organizing Committee. The employees of the
17 Conference shall select up to twenty (20) employees to serve on the Organizing Committee,
18 not to exceed twenty percent (20%) of the total membership of the Organizing
19 Committee. This Committee shall meet at least sixty (60) days before the Constituency
20 Meeting and shall appoint, on behalf of the delegates to that meeting, such committees,
21 including a Nominating Committee, as are deemed necessary by the Organizing
22 Committee. The chairperson of the Organizing Committee shall be the President
23 of the Pacific Union Conference or his designee. Members of the Organizing
24 Committee shall caucus by geographic area for the purpose of bringing suggestions
25 to the Organizing Committee. The Conference Executive Secretary shall submit to the
26 Organizing Committee a written report reflecting the geographic, ethnic, racial and gender
27 diversity of the Conference.

1 **SECTION 2: NOMINATING COMMITTEE.** The Nominating Committee shall
2 consist of thirty (30) members, exclusive of the Pacific Union Conference President or
3 his designee, who shall act as chairman. No member of the Nominating Committee shall be
4 less than 18 years of age. At least two thirds of the membership of the Nominating Committee
5 shall not be employees of the Conference. No individual who is up for election or
6 employed at the office of the Conference may serve on the Nominating Committee.
7 Membership of the Nominating Committee shall be selected from the pool of official delegates
8 and shall take into account and be reasonably reflective of the geographic, ethnic, racial
9 and gender diversity of the Conference. The Nominating Committee shall be called into
10 session to begin its work by the Pacific Union Conference President, its chairperson, or his
11 designee, prior to the day of the constituency session. The Nominating Committee shall give
12 delegates to the regular meeting a reasonable opportunity to appear before it to express their
13 viewpoints.

14 The Nominating Committee shall submit for approval to the delegates during the
15 Constituency Meeting a slate of individuals to serve in the following capacities for the
16 quinquennium:

- 17 A. Officers of the Arizona Conference;
- 18 B. Directors of Departments and/or Services;
- 19 C. Ethnic Coordinators;
- 20 D. Arizona Conference Executive Committee;
- 21 E. Standing Bylaws Committee; and
- 22 F. Arizona Adventist Scholarship Committee.

23 A notice of the time and place of the meeting of the Nominating Committee shall be included
24 in the official notice of the Constituency Meeting as provided in Article V, Section 1 of
25 these Bylaws. At least two-thirds (2/3) of the Nominating Committee authorized herein
26 above shall constitute a quorum for any duly called meeting. Once the meeting has begun,
27 the members present shall constitute a quorum.

1 **SECTION 3: STANDING BYLAWS COMMITTEE.** At each regular Quinquennial
2 Constituency Meeting a Standing Bylaws Committee of not more than eight (8) members,
3 including the chairman, shall be elected by the delegates and shall serve as a standing
4 committee for the ensuing quinquennium. The Executive Secretary of the
5 Conference shall be the chairman of the Committee. Meetings of the Committee shall be
6 called by the chairman at such intervals between meetings as may be necessary to review
7 and prepare recommended changes to the Articles and Bylaws. Announcements concerning
8 time and place of open meetings may be published in the official organ of the Pacific
9 Union Conference, or in churches by verbal or written announcement. Said announcement
10 shall include the names of the members of the Standing Bylaws Committee in order to permit
11 individual input and suggestions. Any proposal for an amendment, change or
12 addition to the Articles or Bylaws which a constituent member wishes to submit to the
13 Standing Bylaws Committee for consideration and review must be submitted in writing to
14 the Conference Executive Secretary at least sixty (60) days prior to the Constituency
15 Meeting. No proposed amendment or change in the Articles or Bylaws shall be presented to
16 the delegates in a Constituency Meeting without first having been reviewed and proposed by
17 the Standing Bylaws Committee except by a two-thirds (2/3) vote of the delegates at such
18 meeting, and further that such amendment or change is in harmony with Article III of these
19 Bylaws.

20 **ARTICLE VIII - EXECUTIVE COMMITTEE**

21 **SECTION 1: DELEGATED AUTHORITY.** The Executive Committee of the
22 Conference is the Board of Directors of this corporation and is delegated the authority to act on
23 behalf of the constituents between regular meetings, including the authority to elect or
24 remove for cause officers, directors of departments and/or services, ethnic coordinators, board
25 and committee members.

26 **SECTION 2: MEMBERSHIP OF EXECUTIVE COMMITTEE.** The Executive
27 Committee of the Conference, chaired by the Conference President, is the Board of Directors
28 and shall be elected at its regularly scheduled Constituency Meetings and shall consist of not
29 more than twenty-five (25) members, (including ex-officio members), of which thirteen (13)
30 shall be lay persons. Lay persons shall be defined as any Arizona Conference of Seventh-day
31 Adventists church member who does not hold a current valid ministerial license or credential

1 (except honorary credentials issued to retired ministers), or who does not serve or does not
2 receive remuneration for ministerial duties assigned by the Conference administration, or
3 who does not have honorary credentials issued to retired ministers), or who does not serve 4
or does not receive remuneration for ministerial duties assigned by the Conference
5 administration, or who is not listed in the official annual Conference directory by name
6 and assignment. Membership of the Executive Committee shall take into account
7 and be reasonably reflective of the geographic, ethnic, racial and gender diversity
8 of the Conference. The Conference Officers shall be members ex-officio of
9 the Executive Committee. The membership shall include one (1) departmental
10 director, one (1) educational institution representative (1) church pastor and one (1) church school
11 teacher.

12 **SECTION 3: ADMINISTRATIVE AUTHORITY.** The Executive Committee acting
13 at all times as the Board of Directors of this corporation shall have full administrative authority:

14 A. To fill for the current term any vacancies that may occur by death,
15 resignation or otherwise, in its boards, committees, departments or in
16 offices which have been filled by Conference election. If a new president
17 is to be elected, the president of the Pacific Union Conference or his
18 designee, shall serve as chairman of the Executive Committee;

19 B. Between Constituency Meetings the Executive Committee shall have full
20 administrative power to conduct the business of the Conference, with
21 authority to grant and withdraw credentials and licenses to its workers, to
22 employ or to discharge its employees, and to fill any vacancies which may
23 occur by death, resignation, or otherwise, of Conference officers,
24 committees, boards, or agents of the Conference, unless other provision is
25 made by vote of the Conference for filling such vacancies; and

1 C. The withdrawal of credentials or the removal of those names under Article
2 VIII, Section 3B of these Bylaws shall require the consent of two-thirds
3 (2/3) of the members of the Executive Committee.

4 **SECTION 4: REGULAR MEETINGS.** The Executive Committee shall schedule
5 regular meetings at such times and places as it may select.

6 **SECTION 5: SPECIAL MEETINGS.** Special meetings of the Executive Committee
7 may be called at any time or place by the President or, in his absence, by the
8 Executive Secretary. A special meeting shall also be called by the Executive Secretary in
9 response to the written request of a majority of the members of the Executive
10 Committee. Telephonic conferences are acceptable if all Executive Committee members
11 receive notice and can hear all participants during the Special Meeting.

12 **SECTION 6: QUORUM.** Two-thirds (2/3) of the membership (seventeen 17) shall
13 constitute a quorum. Once a meeting has begun, those member present shall constitute
14 a quorum.

15 **SECTION 7: ATTENDANCE REQUIREMENT.** Any member of the Executive
16 Committee who finds it impossible to attend the meetings of the Committee shall tender
17 his/her resignation. Any member who is absent for three (3) consecutive meetings shall
18 automatically forfeit his/her position as a member of the Executive Committee.

19 **SECTION 8: CHURCH MEMBERSHIP REQUIREMENT.** All members of the
20 Conference Executive Committee shall be and shall remain members in regular standing of
21 a recognized Seventh-day Adventist Church in Arizona.

22 **ARTICLE IX - EDUCATION BOARD**

23 **SECTION 1: MEMBERS.** The operation of the Conference schools shall be directed
24 by a twenty-five (25) person board called the Arizona Conference Education

Board. The following members shall be members by virtue of position:

- A. The Conference President
- B. The Conference Executive Secretary
- C. The Conference Treasurer
- D. The Conference Education Director
- E. Principal of Thunderbird Adventist Academy
- F. Two (2) Elementary School Principals
- G. One (1) Adventist Academy Teacher
- H. Two (2) Elementary School Teachers
- I. The remaining fifteen (15) members shall include twelve (12) lay persons, and three (3) pastors. Four (4) of the members selected from this section "I" shall be members of the Conference Executive Committee. This Board (except those members by specific position in Section 1, A through E above) shall be reconstituted by the Conference Executive Committee at its first regular meeting following a regular quinquennial Constituency Meeting and shall serve until their successors are appointed. Not more than one (1) member may be appointed from a school.

The Conference President shall serve as Chairman of this Board. The Education Director shall serve as Secretary of this Board.

SECTION 2: REGULAR MEETINGS. The Education Board shall schedule regular meetings at such times and places and in such manner as it may decide.

SECTION 3: QUORUM. Two-thirds (2/3) of the membership (seventeen 17) shall constitute a quorum. Once a meeting has begun, those members present shall constitute a quorum.

SECTION 4: ATTENDANCE REQUIREMENT. Any member of the Education Board who finds it impossible to attend the meetings of the board shall tender his/her resignation. Any member who is absent for three (3) consecutive meetings shall automatically forfeit his/her position as a member of the Education Board.

SECTION 5: CHURCH MEMBERSHIP REQUIREMENT. All members of the Education Board shall be and shall remain members in regular standing of a recognized Seventh-day Adventist Church in Arizona.

ARTICLE X - OFFICERS

SECTION 1: OFFICERS' TITLES. The officers of this Conference shall be a President, Executive Secretary, Treasurer, and a Vice President. One person may hold any two of these offices: provided, however, that the offices of President and Executive Secretary shall not be combined.

SECTION 2: PRESIDENT. The President shall work under the direction of the Executive Committee. The President is the Chief Executive Officer and shall act as chairman of Constituency Meetings, the Executive Committee, the Arizona Conference Education Board, and work in the general interests of the Conference as the Executive Committee may advise. In his leadership he shall adhere to the policies of the Pacific Union Conference, North American Division and the General Conference of Seventh-day Adventists and work in close counsel with the Pacific Union Conference Executive Committee.

SECTION 3: EXECUTIVE SECRETARY. The Executive Secretary shall report to and work under the direction of the President, subject to the approval of the Executive Committee and shall act as vice-chairman of the Executive Committee. It shall be the duty of the Executive Secretary to keep the minutes of the Conference Constituency Meetings and of the Executive Committee meetings, to furnish copies of these minutes to all members of the Executive Committee and to the officers of the Pacific Union Conference, to all such data as may be desired by the Arizona Conference President or by the Executive Committee, and to perform such other duties as usually pertain to the office. If

1 the executive Secretary, in his capacity as vice-chairman, shall serve as acting chair of any
2 meeting of the Executive Committee, the Executive Committee shall select from its
3 membership an acting secretary for such meeting who shall record the minutes thereof.

4 **SECTION 4: TREASURER.** The Treasurer shall report to and work under the
5 direction of the President subject to the approval of the Executive Committee. It shall be the
6 duty of the Treasurer to receive all funds, to disburse them in harmony with the
7 actions of the Executive Committee, to remit all required funds to the Union and the
8 Division/General Conference in harmony with North American Division policy, and to
9 render such financial statements at regular intervals as may be desired by the President of
10 the Conference or by the Executive Committee. Copies of these financial statements shall be
11 furnished to the officers of the Pacific Union Conference. Bank accounts shall be operated
12 by the Treasurer and/or such other individuals as may be authorized by the Executive
13 Committee.

14 **SECTION 5: VICE PRESIDENT.** The Vice President shall report to and work under
15 the direction of the President subject to the approval of the Executive Committee. It shall be
16 the duty of the Vice President to assist the President in the general work of the Conference.

17 **SECTION 6: ANTI-NEPOTISM.** In order to avoid the appearance of any
18 impropriety, undue influence, or conflict of interest, no person related by blood or by marriage
19 to any officer designated in Section 1 hereof shall be employed in any capacity within the
20 Conference office.

21
22 **ARTICLE XI - DEPARTMENTAL DIRECTORS AND ETHNIC COORDINATORS**

23 **SECTION 1: ADVISORY ROLE.** The directors of departments and/or services of
24 this Conference shall work under the direction of the Executive Committee of the
25 Conference and the President, and shall serve in an advisory relationship to the field.

26 **SECTION 2: DEPARTMENTS AND/OR SERVICES STRUCTURE.** Conference
27 departments and/or services shall be organized in harmony with the departmental and/or
28 services structure of the General Conference, but shall not necessarily duplicate the
29 departments and/or services in the Pacific Union Conference, North American Division or

1 General Conference.

2 **SECTION 3: ETHNIC COORDINATORS.** The Ethnic Coordinators shall work
3 under the direction of the Executive Committee, and the President of the Conference in
4 an advisory role, and shall foster soul winning and growth of the ethnic membership
5 in the Conference.

6 **ARTICLE XII - SUBSIDIARY MINISTRIES**

7

8 **SECTION 1: CORPORATIONS AND AGENCIES.** The Conference may carry on
9 its ministry through subsidiary agencies, organizations, and institutions that may, where
10 necessary and appropriate, function either as unincorporated or incorporated entities. Before
11 the Conference forms any legal organization it shall secure the approval of the North
12 American Division.

13 **SECTION 2: CONSTITUENCY MEETINGS OF SUBSIDIARIES.** The
14 Constituency Meetings of the Conference's legally organized subsidiaries shall be held in
15 conjunction with the regularly scheduled Constituency Meetings of the Conference or
16 as provided by the Articles of Incorporation of the respective subsidiary legal organization.
17 The election of the board of directors or executive committee of these legally organized entities
18 shall be in harmony with the statutory laws applicable to each such entity.

19 **ARTICLE XIII - FINANCE**

20 **SECTION 1: TITHES AND OFFERINGS.** The funds of this Conference shall consist
21 of such tithes and offerings as it shall receive from within its territory, and such gifts, legacies,
22 bequests, devises, direct tithe and other donations as may be made to it.

23 **SECTION 2: POLICIES.** The tithe and all other funds shall be used in harmony with
24 the financial policies of the North American Division and the General Conference
25 of Seventh-day Adventists, and in the case of donations, their use shall be in harmony
26 with the specifications of donors.

1 **SECTION 3: DEPOSITS.** The monies of the Conference shall be deposited in the
2 name of the Conference, or in Conference special accounts in harmony with General
3 Conference policy.
4

5 **SECTION 4: FINANCIAL STATEMENTS.** The Conference shall prepare periodic
6 financial reports and annually appropriate statements of income and fund balances and shall
7 be responsible for the filing of any financial information directly with the Pacific Union
8 Conference and the North American Division of the General Conference of Seventh-day
9 Adventists and, to the extent required by law, with any branch of local or national
10 government or quasi-governmental entity.

11 **ARTICLE XIV - CHURCHES**

12 **SECTION 1: TITHE.** The churches of this Conference shall render faithful support to
13 the Conference work and mission fields by the prompt payment of their tithe and such
14 other funds as may have been received for such purposes.

15 **SECTION 2: QUARTERLY REPORT.** Each church through its clerk, shall make a
16 written report every quarter to the Conference Executive Secretary of its membership
17 standing, its additions and losses, and such other information as may be called for.

18 **ARTICLE XV - BUDGET, SALARY REVIEW AND AUDIT**

19 **SECTION 1: BUDGET.** The Conference shall prepare an annual budget in harmony
20 with the policies of the North American Division of the General Conference of Seventh-
21 day Adventists.

22 **SECTION 2: SALARY AND EXPENSE REVIEW.** The Executive Committee shall
23 constitute an Employee Remuneration Committee to review annually the salary and
24 expense of all employees of this Conference, and set salary rates for the subsequent year
25 which are in harmony with the rates established by the North American Division of the
26 General Conference.
27
28

1 **SECTION 3: AUDIT.** All accounting records of the Conference and its subsidiaries
2 shall be audited at least annually by the auditors designated by the General Conference
3 Auditing Service, and the financial records of the Conference or any of its subsidiaries,
4 agencies, or institutions shall at all times be open to said auditors.
5

6 **ARTICLE XVI - AMENDMENTS**

7 The Bylaws of this Conference, which are essential to the unity of the church worldwide,
8 may be amended, revised, or repealed from time to time in order to comport with the spirit of
9 the Model Union Constitution and Bylaws as voted by the General Conference
10 Executive Committee. Such amendments or revisions shall be approved by a two-thirds
11 (2/3) majority vote of the delegates present and voting at any duly called
12 Constituency Meeting of the Conference. The Bylaws may be amended, revised, or repealed
13 provided such changes are in harmony with the spirit of the Model Union Constitution
14 and Bylaws. Notice of any proposed changes to the Bylaws of this Conference shall be
15 included in the material sent to the delegates.

16 **ARTICLE XVII - INDEMNIFICATION**

17 **SECTION 1: INDEMNIFICATION.** Except as provided in these Bylaws, the
18 Conference shall hold harmless and indemnify each of its directors and officers (hereinafter
19 referred to as "Indemnatee") against any and all liability and expenses incurred by Indemnatee
20 in connection with any threatened or actual proceeding or legal action resulting from
21 Indemnatee's service to the Conference or to another entity at the Conference's request.

22 **SECTION 2: EXCLUSIONS.** Except insofar as permitted by law, the Conference
23 shall not indemnify Indemnatee for acts listed in A.R.S. § 10-3851D. Conference shall not
24 indemnify any Indemnatee who personally or intentionally caused the harm alleged;
25 the Conference shall not indemnify Indemnatee for violation of any penal or criminal
26 statute; the Conference shall not indemnify Indemnatee who possessed knowledge of any prior
27 act or acts of sexual misconduct or sexual harassment by an employee or volunteer with the
28 Conference and subsequent conduct by said employee or volunteer leads to a claim of
29 sexual misconduct or sexual harassment.
30

1 **SECTION 3: PROCEDURE.** Indemnatee shall notify the Conference promptly of
2 the threat or commencement of any proceeding or legal action with respect to which
3 Indemnatee intends to seek indemnification. The Conference shall be entitled to
4 assume Indemnatee's defense with counsel reasonably satisfactory to Indemnatee, unless
5 Indemnatee provides the Conference with an opinion of counsel reasonably concluding
6 that there may be a conflict of interest between Indemnatee and the Conference in the
7 defense of the proceeding or legal action. If the Conference assumes the defense, the
8 Conference shall not be liable to Indemnatee for legal or other expenses subsequently incurred
9 by Indemnatee.

10 **SECTION 4: EXPENSE ADVANCES.** The Conference shall automatically advance
11 expenses, including attorneys' fees incurred or to be incurred by Indemnatee in defending
12 a proceeding or legal action upon receipt of notice. Indemnatee shall repay all amounts
13 advanced, if required by law or if it is ultimately determined by final judicial decision (after
14 expiration or exhaustion of all appeal rights) that Indemnatee is not entitled to be indemnified for
15 such expenses.

16 **SECTION 5: SETTLEMENT OF CLAIMS.** The Conference shall not be obligated to
17 indemnify Indemnatee for any amounts incurred in settlement if settlement is made without
18 the Conference's prior written consent. The Conference shall not enter into any settlement that
19 would impose any penalty or limitation on Indemnatee without Indemnatee's prior
20 written consent. Neither the Conference nor Indemnatee will unreasonably withhold
21 consent to any proposed settlement.

22 **SECTION 6: EFFECT OF REPEAL.** In order that Indemnatee may rely on the
23 indemnification promised by this Section, no repeal or amendment of this Section shall
24 reduce the right of Indemnatee to payment of expenses or indemnification for acts of
25 Indemnatee taken before the date of repeal or amendment.

1 **ARTICLE XVIII - WORKERS' CREDENTIALS AND LICENSES**

2 Credentials and licenses shall be granted by the Conference at its Constituency Meetings
3 to all its approved workers, and during the interval between Constituency Meetings, by
4 the Executive Committee. Eligible personnel for credentials and licenses shall be presented
5 to the delegates during a Constituency Meeting after having been reviewed and
6 recommended by the Conference Executive Committee.

7 **ARTICLE XIX - LAY ADVISORY COUNCIL**

8 The Lay Advisory Council shall have representation from each church. Each church
9 shall be entitled to one (1) representative; and one (1) additional representative for each two
10 hundred (200) members as reported by the church clerk on December 31 of the year
11 preceding the Constituency Meeting. Selection shall be made by the churches
12 immediately after the quinquennial Constituency Meeting, and the term of office shall be
13 concurrent with the regular term. The first meeting of the Council shall be called by the
14 Executive Secretary of the Conference within ninety (90) days following a regular
15 Constituency Meeting. Each member shall serve only so long as he/she holds membership in
16 regular standing in a constituent church of the Conference. This Council shall act in an
17 advisory capacity to the Conference administration and the Executive Committee and
18 shall meet as often as the Council shall determine, but not less than annually. The
19 chairman and secretary of the Council shall be selected by the Council from among its
20 members.

21 **ARTICLE XX - EXTENDED REQUIREMENTS**

22 The then existing requirements, discipline and General Conference working policies of
23 the Seventh-day Adventist Church, so far as they shall apply, shall cover any matters
24 not specifically covered by these Bylaws as though the same were set forth herein at length,
25 and are by this reference made a part of these Bylaws and shall be binding upon all members,
26 officers, and directors of this Conference.

1 **ARTICLE XXI - DISSOLUTION**

2 In the event of dissolution of this Corporation, all assets remaining after all claims have
3 been satisfied shall be transferred to the Pacific Union Conference Association of Seventh-
4 day Adventists or its successors or designated alternate organization providing that at such
5 time such organization shall qualify as an exempt organization under §501(c)(3) of the
6 Internal Revenue Code of 1986 or the corresponding provision of any subsequent federal tax
7 law.

Appendix D

Recommended Bylaws

**Arizona Conference Corporation
of Seventh-day Adventists
Summary of Recommended Amendments to the Bylaws
October 2021**

The Bylaws Committee is recommending **two types of amendments** to the existing Bylaws:

Non-Material Changes

Definition: Changes in a legal document that do not alter the original meaning of the document.

1. Amendment Examples (format, editorial, clarification, and changes requiring consistency):

- Document format: new design, single space format
- Editorial/Restructuring/Clarification/Corrections
 - Article II, Article IV, Section 2, Article VII, Sections 1, 2 and 3 were restructured for clarity purposes
 - Capitalizations: Article I, line 15 and Article V, Section 3, Lines 38-40
 - Consistency of terms: Article VII, Section 2-B, Line 46. Change “Constituency Session” to “Constituency Meeting”
 - Corrections (For example, see old document, Article VIII, Section 1, line 24 and spacing between lines 25 and 26)

2. Other Examples Recommended for Approval

- Article IV, Section 1, lines 22-27 (clarified the two types of Constituency churches under the Arizona Conference)
- Article IV, Section 2, line 34 (Member Churches was missing, so it has been added)
- Article IV, Section 5, lines 25-26 (Corrected reference, due to restructuring of Article IV, Section 2)
- Article VI, Section 1-C, line 27-29 (Page 5). Add section regarding use of electronic material to delegates.
- Article VII, Sections 3-A-i, line 33, 3-B-i, lines 44 and 48 (added the word “Incorporation” after “Articles” for clarification purposes)
- Article VII, Section 3-A-ii, line 36 (changed “organ” to “publication”)
- Article VII, Section 2, line 31 and Article VIII, Section 2, line 24 (added “areas” after “geographic” for clarification purposes per Article VII, Section 1-B, line 10 on page 6)
- Article VII, Section 1-A-ii, lines 48-50 and lines 1-2 on p. 6 (added language to clarify process for selection of employee delegates)
- Article VIII, Section 3-D, lines 1-2 on page 9. (Clarified a current practice of the Executive Committee, not currently found on the existing Bylaws)
- Article VIII, Section 5, line 7 (changed “Telephonic” to “Electronic Meetings” to include all means of electronic meetings using modern technology.
- Article IX, Section 4, line 18 (suggested clarification)
- Article IX, Section 1, line 38 and line 8 on page 10 (corrected title of Education Superintendent)
- Article IX, Section 1, lines 7-8 on page 10 (added Vice-Chairman of the Education Board)
- Article X, Section 3, line 46 (delete duplicate “Conference” word)
- Article X, Sections 2 and 3 (no need to include “Arizona” per Article I, line 9)
- Article XVI, lines 1 and 5, p. 13 (“Model Union” should be “Model Conference”)
- Added an Executive Secretary Certification to the Bylaws at the end of the document

Material Changes

Definition: Changes in a legal document that may alter the original meaning of the document. (These amendments are being highlighted in the recommended Bylaws document for easy identification)

1. Article II, lines 38-47 (Page 1). Added language describing Conference Geographical Areas. Wording explains reason for this recommendation. Our current Bylaws do not define geographical areas.
2. Article IV, Section 2-A, line 36 (Page 2). Recommendation to change the membership formula from 40 to 60 for selecting additional delegates from member and organized churches for the Constituency Meeting. **(Bylaws Committee requested for this item to be shared with the Executive Committee, Church Head Elders, Pastors, and Delegates at Town Hall meetings, prior to the Constituency Meeting)**
3. Article V, Section 5, lines 1-11 (Page 5). Added section dealing with Constituency Meeting and exigent circumstances such as a pandemic.
4. Article VI, Section 1-C, lines 27-29 (Page 5). Added section regarding use of electronic materials to delegates.
5. Article VII, Section 2, line 34 (Page 6). Add language clarifying no two Nominating Committee members shall be from the same church.
6. Article VII, Section 2, lines 36-37 (Page 6). Added language limiting the number of Organizing Committee delegates to serve on the Nominating Committee.
7. Article VII, Section 2, lines 39-40 (Page 6). Added language recommending lay persons not serving on more than two committees at a time.
8. Article VII, Section 2-B, line 14, (Page 7). Remove Arizona Adventist Scholarship Committee.
9. Article VIII, Section 2, lines 27-28 (Page 8). Added language recommending non ex-officio Executive Committee members cannot serve more than two consecutive terms.
10. Article XIX, lines 11-22 (Page 14). Recommendation to remove existing Article XIX for lack of implementation. This Lay Advisory Council has not been implemented since 2007.
11. Article XX, lines 39-40 (Page 14). Added language clarifying where the assets should go in case of Dissolution. (The Pacific Union Conference voted a similar amendment)



2021 AMENDED BYLAWS OF THE ARIZONA CONFERENCE CORPORATION OF SEVENTH-DAY ADVENTISTS

As recommended to the Delegates of the
31st Constituency Meeting to be held on
October 24, 2021
and therefore effective as of the same date

TABLE OF CONTENTS

ARTICLE I - NAME AND PURPOSE	1
ARTICLE II – TERRITORY, GEOGRAPHICAL AREAS, AND PRINCIPAL OFFICE	1
SECTION 1: TERRITORY AND GEOGRAPHICAL AREAS	1
SECTION 2: PRINCIPAL OFFICE	2
ARTICLE III - RELATIONSHIP	2
ARTICLE IV - CONSTITUENCY.....	2
SECTION 1: CONSTITUENTS	2
SECTION 2: CONSTITUENCY DELEGATES	2
SECTION 3: CHURCH MEMBERSHIP REQUIREMENTS	3
SECTION 4: QUORUM	3
SECTION 5: LAY PERSON MAJORITY	3
SECTION 6: PROXY VOTING	3
SECTION 7: VOTING RIGHT OF THE DELEGATES	3
SECTION 8: PARLIAMENTARIAN	3
ARTICLE V - CONSTITUENCY MEETINGS.....	4
SECTION 1: REGULAR MEETING	4
SECTION 2: QUINQUENNIAL MEETING AGENDA	4
SECTION 3: SPECIAL MEETING	4
SECTION 4: ELECTION AND TERM OF OFFICE	4
SECTION 5: EXIGENT CIRCUMSTANCES	5
ARTICLE VI - RESPONSIBILITY TO DELEGATES	5
SECTION 1: INFORMAITON AND MATERIALS TO DELEGATES	5
ARTICLE VII - COMMITTEES AND AGENDAS	5
SECTION 1: ORGANIZING COMMITTEE	5
SECTION 2: NOMINATING COMMITTEE	6
SECTION 3: STANDING BYLAWS COMMITTEE	7
ARTICLE VII - EXECUTIVE COMMITTEE	8
SECTION 1: DELEGATED AUTHORITY	8
SECTION 2: MEMBERSHIP OF EXECUTIVE COMMITTEE	8
SECTION 3: ADMINISTRATIVE AUTHORITY	8
SECTION 4: REGULAR MEETINGS	9
SECTION 5: SPECIAL MEETINGS	9
SECTION 6: QUORUM	9
SECTION 7: ATTENDANCE REQUIREMENT	9
SECTION 8: CHURCH MEMBERSHIP REQUIREMENT	9
ARTICLE IX - EDUCATION	9
SECTION 1: MEMBERS	9

SECTION 2: REGULAR MEETINGS	10
SECTION 3: QUORUM	10
SECTION 4: ATTENDANCE REQUIREMENT	10
SECTION 5: CHURCH MEMBERSHIP REQUIREMENT	10
ARTICLE X - OFFICERS	10
SECTION 1: OFFICERS' TITLES	10
SECTION 2: PRESIDENT	10
SECTION 3: EXECUTIVE SECRETARY	10
SECTION 4: TREASURER	11
SECTION 5: VICE PRESIDENT	11
SECTION 6: ANTI-NEPOTISM	11
ARTICLE XI - DEPARTMENTAL DIRECTORS AND ETNIC COORDINATORS	11
SECTION 1: ADVISORY ROLE	11
SECTION 2: DEPARTMENTS AND/OR SERVICES STRUCTURE	11
SECTION 3: ETHNIC COORDINATORS	11
ARTICLE XII - SUBSIDIARY MINISTRIES	11
SECTION 1: CORPORATIONS AND AGENCIES	11
SECTION 2: CONSTITUENCY MEETINGS OF SUBSIDIARIES	11
ARTICLE XIII- FINANCE	12
SECTION 1: TITHES AND OFFERINGS	12
SECTION 2: POLICIES	12
SECTION 3: DEPOSITS	12
SECTION 4: FINANCIAL STATEMENTS	12
ARTICLE XIV - CHURCHES	12
SECTION 1: TITHE	12
SECTION 2: QUARTERLY REPORT	12
ARTICLE XV - BUDGET, SALARY REVIEW AND AUDIT	12
SECTION 1: BUDGET	12
SECTION 2: SALARY AND EXPENSE REVIEW	12
SECTION 3: AUDIT	12
ARTICLE XVI - AMENDMENTS	12
ARTICLE XVII - INDEMNIFICATION	13
SECTION 1: INDEMNIFICATION	13
SECTION 2: EXCLUSIONS	13
SECTION 3: PROCEDURE	13
SECTION 4: EXPENSE ADVANCES	13
SECTION 5: SETTLEMENT OF CLAIMS	13
SECTION 6: EFFECT OF REPEAL	13
ARTICLE XVIII - WORKERS' CREDENTIALS AND LICENSES	14

ARTICLE XIX - EXTENDED REQUIREMENTS.....	14
ARTICLE XX - DISSOLUTION	14
CERTIFICATE OF CORPORATION SECRETARY	14

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**AMENDED BYLAWS
OF THE
ARIZONA CONFERENCE CORPORATION
OF SEVENTH-DAY ADVENTISTS**

ARTICLE I – NAME AND PURPOSE

This Corporation shall be known as the **ARIZONA CONFERENCE CORPORATION OF SEVENTH-DAY ADVENTISTS**, (hereinafter referred to as the "Conference") an affiliated entity of the Pacific Union Conference of Seventh-day Adventists. The Conference is a non-profit religious corporation and is not organized for the private gain of any person. It is organized under the Arizona Nonprofit Corporation Act exclusively for religious purposes. The Conference is organized exclusively for religious purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code of 1986 (or the corresponding section of any future United States Internal Revenue Law) (the "Code"). Notwithstanding any other provision of these articles, the Conference shall not, except to an insubstantial degree, engage in any activities or exercise any powers that are not in furtherance of the purposes of the Conference, and the Conference shall not carry on any other activities not permitted to be carried on (1) by a corporation exempt from federal income taxes under Section 501(c)(3) of the Code; or (2) by a corporation, contributions to which are deductible under Section 170(c)(2) of the Code.

The purposes for which the Conference is formed are:

- A. To teach the everlasting gospel of our Lord and Savior Jesus Christ as symbolized by the three angels of Revelation 14 and to lovingly persuade people to become His disciples and responsible members of the Seventh-day Adventist church;
- B. To coordinate Christian ministries including but not limited to pastoral, outreach, teaching, literature, and health ministries; and
- C. To provide opportunity for the sharing of resources and to promote the worldwide mission of the Seventh-day Adventist Church.

ARTICLE II – TERRITORY, GEOGRAPHICAL AREAS, AND PRINCIPAL OFFICE

SECTION 1: TERRITORY AND GEOGRAPHICAL AREAS. The territory of the Conference shall consist of the churches in the State of Arizona and such other territory as may hereafter come under its jurisdiction. For organization and membership representation purposes, the Arizona Conference shall be separated into geographical areas. The geographical area plan shall have no more than 15 areas initially consisting of Phoenix Metro Central, Phoenix Metro East, Phoenix Metro West, Phoenix Metro Spanish, Northern Arizona, Northwest Arizona, Yuma, Southern Arizona, Southern Arizona Spanish and Southwest Arizona, grouping Churches and Companies together based upon geographic location and ethnic or language representation. The geographical area plan shall be prepared by the Executive Secretary and reviewed annually by the Executive Committee. The Executive Secretary shall be responsible to initiate this review. Conference administration, nominating committee, and organizing committee shall use the geographical area information in their respective Conference responsibilities.

1 **SECTION 2: PRINCIPAL OFFICE.** The principal office for the transaction of business of this
2 Conference is fixed and located at 13405 N. Scottsdale Road, Scottsdale, Maricopa County, State
3 of Arizona. The Executive Committee of the Conference may, in an emergency, change the
4 location of the principal office on a temporary basis.

5 6 **ARTICLE III – RELATIONSHIP**

7
8 The Arizona Conference Corporation of Seventh-day Adventists is a part of the Pacific Union
9 Conference, which in turn is a part of the North American Division, which in turn is a part of the
10 General Conference of Seventh-day Adventists, a world church organization.

11
12 All policies, purposes and procedures of this Conference shall be in harmony with the working
13 policies and procedures of the Pacific Union Conference, North American Division and the
14 General Conference of Seventh-day Adventists.

15
16 This Conference shall pursue the purposes of the Church in harmony with the doctrines,
17 programs, and initiatives adopted and approved by the General Conference of Seventh-day
18 Adventists in Constituency Meetings.

19 20 **ARTICLE IV – CONSTITUENCY**

21
22 **SECTION 1: CONSTITUENTS.** The Conference shall be composed of such Member
23 ~~eChurches as are or may be organized in any part of the geographic territory under its~~
24 ~~jurisdiction and~~ formally approved for membership by vote of the delegates at any duly called
25 Constituency Meeting, and Organized Churches as voted by the Executive Committee in any
26 part of the geographic territory under its jurisdiction. The Conference has no members within
27 the meaning of the Arizona Nonprofit Corporation Act.

28
29 **SECTION 2: CONSTITUENCY DELEGATES.** The voting delegates at a Regular or Special
30 Constituency Meeting of the Conference shall be:

31 32 A. Regular Delegates

- 33
34 i. Such delegates as shall be duly appointed by the member or the organized
35 churches of the Conference. Each church shall be entitled to one (1) delegate
36 for the organization and one additional delegate for each forty (40) sixty (60)
37 members or major fraction thereof (50% + 1), as reported by the church
38 clerk on December 31 of the year preceding the Constituency Meeting;
39
40 ii. Delegates for the Conference Church shall be selected by the Conference
41 Executive Committee.

42 43 B. Delegates at Large

- 44
45 i. Members of the Executive Committee of the Conference;
46
47 ii. Members of the ~~Arizona~~ Conference Education Board;
48
49 iii. Members of the Standing Bylaws Committee;
50

1 ~~iv. Lay Advisory Chairperson;~~

2 v. All employees holding Ministerial Credentials, Commissioned Minister
3 Credentials, Administrative Ministries Credentials, Commissioned Ministry
4 of Teaching Credentials, Missionary Credentials, Ministerial Licenses and
5 Commissioned Minister Licenses issued by the Conference; and

6
7 vi. Members present of the Pacific Union Conference Executive Committee;
8 Members present of the North American Division Executive Committee, and
9 members present of the General Conference Executive Committee. The
10 combined number of delegates representing the Pacific Union, the North
11 American Division and the General Conference shall not exceed ten percent
12 (10%) of the total number of delegates provided for herein- above in Article
13 IV - Section 2A of these Bylaws.

14
15 **SECTION 3: CHURCH MEMBERSHIP REQUIREMENT.** All delegates appointed to vote
16 at any Constituency Meeting shall be members in regular standing of the Seventh-day Adventist
17 Church.

18
19 **SECTION 4: QUORUM.** More than fifty percent (50%) of the delegates authorized herein-
20 above under Article IV - Section 2 of these Bylaws must be present at the opening of any
21 regular or special Constituency Meeting to constitute a quorum for the transaction of business.
22 Once the Constituency Meeting is declared open, the delegates remaining present shall
23 constitute a quorum.

24
25 **SECTION 5: LAY PERSON MAJORITY.** Each group of delegates identified in Article IV,
26 Section 2B, items i-iii, shall be structured so that a majority of each group of delegates shall be
27 composed of lay persons. Lay persons shall be defined as any Arizona Conference Seventh-day
28 Adventist Church member who does not hold a current valid ministerial license or credential
29 (except honorary credentials issued to retired ministers), or who does not serve or does not
30 receive remuneration for ministerial duties assigned by the Conference administration, or who is
31 not listed in the official annual Conference directory by name and assignment.

32
33 **SECTION 6: PROXY VOTING.** All delegates must be present in person at any Constituency
34 Meeting in order to be eligible to vote. There shall be no voting by proxy.

35
36 **SECTION 7: VOTING RIGHT OF THE DELEGATES.** Each duly appointed delegate shall
37 be entitled to one (1) vote on each motion and shall have voting rights only at the specific
38 Conference Constituency Meeting (or extension thereof) at which he or she has been
39 specifically appointed and/or designated as a delegate. Voting for Officers, Departmental
40 Directors and Ethnic Coordinators shall be by secret ballot. When requested by a majority
41 delegates present and voting, other votes may also be by secret ballot; otherwise, the mode of
42 voting shall be at the discretion of the chair.

43
44 **SECTION 8: PARLIAMENTARIAN.** The Conference Executive Committee shall select an
45 individual to serve as Parliamentarian. Said Parliamentarian shall follow the General
46 Conference Rules of Order for parliamentary procedure, except when said rules of order conflict
47 with the Bylaws of the Conference. Whenever those amended rules do not cover a procedure
48 Robert's Rules of Order shall govern.

ARTICLE V – CONSTITUENCY MEETINGS

SECTION 1: REGULAR MEETING. The Conference shall hold a regular Quinquennial Constituency Meeting at such place and on such date as the Executive Committee shall designate. The Conference shall not meet more frequently than every fifth (5th) year unless a Special Constituency Meeting is called or as required by Arizona law.

Notice of the time and place of the meeting of the delegates shall be given by:

- A. A notice printed in the official publication of the Pacific Union Conference at least ninety (90) days before the date of the meeting or
- B. A method approved by the Conference Executive Committee.

SECTION 2: QUINQUENNIAL MEETING AGENDA. The quinquennial meeting agenda shall be prepared by the Conference Executive Committee. Any member in regular standing of the Seventh-day Adventist Church residing within the territory of the Conference who wishes to submit items to the Executive Committee for consideration shall do so in writing to the Conference President at least sixty (60) days prior to the meeting. The first item of business at any meeting shall be the approval of the agenda, at which time a two-thirds (2/3) vote of the delegates present shall be required to add items to the agenda. No items may be added to the agenda after its approval.

SECTION 3: SPECIAL MEETING. The Executive Committee of the Conference shall call and set the agenda for a Special Constituency Meeting, at a time and place it deems proper, when:

- A. It is deemed necessary by the Executive Committee;
- B. It is voted by the delegates at any Constituency Meeting;
- C. It is requested by the Union Committee, Division Committee or General Conference Committee; or
- D. It is requested by a bona fide vote of two-thirds (2/3) of the churches in business meetings since the most recent regular Quinquennial Constituency Meeting.

The agenda for special ~~e~~Constituency ~~m~~Meetings shall be included in the notice of the meeting. The time and place of special ~~e~~Constituency ~~m~~Meetings shall be given in the same manner as for regularly scheduled ~~e~~Constituency ~~m~~Meetings.

SECTION 4: ELECTION AND TERM OF OFFICE. All officers, directors of departments and/or services, ethnic coordinators, and members of governing boards and committees who are not ex-officio members who are elected by the delegates at the regular meeting of the Conference Constituency shall hold their offices until the next regular meeting of the Conference Constituency, unless they resign or their election is terminated by the Executive Committee and/or a special ~~e~~Constituency ~~m~~Meeting.

1 **SECTION 5: EXIGENT CIRCUMSTANCES.** In cases of exigent circumstances such that
2 make a scheduled Constituency Meeting impossible or highly impractical (i.e. war, disease,
3 disaster, pandemic, civil disorder, government regulation, threats or acts of terrorism or similar
4 acts), the Conference Executive Committee, in regular or special session, shall have the authority
5 to change venue including hosting an electronic meeting, or to postpone and reschedule such
6 Constituency Meeting. Any postponement shall not exceed twelve (12) months and notice of any
7 postponement voted by the Conference Executive Committee shall be given in the same
8 timeframe and manner as notice of the Constituency Meeting. Unless other action is taken by the
9 Conference Executive Committee, any such postponement shall extend the term of current
10 officers, vice presidents, directors and associate directors until the next Constituency Meeting
11 takes place.

12 **ARTICLE VI – RESPONSIBILITY TO DELEGATES**

13
14
15 **SECTION 1: INFORMATION AND MATERIALS TO DELEGATES.** Delegates to the
16 Constituency Meeting:

- 17
18 A. Shall be provided, at least two (2) weeks prior to the Constituency Meeting, a
19 business agenda, and any other materials and information to be presented at the
20 Meeting.
21
22 B. Shall be provided the minutes of the voted actions of the Constituency Meeting
23 within ninety (90) days following the close of the Constituency Meeting. The
24 minutes will be submitted to the Conference Executive Committee for formal
25 approval prior to distribution.
26
27 C. Materials will be provided electronically, unless a printed copy is requested by a
28 delegate to the office of the Executive Secretary at least six (6) weeks prior to the
29 Constituency Meeting.
30

31 **ARTICLE VII – COMMITTEES AND AGENDAS**

32
33 **SECTION 1: ORGANIZING COMMITTEE.**

- 34
35 A. Delegates to the Organizing Committee.
36
37 i. Selection of Church Delegates: Prior to any regular or, if applicable special
38 eConstituency mMeeting, each local church shall choose one (1) ~~of its~~
39 delegates member from its delegation to the Constituency Meeting plus one
40 (1) additional member from its delegation ~~delegate~~ for each two hundred
41 (200) church members as reported by the church clerk on December 31 of the
42 year preceding the Constituency Meeting, to serve on an Organizing
43 Committee.
44
45 ii. Selection of Employee Delegates. The employees of the Conference shall
46 select up to twenty (20) employees to serve on the Organizing Committee,
47 not to exceed twenty percent (20%) of the total membership of the
48 Organizing Committee. Conference Employee Delegates shall be selected as
49 follows: (a) Pastors to select twelve (12) pastors; (b) Educators to select six
50 (6) educators; and (c) Office Staff to select two (2) office employees. These

delegates shall be reflective of the geographic, ethnic, racial and gender diversity of the Conference.

- B. Date, Location and Scope of Meeting. This Committee shall meet at least sixty (60) days before the Constituency Meeting and shall appoint, on behalf of the delegates to that meeting, such committees, including a Nominating Committee, as are deemed necessary by the Organizing Committee. The chairperson of the Organizing Committee shall be the President of the Pacific Union Conference or his designee. Members of the Organizing Committee shall caucus by geographic area for the purpose of bringing suggestions to the Organizing Committee. The Conference Executive Secretary shall submit to the Organizing Committee a written report reflecting the geographic, ethnic, racial and gender diversity of the Conference.

SECTION 2: NOMINATING COMMITTEE. The Nominating Committee shall consist of thirty (30) members, exclusive of the Pacific Union Conference President or his designee, who shall act as chairman.

A. Qualifications and Characteristics of Nominating Committee Members.

- i. No member of the Nominating Committee shall be less than 18 years of age.
- ii. At least two thirds of the membership of the Nominating Committee shall not be employees of the Conference.
- iii. No individual who is up for election or employed at the office of the Conference may serve on the Nominating Committee.
- iv. Membership of the Nominating Committee shall be selected from the pool of official delegates and shall take into account and be reasonably reflective of the geographic areas, ethnic, racial and gender diversity of the Conference.
- v. Nominating committee members shall not be from the same church.
- vi. No more than 5% of Organizing Committee delegates shall serve on the Nominating Committee.
- vii. The Nominating Committee shall not nominate a lay person to serve on more than two (2) committees at a time.

B. Time, Notice and Quorum of Meeting.

- i. The Nominating Committee shall be called into session to begin its work by the Pacific Union Conference President, its chairperson, or his designee, at least fifteen (15) days prior to the day of the eConstituency session-Meeting. The Nominating Committee shall give delegates to the regular meeting a reasonable opportunity to appear before it to express their viewpoints.
- ii. The Nominating Committee shall submit for approval to the delegates

1 during the Constituency Meeting a slate of individuals to serve in the
2 following capacities for the quinquennium:

- 3 a. Officers of the ~~Arizona~~ Conference;
- 4 b. Directors of Departments and/or Services;
- 5 c. Ethnic Coordinators;
- 6 d. ~~Arizona~~ Conference Executive Committee;
- 7 e. Standing Bylaws Committee; and
- 8 f. ~~Arizona Adventist Scholarship Committee.~~

- 9
- 10
- 11
- 12
- 13
- 14
- 15
- 16 iii. A notice of the time and place of the meeting of the Nominating Committee
17 shall be included in the official notice of the Constituency Meeting as
18 provided in Article V, Section 1 of these Bylaws. At least two-thirds (2/3) of
19 the Nominating Committee authorized herein above shall constitute a
20 quorum for any duly called meeting. Once the meeting has begun, the
21 members present shall constitute a quorum.
- 22

23 **SECTION 3: STANDING BYLAWS COMMITTEE.** At each regular Quinquennial
24 Constituency Meeting a Standing Bylaws Committee of not more than eight (8) members,
25 including the chairman, shall be elected by the delegates and shall serve as a standing
26 committee for the ensuing quinquennium.

27
28 A. Chairman, Time and Notice of Meeting.

- 29
- 30 i. The Executive Secretary of the Conference shall be the chairman of the
31 Committee. Meetings of the Committee shall be called by the chairman at
32 such intervals between meetings as may be necessary to review and prepare
33 recommended changes to the Articles of Incorporation and Bylaws.
- 34
- 35 ii. Announcements concerning time and place of open meetings may be
36 published in the official ~~organ~~ publication of the Pacific Union Conference,
37 or in churches by verbal or written announcement. Said announcement shall
38 include the names of the members of the Standing Bylaws Committee in
39 order to permit individual input and suggestions.
- 40

41 B. Amendment Process.

- 42
- 43 i. Any proposal for an amendment, change or addition to the Articles of
44 Incorporation or Bylaws which a constituent member wishes to submit to
45 the Standing Bylaws Committee for consideration and review must be
46 submitted in writing to the Conference Executive Secretary at least sixty
47 (60) days prior to the Constituency Meeting. No proposed amendment or
48 change in the Articles of Incorporation or Bylaws shall be presented to the
49 delegates in a Constituency Meeting without first having been reviewed and
50 proposed by the Standing Bylaws Committee except by a two-thirds (2/3)

1 vote of the delegates at such meeting, and further that such amendment or
2 change is in harmony with Article III of these Bylaws.
3

4 **ARTICLE VIII – EXECUTIVE COMMITTEE**

5

6 **SECTION 1: DELEGATED AUTHORITY.** The Executive Committee of the Conference is
7 the Board of Directors of this corporation and is delegated the authority to act on behalf of the
8 constituents between regular meetings, including the authority to elect or remove for cause
9 officers, directors of departments and/or services, ethnic coordinators, board and committee
10 members.
11

12 **SECTION 2: MEMBERSHIP OF EXECUTIVE COMMITTEE.** The Executive Committee
13 of the Conference, chaired by the Conference President, is the Board of Directors and shall be
14 elected at its regularly scheduled Constituency Meetings and shall consist of not more than
15 twenty-five (25) members, (including ex-officio members), of which thirteen (13) shall be lay
16 persons. Lay persons shall be defined as any Arizona Conference of Seventh-day Adventists
17 church member who does not hold a current valid ministerial license or credential (except
18 honorary credentials issued to retired ministers), or who does not serve or does not receive
19 remuneration for ministerial duties assigned by the Conference administration, or who does not
20 have honorary credentials issued to retired ministers), or who does not serve or does not receive
21 remuneration for ministerial duties assigned by the Conference administration, or who is not
22 listed in the official annual Conference directory by name and assignment. Membership of the
23 Executive Committee shall take into account and be reasonably reflective of the geographic
24 areas, ethnic, racial and gender diversity of the Conference. The Conference Officers shall be
25 members ex-officio of the Executive Committee. The membership shall include one (1)
26 departmental director, one (1) educational institution representative (1) church pastor and one
27 (1) church school teacher. **Non ex-officio members shall not serve more than two (2)**
28 **consecutive terms.**
29

30 **SECTION 3: ADMINISTRATIVE AUTHORITY.** The Executive Committee acting at all
31 times as the Board of Directors of this corporation shall have full administrative authority:
32

- 33 A. To fill for the current term any vacancies that may occur by death, resignation or
34 otherwise, in its boards, committees, departments or in offices which have been
35 filled by Conference election. If a new president is to be elected, the president of
36 the Pacific Union Conference or his designee, shall serve as chairman of the
37 Executive Committee;
38
- 39 B. Between Constituency Meetings the Executive Committee shall have full
40 administrative power to conduct the business of the Conference, with authority to
41 grant and withdraw credentials and licenses to its workers, to employ or to
42 discharge its employees, and to fill any vacancies which may occur by death,
43 resignation, or otherwise, of Conference officers, committees, boards, or agents of
44 the Conference, unless other provision is made by vote of the Conference for
45 filling such vacancies; and
46
- 47 C. The withdrawal of credentials or the removal of those names under Article VIII,
48 Section 3B of these Bylaws shall require the consent of two-thirds (2/3) of the
49 members of the Executive Committee.
50

- 1 D. To appoint all committees and subcommittees as deemed appropriate or necessary
2 at its first meeting following a regular Constituency Meeting.
3

4 **SECTION 4: REGULAR MEETINGS.** The Executive Committee shall schedule regular
5 meetings at such times and places as it may select.
6

7 **SECTION 5: SPECIAL MEETINGS.** Special meetings of the Executive Committee may be
8 called at any time or place by the President or, in his absence, by the Executive Secretary. A
9 special meeting shall also be called by the Executive Secretary in response to the written request
10 of a majority of the members of the Executive Committee. ~~Telephonic~~ Electronic conferences
11 are acceptable if all Executive Committee members receive notice and can hear all participants
12 during the Special Meeting.
13

14 **SECTION 6: QUORUM.** Two-thirds (2/3) of the membership (seventeen 17) shall constitute a
15 quorum. Once a meeting has begun, those members present shall constitute a quorum.
16

17 **SECTION 7: ATTENDANCE REQUIREMENT.** Any member of the Executive Committee
18 who finds it impossible to any longer attend the meetings of the Committee shall tender his/her
19 resignation. Any member who is absent for three (3) consecutive meetings shall automatically
20 forfeit his/her position as a member of the Executive Committee.
21

22 **SECTION 8: CHURCH MEMBERSHIP REQUIREMENT.** All members of the Conference
23 Executive Committee shall be and shall remain members in regular standing of a recognized
24 Seventh-day Adventist Church in Arizona.
25

26 **ARTICLE IX – EDUCATION BOARD**

27

28 **SECTION 1: MEMBERS.** The operation of the Conference schools shall be directed by a
29 twenty-five (25) person board called the Arizona Conference Education Board. The following
30 members shall be members by virtue of position:
31

- 32 A. The Conference President
33
34 B. The Conference Executive Secretary
35
36 C. The Conference Treasurer
37
38 D. The Conference Education ~~Director~~ Superintendent
39
40 E. Principal of Thunderbird Adventist Academy
41
42 F. Two (2) Elementary School Principals
43
44 G. One (1) Adventist Academy Teacher
45
46 H. Two (2) Elementary School Teachers
47
48 I. The remaining fifteen (15) members shall include twelve (12) lay persons, and
49 three (3) pastors. Four (4) of the members selected from this section “I” shall be
50 members of the Conference Executive Committee. This Board (except those

members by specific position in Section 1, A through E above) shall be reconstituted by the Conference Executive Committee at its first regular meeting following a regular ~~q~~Quinquennial Constituency Meeting and shall serve until their successors are appointed. Not more than one (1) member may be appointed from a school.

The Conference President shall serve as Chairman of this Board with the Executive Secretary serving as Vice-Chairman. The Education ~~Director~~ Superintendent shall serve as Secretary of this Board.

SECTION 2: REGULAR MEETINGS. The Education Board shall schedule regular meetings at such times and places and in such manner as it may decide.

SECTION 3: QUORUM. Two-thirds (2/3) of the membership, seventeen (17), shall constitute a quorum. Once a meeting has begun, those members present shall constitute a quorum.

SECTION 4: ATTENDANCE REQUIREMENT. Any member of the Education Board who finds it impossible to any longer attend the meetings of the board shall tender his/her resignation. Any member who is absent for three (3) consecutive meetings shall automatically forfeit his/her position as a member of the Education Board.

SECTION 5: CHURCH MEMBERSHIP REQUIREMENT. All members of the Education Board shall be and shall remain members in regular standing of a recognized Seventh-day Adventist Church in Arizona.

ARTICLE X – OFFICERS

SECTION 1: OFFICERS' TITLES. The officers of this Conference shall be a President, Executive Secretary, Treasurer, and a Vice President. One person may hold any two of these offices: provided, however, that the offices of President and Executive Secretary shall not be combined.

SECTION 2: PRESIDENT. The President shall work under the direction of the Executive Committee. The President is the Chief Executive Officer and shall act as chairman of Constituency Meetings, the Executive Committee, the ~~Arizona~~ Conference Education Board, and work in the general interests of the Conference as the Executive Committee may advise. In his leadership he shall adhere to the policies of the Pacific Union Conference, North American Division and the General Conference of Seventh-day Adventists and work in close counsel with the Pacific Union Conference Executive Committee.

SECTION 3: EXECUTIVE SECRETARY. The Executive Secretary shall report to and work under the direction of the President, subject to the approval of the Executive Committee and shall act as vice-chairman of the Executive Committee. It shall be the duty of the Executive Secretary to keep the minutes of the Conference Constituency Meetings and of the Executive Committee meetings, to furnish copies of these minutes to all members of the Executive Committee and to the officers of the Pacific Union Conference ~~Conference~~, to all such data as may be desired by the ~~Arizona~~ Conference President or by the Executive Committee, and to perform such other duties as usually pertain to the office. If the Executive Secretary, in his capacity as vice-chairman, shall serve as acting chair of any meeting of the Executive Committee, the Executive Committee shall select from its membership an acting secretary for

1 such meeting who shall record the minutes thereof.

2
3 **SECTION 4: TREASURER.** The Treasurer shall report to and work under the direction of the
4 President subject to the approval of the Executive Committee. It shall be the duty of the
5 Treasurer to receive all funds, to disburse them in harmony with the actions of the Executive
6 Committee, to remit all required funds to the Union and the Division/General Conference in
7 harmony with North American Division policy, and to render such financial statements at
8 regular intervals as may be desired by the President of the Conference or by the Executive
9 Committee. Copies of these financial statements shall be furnished to the officers of the Pacific
10 Union Conference. Bank accounts shall be operated by the Treasurer and/or such other
11 individuals as may be authorized by the Executive Committee.

12
13 **SECTION 5: VICE PRESIDENT.** The Vice President shall report to and work under the
14 direction of the President subject to the approval of the Executive Committee. It shall be the
15 duty of the Vice President to assist the President in the general work of the Conference.

16
17 **SECTION 6: ANTI-NEPOTISM.** In order to avoid the appearance of any impropriety, undue
18 influence, or conflict of interest, no person related by blood or by marriage to any officer
19 designated in Section 1 hereof shall be employed in any capacity within the Conference office.

20 21 **ARTICLE XI – DEPARTMENTAL DIRECTORS AND ETHNIC COORDINATORS**

22
23 **SECTION 1: ADVISORY ROLE.** The directors of departments and/or services of this
24 Conference shall work under the direction of the Executive Committee of the Conference and
25 the President and shall serve in an advisory relationship to the field.

26
27 **SECTION 2: DEPARTMENTS AND/OR SERVICES STRUCTURE.** Conference
28 departments and/or services shall be organized in harmony with the departmental and/or
29 services structure of the General Conference but shall not necessarily duplicate the departments
30 and/or services in the Pacific Union Conference, North American Division or General
31 Conference.

32
33 **SECTION 3: ETHNIC COORDINATORS.** The Ethnic Coordinators shall work under the
34 direction of the Executive Committee, and the President of the Conference in an advisory role
35 and shall foster soul winning and growth of the ethnic membership in the Conference.

36 37 **ARTICLE XII – SUBSIDIARY MINISTRIES**

38
39 **SECTION 1: CORPORATIONS AND AGENCIES.** The Conference may carry on its
40 ministry through subsidiary agencies, organizations, and institutions that may, where
41 necessary and appropriate, function either as unincorporated or incorporated entities. Before the
42 Conference forms any legal organization, it shall secure the approval of the North American
43 Division.

44
45 **SECTION 2: CONSTITUENCY MEETINGS OF SUBSIDIARIES.** The Constituency
46 Meetings of the Conference's legally organized subsidiaries shall be held in conjunction with the
47 regularly scheduled Constituency Meetings of the Conference or as provided by the Articles of
48 Incorporation of the respective subsidiary legal organization. The election of the board of
49 directors or eExecutive eCommittee of these legally organized entities shall be in harmony with
50 the statutory laws applicable to each such entity.

ARTICLE XIII – FINANCE

SECTION 1: TITHES AND OFFERINGS. The funds of this Conference shall consist of such tithes and offerings as it shall receive from within its territory, and such gifts, legacies, bequests, devises, direct tithe and other donations as may be made to it.

SECTION 2: POLICIES. The tithe and all other funds shall be used in harmony with the financial policies of the North American Division and the General Conference of Seventh-day Adventists, and in the case of donations, their use shall be in harmony with the specifications of donors.

SECTION 3: DEPOSITS. The monies of the Conference shall be deposited in the name of the Conference, or in Conference special accounts in harmony with General Conference policy.

SECTION 4: FINANCIAL STATEMENTS. The Conference shall prepare periodic financial reports and annually appropriate statements of income and fund balances and shall be responsible for the filing of any financial information directly with the Pacific Union Conference and the North American Division of the General Conference of Seventh-day Adventists and, to the extent required by law, with any branch of local or national government or quasi-governmental entity.

ARTICLE XIV – CHURCHES

SECTION 1: TITHE. The churches of this Conference shall render faithful support to the Conference work and mission fields by the prompt payment of their tithe and such other funds as may have been received for such purposes.

SECTION 2: QUARTERLY REPORT. Each church through its clerk, shall make a written report every quarter to the Conference Executive Secretary of its membership standing, its additions and losses, and such other information as may be called for.

ARTICLE XV – BUDGET, SALARY REVIEW AND AUDIT

SECTION 1: BUDGET. The Conference shall prepare an annual budget in harmony with the policies of the North American Division of the General Conference of Seventh-day Adventists.

SECTION 2: SALARY AND EXPENSE REVIEW. The Executive Committee shall constitute an Employee Remuneration Committee to review annually the salary and expense of all employees of this Conference and set salary rates for the subsequent year which are in harmony with the rates established by the North American Division of the General Conference.

SECTION 3: AUDIT. All accounting records of the Conference and its subsidiaries shall be audited at least annually by the auditors designated by the General Conference Auditing Service, and the financial records of the Conference or any of its subsidiaries, agencies, or institutions shall at all times be open to said auditors.

ARTICLE XVI – AMENDMENTS

The Bylaws of this Conference, which are essential to the unity of the church worldwide, may be amended, revised, or repealed from time to time in order to comport with the spirit of the Model ~~Union~~ Conference Constitution and Bylaws as voted by the General Conference Executive Committee. Such amendments or revisions shall be approved by a two-thirds (2/3) majority vote of the delegates present and voting at any duly called Constituency Meeting of the Conference. The Bylaws may be amended, revised, or repealed provided such changes are in harmony with the spirit of the Model ~~Union~~ Conference Constitution and Bylaws. Notice of any proposed changes to the Bylaws of this Conference shall be included in the material sent to the delegates.

ARTICLE XVII – INDEMNIFICATION

SECTION 1: INDEMNIFICATION. Except as provided in these Bylaws, the Conference shall hold harmless and indemnify each of its directors and officers (hereinafter referred to as "Indemnatee") against any and all liability and expenses incurred by Indemnatee in connection with any threatened or actual proceeding or legal action resulting from Indemnatee's service to the Conference or to another entity at the Conference's request.

SECTION 2: EXCLUSIONS. Except insofar as permitted by law, the Conference shall not indemnify Indemnatee for acts listed in A.R.S. § 10-3851D. Conference shall not indemnify any Indemnatee who personally or intentionally caused the harm alleged; the Conference shall not indemnify Indemnatee for violation of any penal or criminal statute; the Conference shall not indemnify Indemnatee who possessed knowledge of any prior act or acts of sexual misconduct or sexual harassment by an employee or volunteer with the Conference and subsequent conduct by said employee or volunteer leads to a claim of sexual misconduct or sexual harassment.

SECTION 3: PROCEDURE. Indemnatee shall notify the Conference promptly of the threat or commencement of any proceeding or legal action with respect to which Indemnatee intends to seek indemnification. The Conference shall be entitled to assume Indemnatee's defense with counsel reasonably satisfactory to Indemnatee, unless Indemnatee provides the Conference with an opinion of counsel reasonably concluding that there may be a conflict of interest between Indemnatee and the Conference in the defense of the proceeding or legal action. If the Conference assumes the defense, the Conference shall not be liable to Indemnatee for legal or other expenses subsequently incurred by Indemnatee.

SECTION 4: EXPENSE ADVANCES. The Conference shall automatically advance expenses, including attorneys' fees incurred or to be incurred by Indemnatee in defending a proceeding or legal action upon receipt of notice. Indemnatee shall repay all amounts advanced, if required by law or if it is ultimately determined by final judicial decision (after expiration or exhaustion of all appeal rights) that Indemnatee is not entitled to be indemnified for such expenses.

SECTION 5: SETTLEMENT OF CLAIMS. The Conference shall not be obligated to indemnify Indemnatee for any amounts incurred in settlement if settlement is made without the Conference's prior written consent. The Conference shall not enter into any settlement that would impose any penalty or limitation on Indemnatee without Indemnatee's prior written consent. Neither the Conference nor Indemnatee will unreasonably withhold consent to any proposed settlement.

1 **SECTION 6: EFFECT OF REPEAL.** In order that Indemnatee may rely on the
2 indemnification promised by this Section, no repeal or amendment of this Section shall reduce
3 the right of Indemnatee to payment of expenses or indemnification for acts of Indemnatee taken
4 before the date of repeal or amendment.

5
6 **ARTICLE XVIII – WORKERS' CREDENTIALS AND LICENSES**

7
8 Credentials and licenses shall be granted by the Conference at its Constituency Meetings to all
9 its approved workers, and during the interval between Constituency Meetings, by the Executive
10 Committee. Eligible personnel for credentials and licenses shall be presented to the delegates
11 during a Constituency Meeting after having been reviewed and recommended by the
12 Conference Executive Committee.

13
14 **~~ARTICLE XIX – LAY ADVISORY COUNCIL~~**

15
16 ~~The Lay Advisory Council shall have representation from each church. Each church shall be~~
17 ~~entitled to one (1) representative; and one (1) additional representative for each two hundred~~
18 ~~(200) members as reported by the church clerk on December 31 of the year preceding the~~
19 ~~Constituency Meeting. Selection shall be made by the churches immediately after the~~
20 ~~quinquennial Constituency Meeting, and the term of office shall be concurrent with the regular~~
21 ~~term. The first meeting of the Council shall be called by the Executive Secretary of the~~
22 ~~Conference within ninety (90) days following a regular Constituency Meeting. Each member~~
23 ~~shall serve only so long as he/she holds membership in regular standing in a constituent church~~
24 ~~of the Conference. This Council shall act in an advisory capacity to the Conference~~
25 ~~administration and the Executive Committee and shall meet as often as the Council shall~~
26 ~~determine, but not less than annually. The chairman and secretary of the Council shall be~~
27 ~~selected by the Council from among its members.~~

28
29 **~~ARTICLE XX XIX – EXTENDED REQUIREMENTS~~**

30
31 The then existing requirements, discipline and General Conference working policies of the
32 Seventh-day Adventist Church, so far as they shall apply, shall cover any matters not
33 specifically covered by these Bylaws as though the same were set forth herein at length, and are
34 by this reference made a part of these Bylaws and shall be binding upon all members, officers,
35 and directors of this Conference.

36
37 **~~ARTICLE XXI XX – DISSOLUTION~~**

38
39 In the event of dissolution of this Corporation, all assets remaining after all claims have been
40 satisfied shall be transferred to the Pacific Union Conference ~~Association~~ Corporation of
41 Seventh-day Adventists or its successors or designated alternate organization providing that at
42 such time such organization shall qualify as an exempt organization under §501(c)(3) of the
43 Internal Revenue Code of 1986 or the corresponding provision of any subsequent federal tax
44 law. All such assets are to be utilized for the benefit of the individual churches comprising the
45 Arizona Conference at the time of the dissolution.

CERTIFICATION OF CORPORATION SECRETARY

I certify that I am the duly elected Executive Secretary of the ARIZONA CONFERENCE CORPORATION OF SEVENTH-DAY ADVENTISTS, a nonprofit religious Corporation authorized to do business in the State of Arizona and that the above Bylaws, consisting of thirteen (15) pages, including this Certificate, are the Bylaws of this Corporation as amended by a two-thirds (2/3) vote of the Membership at its duly noticed, Constituency Meeting , held on _____; and further that they have not been amended or modified since that date.

Executive Secretary

Date

Appendix E

General Conference Rules of Order

General Conference

Rules of Order



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Silver Spring, Maryland, USA

Sixth Edition

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GENERAL CONFERENCE RULES OF ORDER

Procedural Rules for General Conference Business Sessions and Executive Committee Meetings

At the 1985 General Conference Session in New Orleans, a number of delegates expressed the desire for more precise and written rules of order for General Conference Sessions. In harmony with the wishes of the Session, the General Conference Executive Committee subsequently appointed a subcommittee to study the matter and draw up such rules of procedure.

In its work, this committee was guided by the desire to prepare rules of order for the Church which are in harmony with the Spirit of Prophecy instruction and Seventh-day Adventist policy and reflect a sensible approach to session and committee efficiency based on tried and true working methods.

The General Conference Executive Committee ratified the work of the subcommittee and the **General Conference Rules of Order** were approved. The current edition has been updated for the 2015 General Conference Session to assure consistency within the rules and for clarity.

A fundamental aim of these rules is to facilitate the participation by delegates and committee members in discussions and debates, and in the decision-making process. Rules of procedure are set up to facilitate free participation and are not set in theological concrete.

It was felt that it was not necessary to go into great detail. Specific provision has been made for most eventualities. Neither the Bible nor the writings of Ellen G. White

are textbooks of ecclesiastical parliamentary law. Ellen G. White asks for harmony and simplicity in the business meetings of the Church and recommends the avoidance of unnecessary machinery which could sap the physical and mental energies of those called to participate in council and committee meetings (Ms 3, 1890, p. 9).

The purpose of this short compendium of rules of order is to guide church leaders and other participants so that the work of church sessions and committees can move along smoothly, expeditiously, and fairly. These procedures should serve church business sessions like the clear signalization which enables traffic to move smoothly, safely, and rapidly without confusion and delay.

The Church is a voluntary society of those who have accepted Jesus Christ as their Lord and Savior. She is the body of Christ. She is not a parliamentary body, a political forum, a service club, or a business corporation. When Seventh-day Adventists meet to transact the business of the Church, they are meeting with God. In the final analysis, it is the Holy Spirit who leads and guides. "If your committee meetings and council meetings," wrote Ellen G. White, "are not under the direct supervision of the Spirit of God, your conclusions will be earth-born, and worthy of no more consideration than are any man's expressions" (Letter 81, 1896, pp. 8, 9).

The delegates at church sessions and especially the General Conference Session are legislating, not to satisfy personal or

party interests, not to cater to nationalistic or regional ambitions, but to work “for time and eternity” and participate in the divine mission for the salvation of the world—7T 258, 259. Delegates and committee members are warned against a spirit of selfishness, self-exaltation, and pomposity in council and committee meetings (see Ms 29, 1895, p. 8).

The overarching concern of church sessions and committees is to discover and understand God’s will regarding the issues, plans, and appointments to be considered. In the light of this purpose, the object of rules of order is to facilitate accomplishing the will of God. In this sense, the delegated sessions of the Church are *sui generis* (unique), different from any other human organization.

These rules of order are intended to be used with a sense of reverence for the divine purpose. They are not intended to provide for quick or dilatory parliamentary maneuvers to gain a point, gain undeserved attention, gain advantage by suppressing the wishes of others, or to confuse the chair, fellow delegates, or committee members. These rules, furthermore, should not be used in such a way as to become an excuse

for procedural wrangling which could keep sessions or committees from moving forward with dispatch. Ellen G. White counsels that there should be “constant effort for brevity in business meetings” (Ms 3, 1890, p. 9).

It must never be forgotten that the letter of procedural rules can kill; it is the spirit that gives life to church order and government. The chair, with the support of the delegates, must use good judgment and not let the machinery get in the way of the advancement of God’s work.

Where procedural issues arise which are not specifically covered by the ***General Conference Rules of Order***, the chair shall rule according to his best judgment. However, any delegate has the right to appeal the ruling. In that case, if the appeal is seconded, the chair shall put the issue to the delegates for a decision by simple majority vote.

May these rules of order help church delegates and committee members in their appointed work of “legislating for God” (Letter 81, 1896, p. 8).

—General Conference Executive Committee

Relationship of General Conference Rules of Order to the Church Manual and General Conference Working Policy

The ***Church Manual*** and General Conference Constitution, Bylaws, and ***Working Policy*** take precedence over the rules of order, should there be any conflict.

DUTIES OF CHAIR

1. The chair shall preside over sessions and committee meetings in harmony with the rules of order.
2. The chair shall take up the various committee reports and items of business on the approved agenda.
3. The chair shall work for consensus in decision making by treating each side of an issue with fairness.
4. The chair may vote
 - If the vote is by ballot, or
 - To make a tie or break a tie (if he has not already voted by ballot).
5. It is the duty of the chair to hold speakers to their allotted time and help move business along as expeditiously and fairly as possible.
6. The chair shall decide points of order (though the decision may be appealed by any delegate).
7. While it is necessary for the chair to give leadership, in order to be impartial and give evidence that justice is done, the chair should not personally become closely involved in session floor debate while in the chair. Should he wish to express his views at length and take sides in the debate, he should step down from the chair calling

upon another officer to take the chair temporarily. It is understood, however, that in committee meetings the president, even while occupying the chair, will be free to fully participate in the discussions and present his views.

DUTIES OF DELEGATES AND COMMITTEE MEMBERS

1. In view of the privilege of serving as delegates at church sessions or as committee members, those acting in these capacities should conduct themselves with Christian decorum, realizing they are doing the Lord's business, not making frivolous, irrelevant, unnecessarily time-consuming, or obstructionist speeches or motions. In such cases the chair has every right to rule out of order.
2. Delegates or committee members, for reasons of fairness and respect for fellow delegates or members, should not expect to speak to a motion a second (or additional) time until others wishing to speak have had the opportunity to do so (as far as this is feasible). However, the chair may give a person who has already spoken the opportunity to answer a question or clarify previous remarks.
3. Delegates or committee members have the right to speak in their own language, subject to the availability of translators.

QUORUM

The quorum for sessions or committee meetings shall be fixed by the bylaws of the respective church organizations.

VOTING

1. Voting normally shall be by voice vote (viva voce).
2. If there is no objection, the chair can declare a vote by general consent.
3. By ruling of the chair or by majority vote of the delegates present and voting, voting can be by raising of hands, standing, secret ballot, or use of electronic device. If there appears to be a reasonable doubt regarding the result of a vote, either the chair or any member may call for the votes to be counted/recounted (a division of the assembly).
4. The chair may ask the secretary for assistance in counting the vote and/or appoint tellers.
5. A simple majority, or absolute majority, means more than half of the total number of valid votes cast by eligible voters.
5. Election shall be by simple majority vote.
6. If there is objection to a part or the whole of the Nominating Committee report, the objector(s) may request that the report (not an individual name) be referred back to the Nominating Committee for further consideration. It is the usual procedure for the chair to accept the referral; however, if the request becomes a motion, it is nondebatable and is decided by simple majority vote.
7. A request or motion to refer should be based on information which the objector(s) may have and which could be helpful to the Nominating Committee. When referral is granted, all objections must then be made known to the Nominating Committee chair and secretary. In counsel with the chair and secretary, the Nominating Committee shall determine the procedure for hearing the objection(s) to the report.
8. Persistent referrals back, particularly from the same source, are inconsistent with fairness and good procedure. In this case, there is every right to refuse referral and the Nominating Committee report can then be voted upon without further delay.

ELECTIONS

1. Elections shall be in harmony with the General Conference Constitution, Bylaws, and Working Policy.
2. All nominations for elective office or executive committee membership shall be made by the Nominating Committee. This precludes nominations from the floor or by any other body or person.
3. Only one name shall be presented to the floor by the Nominating Committee for each position to be filled. The Nominating Committee may choose to present successive partial reports when there are a large number of positions to be filled.
4. The Nominating Committee shall meet in closed session. This does not mean that officers of higher church organizations cannot be invited to sit as counselors with the committee.

DEALING WITH MOTIONS

There are basically four types of motions:

1. Main motions
2. Privileged motions
3. Subsidiary motions
4. Incidental motions

Each category has its own purposes, characteristics, and order of precedence.

1. MAIN QUESTION OR MOTION

The purpose of a main motion is to introduce and propose the action regarding an item of business. Only delegates or members

with the right to vote may make motions or speak to motions.

1a. Requires a second.

1b. A simple majority vote is required for the motion to pass unless the Bylaws or these rules specify a different requirement.

1c. It may be amended by a majority vote.

1d. Another motion is not in order when a main motion is being considered, except

- Privileged motions (fixing time of future meeting, adjournment, and question of privilege), and
- Subsidiary motions (tabling, previous questions, refer to committee, amendments, postpone indefinitely, and limit time of debate), and
- Incidental motions (appeals regarding points of order, division of a question, and withdrawing or modifying a motion).

1e. In case of a tie vote, the motion is lost.

This provision respects the right of the chair, if the chair has not already voted, to do so in order to make or break a tie vote.

2. PRIVILEGED MOTIONS

This category of motions deals with the rights of delegates or committee members as a whole and the rights of individual delegates or members in regard to the session or meeting. No debate is allowed on privileged motions, and they cannot be tabled (except a question of privilege), postponed, or referred to a committee (committed).

These rules recognize three kinds of privileged motions: Fixing the time of a further meeting, calling for adjournment or recess, and questions of privilege.

2a. Fixing the time of a further meeting.

This motion

- Requires a second.
- Cannot be debated.
- Is the highest motion in rank.
- Can be amended in regard only to time and place.
- Cannot interrupt a person speaking.
- Requires a simple majority.
- Can be reconsidered.

2b. Calling for adjournment or recess.

This motion

- Requires a second.
- Cannot be debated, though the chair or secretary may provide information regarding business requiring attention.
- Adjournment cannot be amended, recess may be amended.
- Requires a simple majority.
- Cannot interrupt a person speaking.
- Cannot be reconsidered.

2c. Questions of privilege.

A question of privilege is used to get the attention of the chair and meeting regarding a matter of business or procedure that cannot wait.

Questions of privilege refer to

- Organization of session or meeting.
- Comfort of delegates or members.
- Conduct of delegates, members or of others present.

Procedure for questions of privilege

- Do not require a second.
- Cannot be debated.
- Cannot be amended.
- Can interrupt a person speaking.
- Are usually decided by determination of the chair (though two delegates can appeal from the decision).
- Can be reconsidered.

3. SUBSIDIARY MOTIONS

Subsidiary motions apply to a main motion and take precedence over the main motion because they need to be decided before the main motion can proceed. Privileged motions have precedence over subsidiary motions.

These rules of order recognize six kinds of subsidiary motions: motion to table, calling previous question, refer to committee (commit), amendments, postpone indefinitely, and limit time of debate.

3a. Motion to Table.

A motion to table should be used when delegates or committee members wish to postpone to a later time consideration of an item that has been moved. It is not used to “drop” or suppress a motion; the correct motion for this is “postpone indefinitely.” A motion to take from the table business previously tabled, is treated in the same way as a motion to table, though it can be renewed if it fails to pass.

A motion to table

- Requires a second.
- Cannot be debated.

- Cannot be amended.
- Requires a simple majority.
- Cannot be reconsidered.
- Does not apply to committee reports or unfinished business but only to a pending motion.

3b. Motion to Call the Previous Question.

The purpose of this motion is to stop and close debate immediately and vote on a main motion or amendment under consideration. If previous question is ordered regarding an amendment, debate can continue on the main motion after the previous question on the amendment is voted. Privileged motions, motion to table, and incidental motions take precedence over previous question. Simply calling out “question” is not formally moving “previous question,” but indicates to the chair that a delegate or committee member feels it is time to vote.

This motion

- Requires a second.
- Cannot be debated.
- Cannot be amended.
- Requires a two-thirds vote.
- Cannot interrupt a person speaking.
- Can be reconsidered.

3c. Refer to Committee (Commit).

The purpose of the motion to commit is to refer an item of business to a committee.

The motion to commit

- Requires a second.
- Can be debated.

- Can be amended.
- Requires a simple majority.
- Takes precedence, except the motion to postpone indefinitely and the main question.
- Can be reconsidered if the committee has not already begun its work.

3d. Amendments.

The purpose of the motion to amend is to change or modify a main motion, and thus it must be germane to the business matter to be amended. A motion to amend (first level) may itself be amended (second level), but there can be no amendment (third level) to an amendment to an amendment. A “substitute motion” is really an amendment.

The motion to amend

- Requires a second.
- Can be debated with discussion limited to the amendment itself.
- Requires a simple majority.
- Only one amendment can be considered at a time. As each is voted, other amendments offered are considered in succession.
- Amendments are usually done by inserting, striking out or substituting, or a combination of these.
- Can be reconsidered.

3e. Postpone Indefinitely.

The purpose of this motion is to suppress a motion. Subsidiary motions do not apply, except previous question and limit (or extend) time of debate.

The motion to postpone indefinitely

- Requires a second.

➤ Is fully debatable, including both the main question and the propriety of postponing indefinitely.

- Cannot be amended.
- Requires a simple majority.
- Applies essentially only to main motions, though it can be applied to “Questions of Privilege.”
- Can be reconsidered if the vote was affirmative.

3f. Set Time of Debate.

The purpose of this motion is to establish limits regarding the length of individual speeches in a discussion or to limit the time period provided for discussion before voting.

The motion to set time of debate

- Requires a second.
- Can be debated.
- Can be amended.
- Requires a two-thirds vote.
- Can be reconsidered by moving to extend time of debate (two thirds majority required).

4. INCIDENTAL MOTIONS

These motions deal with incidents concerning main motions and must be decided before the main motion. These rules of order recognize as incidental motions only appeals regarding points of order, division of a question, and withdrawing or modifying a motion.

4a. Appeal regarding points of order.

The purpose is to object to a decision or ruling of the chair at the time it is made regarding a point of order or to relieve the chair from

having to make a decision by placing responsibility on the delegates or members.

The appeal

- Requires a second.
- Generally is debatable, but not when the decorum of the session or meeting is in question or when an undebatable question is pending.
- Cannot be amended.
- Requires a simple majority.
- Motions to “table” and “privileged motions” take precedence, as does “previous question” when the appeal is debatable.
- Can be reconsidered.
- In a question of appeal a delegate or member may speak only once, except by special permission of the chair, and the chair has the right to present the arguments in favor of the chair’s decision or ruling.

4b. Division of a question.

The purpose of this motion is to divide a question having several propositions or sections (e.g. document with several pages or paragraphs) into separate parts which are to be considered and voted on as distinct questions. When divided, each part is voted on separately as if it had been offered alone. For practical purposes, it is better to divide a question when it is introduced, though the motion can be made any time while the question is pending.

The formality of a vote on division of a question can be dispensed with, the chair ruling by common consent regarding the method of division. If this procedure is objected to, then a formal motion to divide becomes necessary, specifying how the question is to be divided.

The motion to divide

- Applies only to main questions and amendments.
 - a) Requires a second.
 - b) Requires a simple majority.
- Yields to all privileged and subsidiary motions and to the incidental motion to appeal from a decision of the chair, except the motions to amend and to postpone indefinitely over which it has precedence.
- Can be amended, but the other five kinds of subsidiary motions do not apply to the motion to divide.
- Cannot be debated.
- Can be reconsidered.

4c. Withdrawing or Modifying a Motion.

Before a motion has been stated by the chair, it is the property of the mover, who can withdraw it or modify it without asking for consent. After the motion has been stated by the chair, the maker must ask the assembly’s permission to withdraw or modify the motion. If there is no objection, the chair shall treat the request as a unanimous-consent request. If there is an objection, the chair shall put the request to a majority decision vote.

A motion to modify or withdraw

- Does not require a second.
- Cannot be debated.
- Cannot be amended.
- Requires a simple majority.
- Cannot be reconsidered.

After a motion has been withdrawn, the situation is as if the motion had never been made.

4d. Reconsideration of Motions.

When these rules of order permit it, a motion already voted on can be reconsidered. The purpose of reconsideration is to permit correction of an erroneous action, especially when added information has become available or a changed situation has developed since the vote was taken. In order to protect against possible abuse, the motion to reconsider must be made by one who voted with the prevailing side. The motion to reconsider is appropriate when made during the same meeting or council. (After adjournment, the motion to rescind is the appropriate motion to be used at a subsequent meeting.)

- Requires a second.
- Is debatable, except when the motion proposed for reconsideration is undebatable.
- Cannot be amended.
- Requires a simple majority.
- Cannot be reconsidered, except by unanimous consent.

4e. Rescinding or Amending Previous Actions.

The purpose of the motion to rescind is to repeal or annul an action previously voted. The motion to amend a previous action aims at changing only a part of the text previously voted.

- Requires a second.
- Can be amended.
- Is debatable, except when the motion proposed for repeal is undebatable.
- Can be reconsidered only if vote was in the negative.

- Needs two-thirds majority, unless prior notice has been given that consideration will be given to rescind a previous action.

SUSPENDING GENERAL CONFERENCE RULES OF ORDER

Under special circumstances, and for the purpose of facilitating the business of the Church, these rules of order may be suspended by a two-thirds vote of the delegates or members.

OFFICIAL LANGUAGES OF THE GENERAL CONFERENCE RULES OF ORDER

For the benefit of the delegates and the world Church, these Rules of Order may be translated into other languages. The English version of these Rules of Order remains the official version and any other translations are only for the convenience of the delegates and not the official version of these rules.

CHANGING GENERAL CONFERENCE RULES OF ORDER

These rules of order may be changed by a two-thirds vote of the General Conference Executive Committee.

RULES OF ORDER FOR GENERAL CONFERENCE

These rules of order shall apply to both the General Conference Sessions and Executive Committee meetings.

Adapting GENERAL CONFERENCE RULES OF ORDER to Union or Conference Sessions and Executive Committee Meetings

These General Conference rules of order apply in principle to the world Church. Division committees may adapt, where necessary, these rules of order for use at

sessions and executive committee meetings within their territory. Any adaptation by a division for use in its territory shall be done by way of supplemental rules or addendum and not by modifying this document.

**Use of *GENERAL CONFERENCE
RULES OF ORDER* by Other Church
Organizations**

Other church organizations, such as local churches, boards, and faculty meetings, may use these rules of order.

MOTIONS SUMMARY TABLE

Rank	Motions	Interrupt	Second	Debate	Amend	Vote	Reconsider	Notes*
10	Fix Time of Further Meeting (P)	No	Yes	No	Yes*	Majority	Yes	As to time and place
9	Adjourn/Recess (P)	No	Yes	No	No	Majority	No	
8	Question of Privilege (P)	Yes	No	No	No	Chair*	Yes	Chair's decision can be appealed by two members
7	Table (S)	No	Yes	No	No	Majority	No	
6	Previous Question (S)	No	Yes	No	No	2/3	Yes	
5	Limit/ Extend Debate (S)	No	Yes	Yes	Yes	2/3	Yes*	To extend debate only
4	Refer to Committee (S)	No	Yes	Yes	Yes	Majority	Yes*	If committee has not begun consideration
3	Amendment (S)	No	Yes	Yes	Yes	Majority	Yes	
2	Postpone Indefinitely (S)	No	Yes	Yes	No	Majority	Yes*	Affirmative vote only
1	MAIN MOTION	No	Yes	Yes	Yes	Majority	Yes	
-	Appeal Points of Order (I)	Yes	Yes	Yes	No	Majority	Yes	
-	Division of Question (I)	No	Yes	No	Yes	Majority	Yes	
-	Reconsider (I)	No	Yes	Yes	No	Majority	No	
-	Motion to Rescind	No	Yes	Yes ¹	Yes	Majority ²	Yes	
-	Refer Back to Nominating Committee (I)	No	Yes	No	No	Majority	No	Usually accepted
-	Take from the Table (I)							
-	Withdraw Motion (I)							

2/3 Two-thirds Vote; P—Privileged Motion;

S—Subsidiary Motion; I—Incidental Motion

¹ Except when motion proposed for repeal is undebatable.

² If notice of motion to rescind was previously given, otherwise requires a two-thirds majority.

Asamblea General

Derecho parlamentario



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General Conference Corporation of Seventh-day Adventists®
(Asamblea General de la Iglesia Adventista del Séptimo Día)
Silver Spring, Maryland, EE.UU.

Sexta edición

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DERECHO PARLAMENTARIO DE LA ASAMBLEA GENERAL

Normas de procedimiento para la Asamblea General Sesiones de negocios y Reuniones del Comité ejecutivo

En la sesión de 1985 de la Asamblea General de Nueva Orleans, un número de delegados expresaron el deseo de tener unas normas más precisas y por escrito para las sesiones de la Asamblea General. De acuerdo con la voluntad de la sesión, el Comité ejecutivo de la Asamblea General posteriormente nombró un subcomité para estudiar el asunto y elaborar tales normas de procedimiento.

Durante su trabajo, este comité fue guiado por el deseo de preparar unas normas de derecho parlamentario para la Iglesia que fuesen de acuerdo con las instrucciones del Espíritu de Profecía y con las políticas de la la Iglesia Adventista del Séptimo Día para conferir un enfoque prudente a la sesión y eficiencia al comité basándose en métodos verdaderos y probados de trabajo.

El Comité ejecutivo de la Asamblea General ratificó el trabajo del subcomité y aprobó el ***Derecho Parlamentario de la Asamblea General***. La presente edición ha actualizado la Sesión de la Asamblea General de 2015 para asegurar la coherencia dentro de las normas y para una mayor claridad.

Un objetivo fundamental de estas normas es el de facilitar la participación de los delegados y de los miembros del comité en las discusiones y debates además de en el proceso de toma de decisiones. Se establecieron unas normas de procedimiento para facilitar la participación libre y no solo en el plano teológico.

Se consideró que no era necesario entrar en detalles. Para la mayoría de los imprevisos se han establecido disposiciones específicas. Ni la Biblia ni los escritos de Elena G. de White son manuales de la ley parlamentaria eclesiástica. Ellen G. White pide armonía y sencillez en las reuniones de trabajo de la Iglesia y recomienda evitar la maquinaria innecesaria que podría minar las energías físicas y mentales de los llamados a participar en las reuniones del consejo y del comité (Ms 3, 1890, p. 9).

El objetivo de este breve compendio de derecho parlamentario es guiar a los líderes de la iglesia y a otros participantes para que el trabajo de las sesiones de la iglesia y los comités puedan avanzar sin problemas, rápida y justamente. Estos procedimientos deben servir tanto para las sesiones de negocios de la iglesia como para una señalización clara que permita que el tráfico se mueva suavemente, de manera segura, rápida, sin confusiones ni retrasos.

La Iglesia es una sociedad voluntaria de los que han aceptado a Jesucristo como su Señor y Salvador. Ella es el cuerpo de Cristo. No es un órgano parlamentario, un foro político, un club de servicios o una sociedad mercantil. Cuando los adventistas del Séptimo Día se reúnen para tratar los asuntos de la Iglesia, están cumpliendo con Dios. En el análisis final, es el Espíritu Santo el que conduce y guía. “Si vuestras reuniones del comité y del consejo”, escribió Ellen G. White, “no están bajo la supervisión directa del Espíritu de Dios, vuestras conclu-

siones serán terrenales y merecedoras de no más consideración que las expresiones de cualquier hombre” (Carta 81, 1896, p. 8, 9).

Los delegados presentes en las sesiones de la iglesia y, en especial, en la Sesión de la Asamblea General, están legislando no para satisfacer intereses personales o de partido, ni tampoco para servir a las ambiciones nacionalistas o regionales, sino para trabajar “para el tiempo y la eternidad” y participar en la misión divina para la salvación del mundo-7T 258, 259. Se ha advertido a los delegados y a los miembros del comité acerca del espíritu del egoísmo, la auto-exaltación y la pomposidad en las reuniones del consejo y del comité (véase Ms 29, 1895, p. 8).

La preocupación general de las sesiones de la iglesia y de los comités es la de descubrir y entender la voluntad de Dios en cuanto a los temas, los planes y los nombramientos que se van a considerar. Para este fin, el objeto del derecho parlamentario es el de facilitar el cumplimiento de la voluntad de Dios. En este sentido, las sesiones de los delegados de la Iglesia son *sui generis* (únicas), diferentes a las de cualquier otra organización humana.

Este derecho parlamentario está destinado a ser utilizado con un sentido de reverencia hacia el propósito divino. No está destinado a proporcionar maniobras parlamentarias rápidas o dilatorias para ganar puntos o una atención inmerecida, obtener ventajas mediante la supresión

de los deseos de los demás o confundir al presidente, a los compañeros delegados o a los miembros del comité. Estas normas, además, no deben ser utilizadas de manera que se conviertan en una excusa para crear disputas procesales que pudiesen evitar que las sesiones o los comités avanzasen con celeridad. Ellen G. White aconseja que exista “un esfuerzo constante en la brevedad de las reuniones de negocios” (Ms 3, 1890, p. 9).

Nunca hay que olvidar que la carta de los derechos parlamentarios puede matar, y que el espíritu es quien da vida al orden y al gobierno de la iglesia. El presidente, con el apoyo de los delegados, debe utilizar el sentido común y no dejar que la maquinaria se interponga en el camino del avance de la obra de Dios.

Allí donde surjan cuestiones de procedimiento que no estén cubiertas específicamente por el Derecho Parlamentario de la Asamblea General, el Presidente decidirá de acuerdo con su mejor criterio. Sin embargo, cualquier delegado tiene el derecho de apelar la resolución. En ese caso, si la apelación es secundada, el presidente planteará el asunto a los delegados para obtener una decisión por mayoría simple de votos.

Este derecho parlamentario podría ayudar a los delegados de la iglesia y al comité en su tarea asignada de “legislar para Dios” (Carta 81, 1896, p. 8).

—Comité ejecutivo de la Asamblea General

Relación del Derecho Parlamentario de la Asamblea General con el Manual de la Iglesia y la Política de Trabajo de la Asamblea General

El **Manual de la Iglesia** y la Constitución, la legislación y la **Política de Trabajo** de la Asamblea General tiene prioridad sobre el derecho parlamentario, en caso en que se produzca algún conflicto.

OBLIGACIONES DEL PRESIDENTE

1. El presidente presidirá las sesiones y reuniones del comité de acuerdo con el derecho parlamentario.
2. El presidente deberá asumir los diversos informes de las comisiones y los asuntos de negocios de la agenda aprobada.
3. El presidente se esforzará por lograr un consenso en la toma de decisiones tratando a cada una de las partes del problema justamente.
4. El presidente podrá votar
 - Si el voto es por votación o
 - Para conseguir un empate o deshacerlo (si no se ha sometido a votación).
5. Es deber del presidente hacer que los locutores hagan uso de su tiempo asignado y ayudar a que los negocios avancen rápido y de la forma más justa posible.
6. El presidente decidirá los puntos del día (aunque la decisión puede ser apelada por cualquiera de los delegados).
7. Si bien es necesario para el presidente mostrar liderazgo, con el fin de ser imparcial y dar pruebas de que se haga justicia, este no puede verse involucrado personalmente en una sesión de debate de la cámara mientras que sea presidente. En

caso de que desee expresar sus puntos de vista largo y tendido y tomar partido en el debate, debe dejar la presidencia llamando a otro oficial a que la asuma temporalmente. Se entiende, sin embargo, que en las reuniones del comité, el presidente, incluso mientras ocupe la presidencia, será libre de participar en los debates y presentar sus puntos de vista.

OBLIGACIONES DE LOS DELEGADOS Y DE LOS MIEMBROS DEL COMITÉ

1. Teniendo en cuenta el privilegio de servir como delegados en las sesiones de la iglesia o como miembros del comité, quienes actúen desempeñando estas capacidades deben atenerse al decoro cristiano, dándose cuenta de que están llevando a cabo la obra del Señor, sin perder el tiempo de manera frívola o irrelevante innecesariamente u obstruyendo discursos o mociones. En tales casos, el presidente tiene todo el derecho de gobernar saltándose las normas.
2. Los delegados o miembros del comité, por razones de equidad y de respeto a los compañeros delegados o miembros, no deben esperar hablar en una moción una segunda vez (o adicional) hasta que otros que deseen hablar hayan tenido la oportunidad de hacerlo (en la medida de lo posible). Sin embargo, el presidente puede dar, a una persona que ya haya hablado, la oportunidad de responder a una pregunta o aclarar las observaciones anteriores.
3. Los delegados o miembros del comité tienen derecho a hablar en su propio idioma, sujeto a la disponibilidad de los traductores.

QUÓRUM

El quórum para las sesiones o las reuniones del comité será fijado por los estatutos de las respectivas organizaciones de la iglesia.

VOTACIÓN

1. La votación normalmente se realizará oralmente (de viva voz).
2. Si no hay objeciones, el presidente puede declarar una votación por consenso general.
3. Por decisión del presidente o por mayoría de votos de los delegados presentes y votantes, la votación puede ser por alzamiento de manos, poniéndose en pie, en votación secreta o por medio del uso de dispositivos electrónicos. Si parece que hay una duda razonable sobre el resultado de la votación, el presidente o cualquier miembro puede pedir que los votos sean contados / o que se vuelvan a contar (una división de la asamblea).
4. El presidente podrá solicitar ayuda a la secretaria en el recuento de los votos y / o nombrar escrutadores.
5. Una mayoría simple o mayoría absoluta significa más de la mitad del número total de votos válidos emitidos por los votantes elegibles.

ELECCIONES

1. Las elecciones deben ir de acuerdo con la constitución, la legislación y la Política de Trabajo de la Asamblea General.
2. Todas las candidaturas para la elección de los miembros oficiales o del comité ejecutivo deberán ser presentadas por el Comité de candidaturas. Esto excluye las candidaturas de la sala o las de cualquier otro organismo o persona.
3. El Comité de candidaturas solo presentará un nombre a la sala por cada uno de los cargos a cubrir. El Comité de candidaturas puede optar por presentar informes parciales sucesivos cuando haya un gran número de puestos a cubrir.
4. El Comité de candidaturas se reunirá en sesión a puerta cerrada. Esto no significa que los funcionarios de las organizaciones eclesiales superiores no puedan ser invitados a participar como consejeros del comité.
5. La elección se realizará por mayoría simple de votos.
6. Si no hay objeciones a una parte o a la totalidad del informe del Comité de candidaturas, el (los) objetor(es) podrá(n) solicitar que el informe (no un nombre individual) se devuelva a la Comisión de candidaturas para su consideración. Es procedimiento habitual para el presidente aceptar la remisión; sin embargo, si la solicitud se convierte en una moción, no se podrá debatir y se decidirá por mayoría simple de votos.
7. Una solicitud o una moción deberán basarse en la información que el (los) objetor(es) pueda(n) tener y que podría ser útil para el Comité de candidaturas. Cuando se concede la remisión, a continuación, todas las objeciones deben ser puestas en conocimiento del presidente y del secretario del Comité de candidaturas. En consejo con el presidente y el secretario, el Comité de candidaturas determinará el procedimiento para oír la(s) objeción(es) del informe.
8. La devolución persistente de remisiones, particularmente de la misma fuente, es incompatible con la equidad y el buen procedimiento. En este caso, se tiene todo el derecho a rechazar la remisión y el informe del Comité de candidaturas podrá ser después sometido a votación sin más demora.

RELATIVO A LAS MOCIONES

Existen básicamente cuatro tipos de mociones:

1. Mociones principales
2. Mociones de privilegio
3. Mociones subsidiarias
4. Mociones incidentales

Cada categoría tiene sus propios objetivos, características y orden de prioridad.

1. MOCIÓN O CUESTIÓN PRINCIPAL.

El propósito de una moción principal es el de introducir y proponer la acción con respecto a un elemento de negocio. Sólo los delegados o miembros con derecho a voto pueden hacer mociones o hablar de las mociones.

1a. Requiere que sea secundada.

1b. Para que la moción se apruebe requiere una mayoría simple de votos a menos que la legislación o este Derecho especifique otra cosa.

1c. Podrá ser enmendada por una mayoría de votos.

1d. No será correcta otra moción cuando se esté considerando una moción principal, excepto

- Mociones de privilegio (Fijación de hora de la futura reunión, aplazamiento y cuestión de privilegio), y
- Mociones subsidiarias (someter a debate, cuestiones previas, consultar al comité, enmiendas, posponer indefinidamente y limitar la duración del debate), y
- Mociones incidentales (apelaciones relativas a los puntos del día, división de una pregunta, y la retirada o modificación de una moción).

1e. En caso de empate en las votaciones, la moción se pierde.

Esta disposición respeta el derecho del presidente, si este no ha votado, a hacerlo con el fin de obtener o deshacer un empate en la votación.

2. MOCIONES DE PRIVILEGIO.

Esta categoría de mociones se ocupa de los derechos de los delegados o de los miembros del comité en su conjunto y los derechos de los delegados o miembros individuales en lo que se refiere a la sesión o reunión. No se permite el debate sobre las mociones de privilegio y no se pueden poner sobre la mesa (a excepción de una cuestión de privilegio), aplazar o remitir al comité (comprometido).

Este Derecho reconoce tres tipos de mociones de privilegio: La fijación de la hora de una futura reunión, petición del aplazamiento o del receso y las cuestiones de privilegio.

2a. La fijación de la hora de una nueva reunión.

Esta moción

- Requiere que sea secundada.
- No se puede debatir.
- Es la moción más elevada en rango.
- Puede ser enmendada solo teniendo en cuenta la hora y el lugar.
- No se puede interrumpir a la persona que esté hablando.
- Requiere una mayoría simple.
- Puede ser reconsiderada.

2b. Se puede solicitar un aplazamiento o un receso.

Esta moción

- Requiere que sea secundada.
- No puede ser objeto de debate, aunque el presidente o secretario pueden proporcionar información sobre los negocios que requieran atención.
- El aplazamiento no puede ser enmendado, el receso sí.
- Requiere una mayoría simple.
- No se puede interrumpir a la persona que esté hablando.
- No puede ser reconsiderada.

2c. Cuestiones de privilegio.

Se utiliza una cuestión de privilegio para llamar la atención del presidente y de la reunión con respecto a un asunto de negocios o procedimiento que no puede esperar.

Las cuestiones de privilegio se refieren a

- Organización de la sesión o de la reunión.
- Confort de los delegados y de los miembros.
- Conducta de los delegados, de los miembros o de otras personas presentes.

Procedimiento de las cuestiones de privilegio

- No requiere ser secundada.
- No se puede debatir.
- No se puede enmendar.
- Se puede interrumpir a la persona que esté hablando.

- Normalmente se deciden por determinación del presidente (aunque dos delegados pueden apelar de la decisión).

- Puede ser reconsiderada.

3. MOCIONES SUBSIDIARIAS.

Las mociones subsidiarias se aplican a una moción principal y tienen prioridad sobre estas ya que necesitan decidirse antes de que la moción principal pueda continuar. Las mociones de privilegio tienen prioridad sobre las mociones subsidiarias.

Este derecho parlamentario reconoce seis tipos de mociones subsidiarias: presentar una propuesta, citar la cuestión previa, referirse al comité (compromiso), enmendar, posponer indefinidamente y limitar la duración del debate.

3a. Posponer una propuesta.

Deberá posponer una propuesta cuando los delegados o los miembros del comité deseen posponer un elemento que se haya designado para una consideración posterior. No se utiliza para “soltar” o suprimir una moción; la moción correcta para esto es “posponer indefinidamente”. Una moción para presentar propuestas pospuestas con anterioridad se trata de la misma manera que una moción para posponer propuestas, a pesar de que puede ser renovada si no logra pasar.

Posponer una propuesta

- Requiere que sea secundada.
- No se puede debatir.
- No se puede enmendar.
- Requiere una mayoría simple.
- No puede ser reconsiderada.
- No se aplica a los informes del comité o

a negocios inacabados sino que solo están pendientes de moción.

3B. MOCIÓN PARA CITAR LA CUESTIÓN PREVIA.

El objetivo de esta moción es el de detener y cerrar los debates inmediatamente y votar una moción principal o enmienda sometidas a examen. Si se ordena la cuestión previa sobre una enmienda, el debate puede continuar en la moción principal después de que se vote la cuestión previa sobre la enmienda. Las mociones de privilegio, las mociones para presentar propuestas y las mociones incidentales tienen prioridad sobre la cuestión previa. Simplemente diciendo en voz alta “cuestión” no se está moviendo formalmente a la “cuestión previa”, pero indica al presidente que un delegado miembro del comité siente que es el momento de votar.

Esta moción

- Requiere que sea secundada.
- No se puede debatir.
- No se puede enmendar.
- Requiere los dos tercios de los votos.
- No se puede interrumpir a la persona que esté hablando.
- Puede ser reconsiderada.

3c. Se refiere al Comité (Compromiso).

El objetivo de esta moción de compromiso es el de referir un asunto de negocios al comité.

La moción de compromiso

- Requiere que sea secundada.
- Se puede debatir.
- Se puede enmendar.

► Requiere una mayoría simple.

► Tiene prioridad, excepto la moción para posponer indefinidamente y la cuestión principal.

► Puede ser reconsiderada si el comité no ha comenzado ya su trabajo.

3d. Enmiendas.

El objetivo de la moción de enmienda es cambiar o modificar una moción principal y, por lo tanto, debe ser pertinente a la materia de negocios que se va a enmendar. Una moción de enmienda (primer nivel) puede ser modificada en sí misma (segundo nivel), pero no puede haber ninguna enmienda (tercer nivel) con una enmienda. Una “moción de sustitución” es realmente una enmienda.

La moción de enmienda

- Requiere que sea secundada.
- Puede debatirse limitando la discusión a la propia enmienda.
- Requiere una mayoría simple.
- Solo se puede considerar una enmienda a la vez. Como se ha votado cada una, las demás enmiendas ofrecidas están consideradas como sucesivas.
- Las enmiendas se realizan generalmente mediante la inserción, la eliminación o la sustitución o una combinación de estas.
- Puede ser reconsiderada.

3e. Posponer indefinidamente.

El objetivo de esta moción es el de suprimir otra moción. Las mociones subsidiarias no se aplican, excepto la cuestión previa y el límite (o ampliación) de la hora del debate.

La moción para posponer indefinidamente

- Requiere que sea secundada.
- Es totalmente discutible, incluyendo tanto la cuestión principal como la conveniencia de posponer indefinidamente.
- No se puede enmendar.
- Requiere una mayoría simple.
- Se aplica esencialmente a las mociones principales, a pesar de que se puede aplicar a “Cuestiones de privilegio.”
- Puede ser reconsiderada si el voto fue afirmativo.

3f. Establecer la hora del debate.

El objetivo de esta moción es el de establecer límites en cuanto a la duración de los discursos individuales en una discusión o para limitar la hora prevista para su discusión antes de votar.

La moción para establecer la hora del debate

- Requiere que sea secundada.
- Se puede debatir.
- Se puede enmendar.
- Requiere los dos tercios de los votos.
- Puede ser reconsiderada ampliando la hora del debate (se necesitan dos tercios de la mayoría).

4. MOCIONES INCIDENTALES.

Estas mociones tratan incidentes relacionados con las mociones principales y deben decidirse antes de la moción principal. Este derecho parlamentario reconoce como mociones incidentales solo las apelaciones que tengan que ver con los puntos del día,

la división de una pregunta y la eliminación o modificación de una moción.

4a. Apelación teniendo en cuenta los puntos del día.

El propósito es oponerse a una decisión o fallo de la silla en el momento en que se hace con respecto a una cuestión de orden o para aliviar la silla de tener que tomar una decisión al responsabilizar a los delegados o miembros.

El recurso

- Requiere que sea secundada.
- Generalmente es discutible, pero no cuando el decoro de la sesión o de la reunión se cuestiona o cuando una cuestión no debatible esté pendiente.
- No se puede enmendar.
- Requiere una mayoría simple.
- Las mociones de presentación de propuestas y las “mociones de privilegio” tienen prioridad, al igual que la “cuestión previa” cuando el recurso es discutible.
- Puede ser reconsiderada.
- En una cuestión de apelación, un delegado o miembro puede hablar una sola vez, salvo con permiso especial del presidente que tiene el derecho de presentar los argumentos a favor de la decisión o el fallo tomado.

4b. División de una cuestión.

El objetivo de esta moción es el de dividir una cuestión que tenga varias propuestas o secciones (por ejemplo, un documento con varias páginas o párrafos) en partes separadas que han de ser consideradas y votadas como diferentes cuestiones. Cuando se han dividido, cada parte se vota por separado, como si se hubiera propuesto

sola. Para propósitos prácticos, es mejor dividir una cuestión cuando se presente, aunque la moción puede ser realizada en cualquier momento mientras la cuestión esté pendiente.

Se puede prescindir de la formalidad de una votación para la división de una cuestión con el fallo del presidente de común acuerdo sobre el método de división. Si este procedimiento se opuso a, entonces es necesaria una moción formal de división, que especifique cómo se dividirá la cuestión.

La moción de división

► Se aplica solo a cuestiones y a enmiendas principales.

a) Requiere que sea secundada.

b) Requiere una mayoría simple.

► Los rendimientos de todas las mociones privilegiadas, las mociones subsidiarias y las mociones incidentales para apelar una decisión del presidente, excepto las mociones de enmienda y posponer indefinidamente sobre la que tiene prioridad.

► Puede enmendarse pero los otros cinco tipos de mociones subsidiarias no se aplican a la moción de división.

► No se puede debatir.

► Puede ser reconsiderada.

4c. Retirada o modificación de una moción.

Antes de que una moción haya sido declarada por el presidente, es propiedad del que la consiga, el que pueda retirarla o modificarla sin pedir consentimiento. Después de que la moción haya sido declarada por el presidente, el que la haya hecho tiene que pedir permiso a la asamblea para retirar o modificar la moción. Si no hay objeciones, el presidente deberá tratar la solicitud como una solicitud unánime y consentida. Si hay una objeción,

el presidente tendrá que someter la solicitud a votación por decisión de la mayoría.

Una moción para modificar o rectificar

► No requiere ser secundada.

► No se puede debatir.

► No se puede enmendar.

► Requiere una mayoría simple.

► No puede ser reconsiderada.

► Después de que una moción haya sido retirada, la situación es como si la moción nunca se hubiera realizado.

4d. Reconsideración de las mociones.

Cuando este Derecho lo permita, se podría reconsiderar una moción ya votada. El propósito de la reconsideración consiste en permitir la corrección de una acción errónea, especialmente cuando la información agregada se ha convertido en disponible o se ha desarrollado una situación que ha cambiado desde que se realizó la votación. Con el fin de evitar posibles abusos, la moción de reconsideración debe ser realizada por aquel que votó en la parte predominante. La moción de reconsideración es apropiada cuando se hace durante la misma reunión o consejo. (Después de aplazamiento, la moción de rescisión es la moción adecuada para su uso en una reunión posterior.)

► Requiere que sea secundada.

► Es debatible, excepto cuando la moción propuesta para reconsiderar no se pueda debatir.

► No se puede enmendar.

► Requiere una mayoría simple.

► No puede ser reconsiderada, excepto por consentimiento unánime.

4e. Rescisión o enmienda de las acciones previas.

El objetivo de la moción de rescisión es el de derogar o anular una acción que se votó previamente. La moción para enmendar una acción previa tiene como objetivo cambiar solo una parte del texto que se votó previamente.

- Requiere que sea secundada.
- Se puede enmendar.
- Es debatible, excepto cuando la moción propuesta para derogar no se pueda debatir.
- Se puede reconsiderar solo si la votación fue negativa.
- Necesita una mayoría de dos tercios, a menos que antes se haya dado aviso de que se estudiará la posibilidad de rescindir una acción previa.

SUSPENSIÓN DEL DERECHO PARLAMENTARIO DE LA ASAMBLEA GENERAL

En circunstancias especiales y, con el propósito de facilitar la actividad de la Iglesia, este derecho parlamentario puede ser suspendido con una votación de dos tercios de los delegados o los miembros.

IDIOMAS OFICIALES DEL DERECHO PARLAMENTARIO DE LA ASAMBLEA GENERAL

Para el beneficio de los delegados y de la Iglesia mundial, este Derecho Parlamentario puede ser traducido a otros idiomas. La versión en inglés de este Derecho Parlamentario sigue siendo la versión oficial y cualquier otra traducción es solo para

comodidad de los delegados y no la versión oficial de este Derecho.

CAMBIOS EN EL DERECHO PARLAMENTARIO DE LA ASAMBLEA GENERAL

Este Derecho podría cambiarse por medio del voto de dos tercios del Comité ejecutivo de la Asamblea General.

DERECHO PARLAMENTARIO DE LA ASAMBLEA GENERAL

Este Derecho se aplicará tanto a las Sesiones de la Asamblea General como a las reuniones del Comité Ejecutivo.

Adaptación del DERECHO PARLAMENTARIO DE LA ASAMBLEA GENERAL a la Unión o a las Sesiones de la Asamblea y las reuniones del Comité ejecutivo

Este Derecho Parlamentario de la Asamblea General se aplica, en principio, a la Iglesia mundial. Los Comités de división pueden adaptar este Derecho, donde sea necesario, para su uso en las sesiones y reuniones del comité ejecutivo dentro de su territorio. Cualquier adaptación por una división de uso en su territorio se llevará a cabo mediante normas complementarias o por una adenda y no mediante la modificación de este documento.

Uso del DERECHO PARLAMENTARIO DE LA ASAMBLEA GENERAL por parte de otras organizaciones eclesíásticas

Otras organizaciones de la iglesia, como las iglesias locales, juntas y reuniones de profesores, pueden utilizar este derecho parlamentario.

TABLA RESUMEN DE MOCIONES

Classif.	Moção	Interromper	Secundar	Debater	Emendar	Votar	Reconsiderar	Notas *
10	Fijar la hora de una nueva reunión (P)	No	Sí	No	Sí*	Mayoría	Sí	Tener en cuenta hora y lugar
9	Aplaz/ Receso (P)	No	Sí	No	No	Mayoría	No	
8	Cuestión de privilegio (P)	Sí	No	No	No	Presidente*	Sí	La decisión del presidente puede ser recurrida por dos miembros
7	Propuesta (S)	No	Sí	No	No	Mayoría	No	
6	Cuestión previa (S)	No	Sí	No	No	2/3	Sí	
5	Límite/Ampliac. Debate (S)	No	Sí	Sí	Sí	2/3	Sí*	Solo ampliar debate
4	Referir al Comité (S)	No	Sí	Sí	Sí	Mayoría	Sí*	Si el Comité no ha comenzado a deliberar
3	Enmendar (S)	No	Sí	Sí	Sí	Mayoría	Sí	
2	Posponer indefinidamente (S)	No	Sí	Sí	No	Mayoría	Sí*	Solo votos afirmativos
1	MOCIÓN PRINCIPAL	No	Sí	Sí	Sí	Mayoría	Sí	
-	Apelar los puntos del día (I)	Sí	Sí	Sí	No	Mayoría	Sí	
-	División de una cuestión (I)	No	Sí	No	Sí	Mayoría	Sí	
-	Reconsiderar (I)	No	Sí	Sí	No	Mayoría	No	
-	Moción de rescisión	No	Sí	Sí ¹	Sí	Mayoría ²	Sí	
-	Referirse al Comité de candidaturas (I)	No	Sí	No	No	Mayoría	No	Habitualmente aceptada
-	Tomar de la presentación de propuestas (I)	No	Sí	No	No	Mayoría	No	
-	Retirar moción (I)	No	No	No	No	Mayoría	No	

2/3 Voto por dos tercios; P—Moción de privilegio; S—Moción subsidiaria; I—Moción incidental

¹Excepto cuando la moción propuesta para derogación no sea debatible.

²Si la notificación de moción de rescisión fue dada previamente, de lo contrario se requiere una mayoría de dos tercios.